TOWN REPORT
MILFORD, NEW HAMPSHIRE
2018

Photo credit to Cynthia King, Milford Resident

Osgood Pond Sunrise Picture

On the cover of our Town Report is a beautiful picture taken on an early October morning, from the new dock located on the Adams Park side of Osgood Pond.

The photographer, Cynthia King, moved to Milford in 2017 with her husband and two children, they are expecting another child soon. Cynthia generally walks to Monson Center to take pictures, but a friend recommended Osgood Pond. Several of Cynthia's pictures were posted on the Milford Residents Facebook page and those along with others were printed for consideration in the 2018 Town Report.

In 2016 the town dredged the pond, clearing weeds from about five acres of the 20-acre pond off Mason Road. Until the pond was dredged nearly all of the shallow pond was covered by a thick mat of weeds, making fishing and boating impossible. Along with dredging five acres, included the development of a parking area, a picnic area, boat and fishing access as well as handicap-accessible pathways and fishing access. The pond is now a popular fishing and gathering place in Milford.

STATE OF NEW HAMPSHIRE
Executive Council

DAVID K WHEELER
EXECUTIVE COUNCILOR
DISTRICT FIVE

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
WWW.NH.GOV/COUNCIL
(603) 271-3632

January 2, 2019

Dear Citizens of Milford,

It was my honor to serve the citizens of Milford as their Executive Councilor during 2018. The Executive Council has authority over all state contracts over $ 10,000, all nominations to State Boards and Commissions, all judicial appointments, department heads, and requests for Pardons.

In July I hosted the Governor and Executive Council meeting at Crotched Mountain in Greenfield, NH. It was a great opportunity to showcase the area and highlight the important work being done there.

On July 11, 2018, the New Hampshire Executive Council voted 4 to 1 to convene a special session of the State Legislature (another one of our many responsibilities) to address the US Supreme Court's decision on the collection of state taxes from Internet businesses.

In the fall I attended Public Hearings of the *Governor's Advisory Commission on Intermodal Transportation* (GACIT) in Nashua, Merrimack, Keene and Peterborough. At the public hearings the Department of Transportation receives and reviews public input on the State's 10-year highway plan. Included in the plan is funding to restore Milford's swing bridge. Also included, and now complete, are improvements to the intersection of routes 101 and 101A in East Milford.

In addition to our regularly scheduled meetings, we held hearings on several judicial nominations. The Executive Council confirmed 8 Justices to serve in our court system and elevated Justice Robert Lynn to become the Chief Justice of the New Hampshire Supreme Court.

The Council also confirmed 287 nominations to State Boards and Commissions, many from District Five.

The Executive Council approves State Contracts and this year we approved $1.7 billion in expenditures and $6.4 billion in working capital to assure our state meets the needs of our citizens.

Our new Court House and Department of Motor Vehicles substation will be opening in early 2019. Thank you, Senator Gary Daniels, for securing the funding to restore five day a week service at the Milford DMV.

The Council received a request to commute the sentence of Pamela Smart, which was withdrawn at the last minute. A Pardon was granted to Joe Barton, for the unfounded and unjust charge of resisting arrest.

At the December meeting of the Governor and Council my grandson, Caedon Wheeler of Milford, opened the meeting by leading the audience in reciting the Pledge of Allegiance.

Please feel free to reach out to me any time I can be of assistance. It is always a pleasure to lend assistance where needed. My contact information is: 523 Mason Road, Milford, NH 03055

Phone: 603-672-6062.

Sincerely,

David K. Wheeler

David K. Wheeler

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Francestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, and Windsor

New Hampshire Senate

Gary Daniels
District 11: Milford, Amherst,
Merrimack and Wilton

State House Room 105
107 North Main Street
Concord, NH 03301

2018 ANNUAL REPORT
To the Town of Milford:

Thank you for allowing me the opportunity to represent the Town of Milford in the New Hampshire Senate. This term I served as the Chair of the Senate Finance Committee, Vice-Chair of the Capital Budget Committee, and a member of the Ways and Means Committee. I also served on the Regulatory Reform Commission, which is looking at ways to reduce regulatory restrictions on businesses, and on the Public School Infrastructure Commission.

In 2018, *US News and World Report* ranked New Hampshire as the top ranking state for: economic opportunity, the opportunity to achieve the American Dream, and for equality. *USA Today* ranked us the 6th best state in which to do business, while the Tax Foundation ranked us the 7th best in taxes overall.

In addition to a strong economy, *US News and World Report* ranked NH 2nd best in K-12 education and 4th best in education. *The Kids Count Data Book* ranked us first for overall child well-being and *Wallethub* ranked us as 3rd for the best state to raise a family. We're the 8th healthiest state according to America's Health Rankings and US News ranked us 2nd best in safety and 4th for quality of life.

These rankings are the result of enacting smart policies for the people of New Hampshire. In 2018, we continued to build upon the economic success garnered in 2017. Over the biennium, numerous objectives were accomplished, including:

Enacting a Responsible Budget that Grows Our Economy and Protects Taxpayers

- Passed an $11.7 billion budget that lives within our means and doesn't raise or create any new taxes or fees. (HB 144 & HB 517)
- Addressed the opioid crisis, mental health challenges, the developmental disability waitlist and problems at the Department of Child, Youth, and Families. (HB 144 & HB 517)
- Improved the business climate by reducing burdensome taxes on small business, eliminating the energy consumption tax and increasing the rainy day fund to $100 million to protect the state from an economic downturn. (HB 144 & HB 517)

Increasing Access to Education, Improving School Choice, and Supporting Local Control

- Allowed dual and current enrollment of high school students in college level courses at local community colleges. (SB 101 and HB 517)
- Dramatically increased the ability of our schools to protect our children by appropriating $28 million to improve security in schools (HB 1415).

Energy and Electric Rates

- Eliminated the electricity consumption tax for all ratepayers (HB 517) and required more information on electric bills about the cost to consumers from the renewable energy standards. (HB 225 and HB 1550).

Jobs and Opportunity for New Hampshire Citizens

- NH had the 3rd lowest unemployment rate in the nation (2.5%), and the fastest growing economy in the region.
- Cut business taxes, reducing them for the first time in nearly 10 years to below the rate in MA (HB 517)
- Increased the expensing deduction for capital equipment from $100,000 to $500,000, making it easier for small businesses to expand their businesses and add jobs. (HB 517)
- Produced record revenue due to in part to tax reductions, and built up the State's Rainy Day Fund to over $100 million from $9 million just six years ago.

Fighting the Opioid Epidemic

- Reformed New Hampshire's Medicaid and Premium Assistance Program to include robust work requirements. (SB 313)
- Doubled funding to the Governor's Commission on Alcohol and Drug Abuse, Prevention Treatment and Recovery and increased funding to $73.5 million in total funds towards combating substance abuse. (HB 144)
- Provided a $1 million grant supporting businesses efforts to create recovery friendly workplaces. (HB 1817)
- Enacted polices allowing cross border drug interdiction, adding state troopers to the border, preventing drugs from entering and being distributed in NH. (SB 131)

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Common Sense Regulatory Reform & Making New Hampshire Competitive to Businesses & Employees

- Established student loan repayment program for employees in regenerative manufacturing and added $300,000 to the State Loan Repayment program. (SB 564 & HB 1817)
- Established a business tax exemption for members of the Advanced Regenerative Manufacturing Institute (ARMI) and other regenerative manufacturing businesses, creating a new industry. (SB 564)
- Established reciprocity or temporary licensure programs making it easier for skilled and licensed workers to move to the state (SB 334) and made substantive reforms to licensing and regulations, making it easier to work and do business in New Hampshire. (HB 1104)

Supporting our Cities and Towns & our Infrastructure

- Returned $36.8 million to cities and towns for road and bridge projects (SB 38), appropriated $1.4 million to local school districts in education aid (SB 539) and funded $2.1 million for additional local drinking water and waste water projects. (SB 57)
- Passed the 10 year highway plan, which appropriated $3.7 billion for the state's bridges, roads, airports, and railroads over the next 10 years. (HB 2018)
- Appropriated $30.4 million to more quickly address the State's red listed bridges. (HB 1817)

Protecting our Constitutional Rights

- Strengthened the integrity of our elections by requiring a person to establish residency in NH if they wish to vote in our elections. (HB 1264)
- Allowed voters to decide on amending the constitution to give taxpayers' standing to bring actions against government. (CACR 15) (This constitutional amendment was passed by NH voters in November 2018)

Among these accomplishments were many important to the Town of Milford:

In the 2015-16 term, as Chair of the Capital Budget Committee, I was able to get over $355,000 into the Capital Budget for design of the new District Court/DMV. This term we finally got the funds into the Capital Budget to build the new District Court/DMV facility, which is being built at the intersection of Route 101 and Phelan Road, and should be completed in 2019.

This concluded a 20-year effort, first started by (then Representative) David Wheeler, and carried on when he was elected to the State Senate and then to the Executive Council. I joined him in the effort when I was serving in the House, and carried on the initiative when I was elected to the Senate. It's very gratifying to see this project finally come to fruition, and Councilor Wheeler deserves much of the thanks for ensuring this project stayed viable over the years.

In the past couple years I have been able to use my service as one of your Selectmen to partner local and state government together to benefit Milford by working with the Department of Safety and connecting them with a local businessman to ensure that the DMV remained in Milford (at the site of the old Police Station) while the new DMV was being built. The alternate may have been that the state would have us go to Nashua. I was also able to put money into the current state budget to expand the Milford DMV hours so that they are now open five days each week instead of two days. That started on October 15, 2018.

The combination of smart, conservative budgeting and higher than expected growth in revenues enabled us to close Fiscal Year 2017 and 2018 with large surpluses. As a result, it became a priority to help cities and towns by sending additional one–time funding where possible, bolstering road and bridge aid. The legislature effectively doubled the amount of money that municipalities received for local road and bridge repairs. In total, $30 million was sent to municipalities for road work. An additional $6.8 million was appropriated for the state aid bridge program, doubling it in size and making it possible to remove many municipal red-list bridges from the list. Milford received $278,330 to expedite road infrastructure work.

In the past term we were also able to secure significant grant funding at the state level as the town's 50/50 match to a $300,000 Land and Water Conservation Fund grant to dredge about half of Osgood Pond. Once again, Councilor Wheeler deserves recognition for his efforts in finding these matching grants.

Finally, the School Infrastructure Commission (to which I was appointed) distributed about $28M back to communities to enhance school safety, money that provided targeted property tax relief. Milford was the recipient of some of these funds. This property tax relief would not have been possible without the economic success we have achieved over the past years that produced a revenue surplus.

The term ended with NH having a very strong economy. More people than ever before are now working. With corporate taxes now lower than Massachusetts, companies are once again looking at New Hampshire as a viable place to do business. By reducing this tax burden we are putting money back in small business owners' pockets, enabling them to reinvest in infrastructure and even more jobs, benefitting families across our state. This is important for towns like Milford because it will provide greater opportunities for our citizens and small businesses alike.

It was my honor to serve as your State Senator, and I thank you for your support.

Respectively submitted,

Senator Gary Daniels,
District 11

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2018 MILFORD, NH TOWN ELECTED OFFICERS

~ BOARD OF SELECTMEN ~

Kevin Federico, Chairman	Term Expires 2019
Gary L. Daniels	Term Expires 2021
Laura Dudziak	Term Expires 2020
Michael E. Putnam	Term Expires 2020
Paul Dargie	Term Expires 2021

~ CEMETERY TRUSTEES ~

Mary Dickson	Term Expires 2021
Kris Jensen	Term Expires 2020
Steve Trombly	Term Expires 2019

~ CHECKLIST SUPERVISORS ~

Darlene Bouffard	Term Expires 2024
Polly Cote	Term Expires 2022
Tim Finan	Term Expires 2020

~ MODERATOR ~

Peter Basiliere	Term Expires 2020

~ TOWN CLERK ~

Joan Dargie	Term Expires 2019

~ TRUSTEES OF THE TRUST FUNDS ~

Joan Dargie	Term Expires 2021
Tina Philbrick	Term Expires 2020
Janet Spalding	Term Expires 2019

~ TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY ~

Judy Gross, Chairman	Term Expires 2019
David Rysdam, Secretary	Term Expires 2019
Lynn Coakley	Term Expires 2020
Janet Hromjak	Term Expires 2021
Jennifer O'Brien-Traficante	Term Expires 2021
Kathryn Parenti	Term Expires 2021
Sarah Philbrick Sandhage	Term Expires 2020
Chris Costantino, Alternate	Term Expires 2018
Shirley Wilson, Alternate	Term Expires 2019

~ WATER & WASTEWATER COMMISSIONERS ~

Robert Courage, Chairman	Term Expires 2020
Mike Putnam, Vice Chairman	Term Expires 2021
Dale White	Term Expires 2019

2018 MILFORD, NH TOWN BOARDS & COMMISSIONS

~ CONSERVATION COMMISSION ~

Andy Hughes, Chairman	Term Expires 2021
Kim Rimalover, Vice Chairman	Term Expires 2020
David Bosquet	Term Expires 2021
Audrey Fraizer	Term Expires 2019
Hub Seward	Term Expires 2019
Anita Stevens	Term Expires 2020
Janet Urquhart	Term Expires 2020
Rodney DellaFelice, Alternate	Term Expires 2020
Chris Costantino, Alternate	Term Expires 2021
Laura Dudziak, Board of Selectmen's Representative	

~ ECONOMIC DEVELOPMENT ADVISORY COUNCIL ~

Matt Ciardelli, Chairman	Term Expires 2018
Dale White	Term Expires 2017
Heather Leach	Term Expires 2017
Penny Seaver	Term Expires 2017
Wendy Hunt (MIT)	Term Expires 2018
Don Jalbert (SAU)	Term Expires 2017
Chris Costantino, Conservation Commission Representative	
Janet Langdell, Planning Board Representative	
Lincoln Daley, Community Development Office (Advisory)	
Paul Dargie, Board of Selectmen's Representative	

~ ETHICS COMMITTEE ~

Anne Edwards-Parker, Chairman	Term Expires 2020
Dennis Clemens, Vice-Chairman	Term Expires 2020
Daniel Ayotte	Term Expires 2020
Chuck Kurtz	Term Expires 2020
Andy Seale	Term Expires 2020
Susan Smith, Alternate	Term Expires 2020

~GRANITE TOWN MEDIA ADVISORY COMMITTEE ~

Joe Kasper, Chairman	Term Expires 2021
Tim Finan, Vice Chairman	Term Expires 2019
Tom Schmidt, Secretary	Term Expires 2021
Lisa Griffiths, Resident Member	Term Expires 2019
Dave Alcox, Resident Member	Term Expires 2019
Ron Carvell, School Board Representative	
John Teger, High School Representative	
Kevin Federico, Board of Selectmen's Representative	

2018 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.)

~ HERITAGE COMMISSION ~

David Palance, Chairman	Term Expires 2020
Herbert Adams, Vice-Chairman	Term Expires 2020
Erna Johnson, Secretary & Treasurer	Term Expires 2021
Polly Cote	Term Expires 2020
Charles Worcester	Term Expires 2021
Bill Parker, Alternate	Term Expires 2021
Chris Thompson, Alternate	Term Expires 2021
Gary Daniels, Board of Selectmen's Representative	

~ PLANNING BOARD ~

Douglas Knott, Chairman	Term Expires 2019
Christopher Beer, Vice Chairman	Term Expires 2019
Paul Amato	Term Expires 2020
Tim Finan	Term Expires 2021
Jacob LaFontaine	Term Expires 2021
Janet Langdell	Term Expires 2020
Susan Robinson	Term Expires 2019
Kevin Federico & Paul Dargie (Alternate), Board of Selectmen's Representatives	

~ RECREATION COMMISSION ~

Claudia Lemaire, Chairman	Term Expires 2020
Melissa Sherman, Vice Chairman	Term Expires 2019
Paul Bartolomucci	Term Expires 2020
Scott Hembrow	Term Expires 2019
Pat Kunselman	Term Expires 2021
Lena LaBour	Term Expires 2019
Liz Snell	Term Expires 2021
Kierstyn Williamson, Alternate	Term Expires 2019
Zach Williamson, Alternate	Term Expires 2021
John Murphy, Alternate	Term Expires 2021
Paul Dargie, Board of Selectmen's Representative	

~ RECYCLING/SOLID WASTE COMMITTEE ~

Robert Canty, Chairman	Term Expires 2019
Jerry Guthrie, Vice Chairman	Term Expires 2021
Celest Barr, Secretary	Term Expires 2020
Gil Archambault	Term Expires 2019
Kathy Fay	Term Expires 2021
George Hoyt	Term Expires 2021
Diane Varney-Parker	Term Expires 2021
Leighton White	Term Expires 2019
Rick Riendeau (Advisory)	
Tammy Scott (Advisory)	
Gary Daniels, Board of Selectmen's Representative	

2018 MILFORD, NH TOWN STANDING COMMITTEES

~ BUDGET ADVISORY COMMITTEE ~

Chris Pank, Chairman	Term 2018 - 2019
Paul Bartolomucci	Term 2018 - 2019
Wade Campbell	Term 2018 - 2019
Bob Courage	Term 2018 - 2019
Chris Labonte	Term 2018 - 2019
Karen Mitchell	Term 2018 - 2019
Peggy Seward	Term 2018 - 2019
Chris Skinner	Term 2018 - 2019
George Skuse	Term 2018 - 2019

~ TRAFFIC SAFETY COMMITTEE ~

Jason Plourde, Chairman	Term Expires 2021
Dave Wheeler, Vice Chairman	Term Expires 2021
Gil Archambault	Term Expires 2019
Tina M. Philbrick	Resigned 2018
Wade Scott Campbell	Term Expires 2021
Nick Darchik	Term Expires 2020
Lincoln Daley (Advisory)	
Rick Riendeau (Advisory)	
Mike Viola (Advisory)	
Ellen Works, Secretary	
Gary Daniels, Board of Selectmen's Representative	

~ ZONING BOARD OF ADJUSTMENT ~

Steven Bonczar, Chairman	Term Expires 2019
Jason Plourde, Vice Chairman	Term Expires 2019
Rob Costantino	Term Expires 2019
Joan Dargie	Term Expires 2020
Michael Thornton	Term Expires 2019
Tracy Steel, Alternate	Term Expires 2019
Wade Scott Campbell, Alternate	Term Expires 2020
Karin Lagro, Alternate	Term Expires 2020
Laura Dudziak, Board of Selectmen's Representative	

2018 MILFORD, NH TOWN DIRECTORS

~ TOWN ADMINISTRATOR ~
Mark Bender

~ AMBULANCE SERVICE – DIRECTOR ~
Eric Schelberg

~ ASSESSOR ~
Marti Noel

~ COMMUNITY DEVELOPMENT – DIRECTOR/ZONING ADMINISTRATOR ~
Lincoln Daley

~ COMMUNITY DEVELOPMENT – BUILDING OFFICIAL/CODE ENFORCEMENT OFFICER/HEALTH OFFICER ~
Chief Jack Kelly

~ COMMUNITY DEVELOPMENT – TOWN PLANNER/GIS COORDINATOR ~
Robin Lunn

~ COMMUNITY MEDIA – DIRECTOR ~
Mike McInerney

~ FINANCE – DIRECTOR ~
Jack Sheehy

~ FIRE – CHIEF/EMERGENCY MANAGEMENT DIRECTOR ~
Jack Kelly

~ FIRE – CAPTAIN/TRAINING OFFICER ~
Ken Flaherty

~ FIRE – CAPTAIN/FIRE PREVENTION OFFICER ~
Jason A. Smedick

~ HUMAN RESOURCES/SOCIAL SERVICES – DIRECTOR ~
Karen Blow

~ INFORMATION TECHNOLOGIES – DIRECTOR ~
Bruce Dickerson

~ LIBRARY – DIRECTOR ~
Betsy Solon

~ POLICE – CHIEF ~
Mike Viola

2017 MILFORD, NH TOWN DIRECTORS (continued)

~ POLICE – CAPTAIN/SUPPORT ~
Shawn Pelletier

~ POLICE – CAPTAIN/OPERATIONS ~
Craig Frye

~ PUBLIC WORKS – DIRECTOR ~
Rick Riendeau

~ PUBLIC WORKS – LEAD PERSON – PARKS & CEMETERIES ~
Troy Swanick

~ PUBLIC WORKS – HIGHWAY MANAGER ~
Chris Anton

~ PUBLIC WORKS - GENERAL FOREMAN – FACILITIES ~
Russ Works

~ PUBLIC WORKS – SUPERVISOR – TRANSFER STATION ~
Tammy Scott

~ RECREATION – DIRECTOR ~
Arene Berry

~ TAX COLLECTOR ~
Kathy Doherty

~ TOWN CLERK ~
Joan Dargie

~ TOWN TREASURER ~
Allen White

~ WATER UTILITIES – DIRECTOR ~
Kevin Stetson

~ WATER UTILITIES – FOREMAN – WASTEWATER OPERATIONS ~
Jamie Soucy

~ WATER UTILITIES – FOREMAN – WATER OPERATIONS ~
Kevin Stetson

~ WATER UTILITIES – FOREMAN – COLLECTION SYSTEMS ~
Bradley Whitfield

~ WELFARE – DIRECTOR ~
Susan Drew

Town of Milford
OFFICE OF THE SELECTMEN
2018 Annual report

Paul Dargie was elected to the Board of Selectmen at Town Meeting in March. We bid farewell and thank Mark Fougere for his service to Milford. Kevin Federico was elected Chairman of the Board of Selectmen and Gary Daniels was elected Vice-Chairman.

What is happening in Milford?

Downtown Revitalization

A transformation is starting in downtown Milford thanks to the following projects:

- ✓ Thanks to our voters, construction started on the addition and upgrade to the Milford Fire Station. Completion is expected in early summer of 2019.
- ✓ Construction is progressing very nicely at 1 Nashua Street on a two story commercial building that will house a new restaurant and retail shop. We predict that the second story deck facing The Oval will be very popular in nice weather.
- ✓ Renovations also started at 52-54 Nashua Street, the bank/insurance building across from the library. This is planned to become a farm-to-table restaurant and office space.
- ✓ Renovations also started on the Colonel Shepard House, former Montessori School, on Mont Vernon Road. This is planned to become an event center, pub and office center.
- ✓ Several businesses relocated to The Oval reducing vacancies.

Industrial Expansion

Hitchiner Manufacturing, one of our oldest and largest manufacturing companies, announced the addition of a new 80,000 square foot manufacturing plant in Milford. We are grateful to the Morrison family, Hitchiner executives, Governor Sununu, the NH Business & Economic Affairs Commission, Milford voters for their support of the Industrial Development Tax Relief Article that passed in March 2018 and Milford Town Staff for the collaborative efforts to make this happen!

Community Lands

The long debated gravel operation started in March 2018 and results are meeting expectations. During the year, our operator removed 81,604 cubic yards that generated $118,325.80 of revenue to Milford.

Commercial & Industrial Lands

We had several conversations with interested parties during 2018 about potential utility size solar operations on the town owned Commercial & Industrial Land. In November 2018, we entered into a Letter of Intent with Granite Apollo, a NH solar developer, for a multi-year lease of this land pending voter approval as required by statute.

Infrastructure

Roads

Milford Public Works completed 5.8 miles of road work during year two of the three year road reconstruction plan. A summary of road work over the years follows:

2010 – 2016	12.5 miles
2017	8.4 miles
2018	5.8 miles
Total	26.7 miles or 30% of total road miles.

DPW also rebuilt ¼ mile of sidewalks and added .2 mile of new sidewalk.

Bridges

Using the Bridge Repair and/or Replacement Capital Reserve Fund we replaced the Mason Road Bridge over Tucker Brook and a culvert that failed on Mason Road. This capital reserve fund has worked very well for Milford over the past few years. We are very appreciative of voter support for these important projects!

Town Vehicles

Milford Police Department refurbished a cruiser early in 2018 at a cost of $10,000 that included engine, new transmission (warranty), suspension, brakes, driver's seat and other items. This is a test - we are trying to extend the life of a vehicle rather than replace. Stay tuned for the results. MPD added two new cruisers to the fleet in 2018.

Milford Public Works purchased a new sidewalk plow thanks to the support of voters. The Selectmen approved the purchase of a backhoe and a snow plow truck using funds available from SB 38.

Emergency Communications/Dispatch

The selectmen voted to renew the Inter-municipal Agreement with MACC Base for two years ending December 31, 2020. Additionally, they authorized a request for pricing on a Milford only Dispatch Center that could also accommodate regional communication needs.

Pumpkin Festival

The Granite Town Festivities Committee organized and operated the 2018 Milford Pumpkin Festival. They worked with other organizations, including Rotary, Lions, Masons and a group of exuberant volunteers to deliver an excellent festival. We knew you could do it - Well Done!

Conclusion

2018 was another busy, successful year for town staff, officials, volunteers and residents. The Board of Selectmen extends our thanks to the Town Administrator, Departments Heads, and all Staff for their diligence and efforts to control expenses and deliver valuable services to residents and visitors.

It is an honor to serve the residents of Milford as your selectmen. We are grateful for the opportunity and for your support. Please reach out any of us to relay concerns or ask questions. We are here to serve you.

Respectfully submitted,

The Milford Board of Selectmen
Kevin Federico, Chairman
Gary Daniels, Vice-Chairman
Laura Dudziak
Mike Putnam
Paul Dargie

MILFORD AMBULANCE SERVICE
66 Elm Street, Milford NH 03055 (603) 249-0610
2018 Annual Report

Milford Ambulance Service continued its ongoing charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2018.

Activity

Milford Ambulance Service responded to a total of 2,035 calls, a decrease of 6 calls, compared to 2017. Of the 2,060 patients evaluated and/or treated, 1,499 patients were transported to the hospital of their choice, while 561 patients refused transport. The surrounding communities of Amherst, Brookline, and Wilton provided mutual aid ambulance coverage to Milford on a total of 96 occasions with 71 responses when both of the department's ambulances were unavailable and 25 occasions between the hours of 23:00 – 07:00. Conversely, the department provided mutual aid to surrounding communities on 38 occasions.

Requests for aid were handled in a timely, professional, and compassionate manner, for which the department is known, including a cardiac arrest save who walked out of the hospital on their own without deficits after a brief stay.

MAS was voted as the Best Emergency Services Personnel by the Souhegan Valley Chamber of Commerce's Best of Souhegan Region series. This is a tremendous honor for the department and is illustrative of the great employees that render care to the citizens and guests of Milford.

MAS is one of only ten New Hampshire EMS departments authorized and credentialed to perform Rapid Sequence Intubation (RSI). RSI is a procedure reserved for those patients who require their airway to be protected and maintained due to their inability to do so as a result of a medical condition, overdose or trauma.

The department performed Rapid Sequence Intubation (RSI) on three occasions to secure difficult airways, which are determined by patients being unable to maintain their own airway due to a medical or trauma-related issue. RSI certification is a multifaceted process, wherein both paramedic and EMT providers, along with the department, must meet prerequisites for training, proficiency, and competency in skills and equipment.

Through a generous donation by the Kaley Foundation in the amount of $16,300 in November, the department purchased three Alaris System 8015 IV pumps and eight interlocking drug delivery channels to replace existing single channel IV pumps. Each of the department ambulances are now similarly equipped to treat patients who may need administration of vasoactive medications. IV pumps are required equipment for the administration of medications targeted to increasing blood pressure, or may affect blood pressure, such as nitroglycerin, per state protocol.

We would again wish to extend our most sincere thanks to the Kaley Foundation, Bank of America, N.A., Trustee for this generous gift.

The department was an active participant in the police department National Night Out event in August. Many people took advantage of the time to meet and interact with department providers as well as tour an ambulance and learn what skills and treatments the department can provide.

Facility

The Ambulance facility has been in operation for over five years and continues to meet department and community needs. An increasing number of community organizations are using the Community Room for meetings. Very few issues have arisen, and have been appropriately addressed in a timely fashion.

The department utilized the Community/Training Room for numerous in-house training sessions, including RSI Assistant recertification, Pre-Hospital Trauma Life Support (PHTLS) and an A/EMT recertification course. The setting and audio-visual equipment adequately facilitate an environment conducive to learning.

Vehicles

The two front-line, 2013 model-year ambulances, placed in service in mid-December 2013, are in good mechanical and working order. In five years of operation, the 3A and 3B ambulances have travelled 141,663 and 94,958 miles, a 26,591 and 22,239 increase in mileage respectively, from 2017.

The 2001 ambulance was pressed into service on 36 occasions and responded to 50 calls when one of the front-line ambulances underwent maintenance. Maintaining a ready, spare ambulance allows for uninterrupted call responses when a front-line ambulance is unavailable or out of service for maintenance, and it reduces strain on our mutual aid communities. Further, just over $19,000 in estimated revenue was generated that would have otherwise been forfeited if the back-up ambulance was not in service. Additionally, the 2001 ambulance was loaned to Wilton Ambulance Service on several occasions when one of their ambulances was unavailable due to maintenance. Loaning the ready, spare ambulance allows the department to support our mutual aid partners and reduces their need to call on the department for response.

The 2010 Explorer, formerly a police department supervisor vehicle, is in good working order.

In December, a used 2013 Explorer was placed in service to replace the 2001 Blazer that went out of service in July 2017.

Personnel

MAS staffing is a combination of paid and volunteer providers which consists of 5 volunteer, 18 part-time, 6 full-time personnel, 9 per-diem AEMT providers and 8 per-diem paramedic providers. Provider certification levels comprise National Registered Emergency Medical Technicians ranging from EMT to Advanced EMT and Paramedic.

One new full-time paramedic provider came on-board in June to fill a vacancy. Several new providers, both part-time and volunteer, have completed, or are in the process of completing, the department Field Training Program (FTP). The FTP is a department initiated program designed to orient new members to department operations, equipment and assist trainees in applying their EMT skills in the field. Efforts toward recruitment and retention continue.

These individuals, who contribute to the department on a daily basis, make MAS second to none in the State. The citizens of Milford can be proud to have these individuals caring for them and available at a moment's notice.

Education

2018 saw the continuation of department involvement in community education programs, staff training, and development, as well as participation in the development of future State of New Hampshire EMS initiatives, provider protocols, and administrative rules.

The department continued implementation of changes in EMS education standards, recertification format, and information delivery, including NREMT refresher-training, known as the National Core Competency Program (NCCP). NCCP is a paradigm shift in recertification training format that allows instructors increased flexibility in delivery of required training.

The department continues regular incorporation of the Southern NH Medical Center, donated Laerdal SimMan and infant high-fidelity training manikins in department training. The manikins are configured to provide immediate feedback to provider interventions, with the ability to simulate patients with traumatic injuries, cardiac emergencies, and other, various, medical emergencies. This capability enhances the training experience through more lifelike simulation of physiologic presentation and tactile sense. Additionally, the manikin is used as part of the department hiring process for candidate testing to more realistically evaluate clinical skills and critical thinking in a patient care scenario.

Community Education and Outreach: MAS continued to expand its role in community education and outreach. There are a variety of courses and programs offered to the general public. For those who are interested in taking part in community education and outreach or a car seat inspection, please contact the department at 603-249-0610.

Department personnel assisted both Cub Scouts and Girl Scouts in obtaining their First-Aid Merit Badges. The Scouts received hands-on training on how to splint a fracture, control bleeding, and call for assistance, along with other first-aid information.

The department held several CPR classes for the general public, town employees and area businesses with students learning to recognize the signs of a cardiac issue or stroke and assist in a cardiac arrest.

The department conducted 8 child safety seat inspections in accordance with national certification through the Safe Kids Coalition. All of the occupants left their inspection in a seat that was appropriately installed giving peace of mind and comfort to the parents.

Explorer Post 622 continues to offer EMS experience for teen boys and girls under the auspices of the Boy Scouts. Activities include: medical training – first-aid, CPR, and blood-borne pathogen certification, which are necessary to obtain NH EMS Apprentice licensure to participate in ambulance ride-alongs.

The department recently added several instructors certified to present ***Stop the Bleed*** programs which will be available to the public in 2019. Contact the department to arrange a presentation.

Training

The Clinical Education Division developed a training schedule for 2018 to cover training and education requirements related to National Registry, state and department requirements. Training is an on-going activity for EMS providers that allow providers to keep abreast of the latest developments and best practices, as well as to maintain skill-set competencies.

The department became a National Association of EMT (NAEMT) recognized training center/site along with two full-time employees obtaining NAEMT instructor credentials to present PHTLS courses.

Four employees obtained American Heart Association (AHA) CPR instructor status to assist with presenting CPR courses internally and externally for the public.

Five providers successfully upgraded to AEMT certification and completed the department FTP to provide care at their new certification level. The 136-hour course builds on EMT skill knowledge in the areas of physiology, acid-base balance and adds pharmacology and IV cannulation skill sets.

Three full-time employees attended a three-day Primex Supervisor Academy. Attendees learn the importance of effective management in addition to a broad range of immediately useful leadership topics to build supervisory skills. Further, attendees learn about management with a risk-assessment perspective with the goal of reducing liability exposure for the town. Areas of risk management include personnel supervision and interaction; hiring and discipline; worker compensation regulations and reporting; safety policies.

The department developed and presented education training totaling 162 hours for staff in 2018. Covered topics included: trauma/air medical triage; medication administration and IV pump use, ventilators; acute coronary syndrome; behavioral and toxicological emergencies and endocrine emergencies. Additionally, PHTLS; capnography; sepsis; splinting; respiratory emergencies and documentation were presented.

The department held an EMT and AEMT refresher course for department providers to satisfy biennial certification and licensing requirements.

The department purchased through a multi-agency purchase and placed in service three ACR4 Child Restraint systems for transporting ill or injured children weighing 100-pounds or less. A You Tube channel was created in-house to demonstrate installation of the system on a stretcher and restraining of a pediatric patient.

Billing and Revenue

Revenue from ambulance transports represents approximately 13% of non-taxable revenue received by the town.

Anticipated collectable revenue from ambulance transportation in 2018 is $780,042 on $1,344,907 in invoiced transports.

The department continuously seeks opportunities to reduce overall costs. A specific example is the use of per-diem employees to fill two vacant, authorized, full-time positions. This action realizes overtime, and it benefits cost-savings without compromising the quality of care provided by the department to you, the citizens of Milford.

Closing Remarks

To the personnel of the Milford Ambulance Service: Thank you for the dedication, professionalism, and quality, pre-hospital, emergency healthcare that you consistently practice and provide. These attributes make Milford Ambulance Service a distinguished organization, of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2018. The department will continue to provide quality, emergency, pre-hospital care while continuing to earn your respect, trust, and support in 2019.

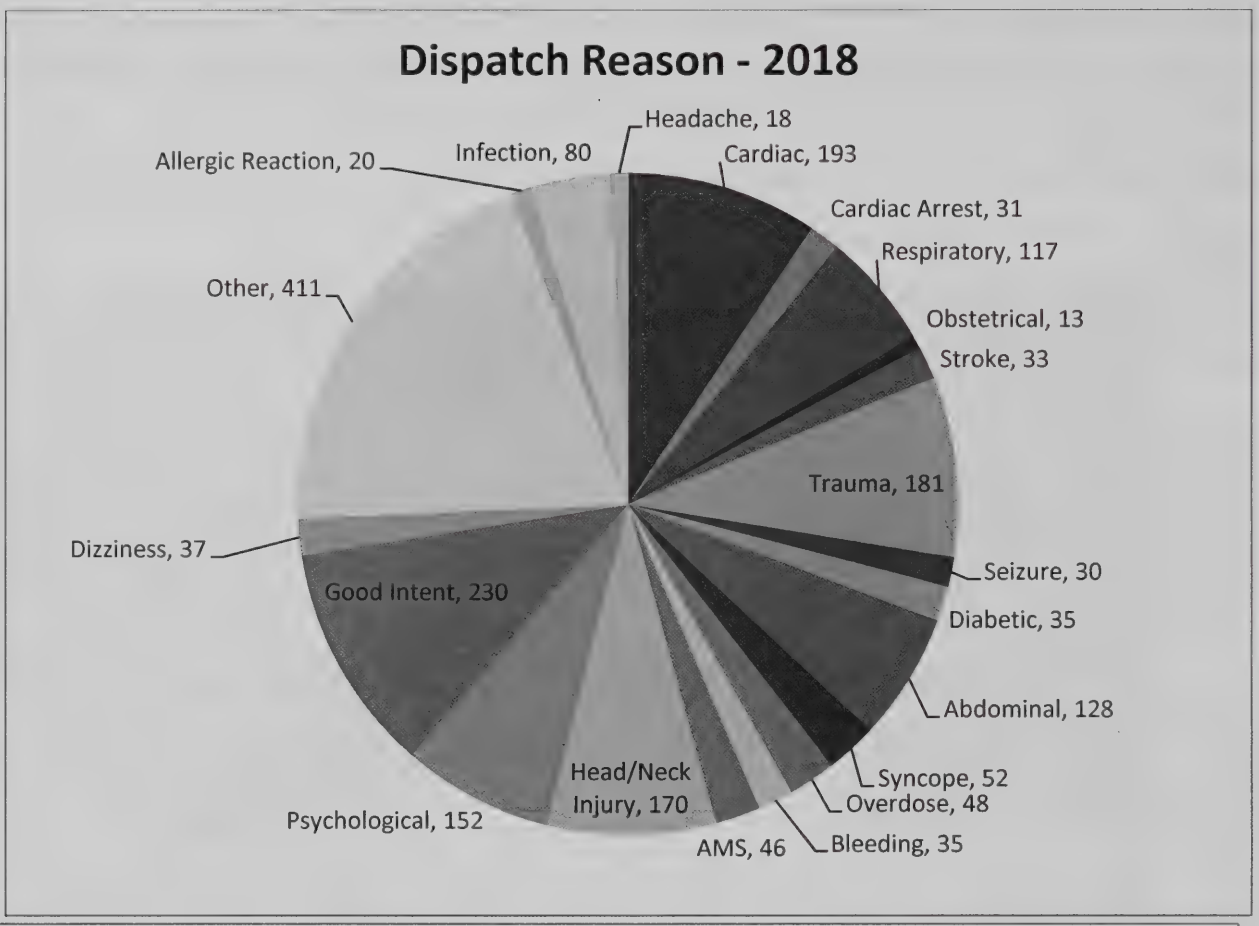
Respectfully submitted,

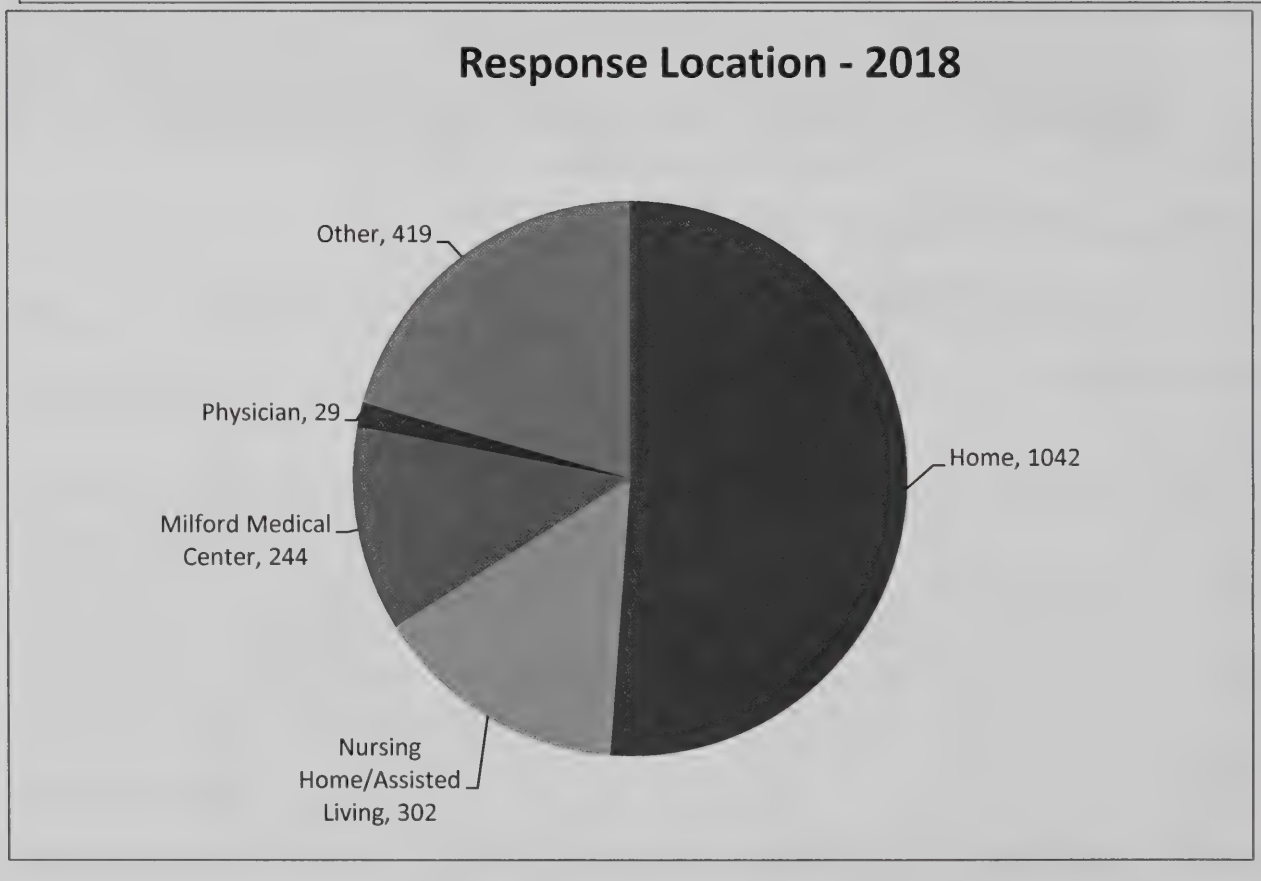
Eric Schelberg – BS, NRP, I/C Director

Photo credit: Geoff Ranfos

Request for Medical Aid Analysis - 2018

Requests for: Medical aid in Milford: 2,035 **Mutual Aid to other communities:** 38
Total Patient Contacts: 2,060 **Transports:** 1,499 **No Transports:** 561
Narcan administration: 41


Dispatch Reason - 2018
Headache, 18
Cardiac, 193
Cardiac Arrest, 31
Respiratory, 117
Obstetrical, 13
Stroke, 33
Trauma, 181
Seizure, 30
Diabetic, 35
Abdominal, 128
Syncope, 52
Overdose, 48
Bleeding, 35
AMS, 46
Head/Neck Injury, 170
Psychological, 152
Good Intent, 230
Dizziness, 37
Other, 411
Allergic Reaction, 20
Infection, 80


Response Location - 2018
Other, 419
Physician, 29
Milford Medical Center, 244
Nursing Home/Assisted Living, 302
Home, 1042

ASESSING DEPARTMENT
2018 Annual Report

The mission of the Milford Assessing Department is to identify and list all properties within the town for the purposes of taxation, with impartiality, fairness, equity and transparency, and in compliance with all State of New Hampshire Statutes and Rules.

Through 2018, Milford continued to experience significant growth in the residential market and maintained a slower but steady growth trend in the commercial market, continuing the 2% overall growth trend we experienced in 2017. This year saw the completion of the Hitchiner plant addition and plans approved for another new building, the completion of the apartments at East Ridge, new storage units in west Milford, and the completion of a new Contemporary Auto. After a frenzied spring, housing starts slowed toward the end of the year resulting in a total of 39 housing starts, slightly down from 2017.

There have also been big changes within the Assessing Department. Stephanie Tetley, the Assessing Administrative Assistant retired in July. Her smile, helpfulness and cheerful disposition will be missed dearly, but I can only wish her well as she enjoys new endeavors. Having downsized personnel-wise, the physical location of the assessing department has been moved from what had become an oversized office space near the front entry to a more efficient space adjacent to Community Development and near the elevator. You can expect to see a new self-serve kiosk for public access to the assessing records as part of Phase 2 of this change. In addition to our physical presence at 1 Union Square, the Assessing Department maintains a website to provide information for anyone seeking property data or wishing to conduct research on exemption and credit criteria. You can access our site through the Milford Town Website or by using the link below:
http://www.milford.nh.gov/town/departments/assessing

The Assessing Department wishes to extend a Thank You for the cooperation of those property owners whom we visited and met with this past year while updating records in response to sales, construction and building permits, or as part of our cyclical review process.

Respectfully submitted,

Marti Noel, CNHA Milford Assessor

The following is the Summary of Taxable Property for the 2018 Inventory of Valuation.

Land		
Current Use	$ 570,454	
Discretionary Preservation Easement		
Farm Structures & Land under RSA 79-D	7,800	
Residential	264,636,090	
Commercial/Industrial	64,325,910	
Total Land		**$ 329,540,254**
Buildings		
Residential	$ 825,149,890	
Manufactured Housing	15,309,300	
Discretionary Preservation Easement		
Farm Structures & Land under RSA 79-D	190,200	
Commercial/Industrial	198,934,787	
Total Building		**$ 1,039,584,177**
Total Utilities		**$ 25,037,600**
Valuation Before Exemptions		**$ 1,394,162,031**
Certain Disabled Veterans		(583,451)
Improvements to Assist Persons with Disabilities		(48,590)
Modified Assessed Value of all Properties		**$ 1,393,529,990**
Exemptions		
Blind	$ 105,000	
Elderly	8,866,950	
Solar/Wind	500,000	
Total Exemptions		**$ (9,471,950)**
Net Valuation on which the tax rate for Municipal, county and Local Education is computed		**$ 1,384,058,040**
Less Utilities		(25,037,600)
Net Valuation without Utilities on which the tax rate for State Education Tax is computed		**$ 1,359,020,440**

(unaudited)

COMMUNITY DEVELOPMENT

Planning ■ Zoning Building Safety ■ Code Enforcement ■ Economic Development ■ Active Projects ■ Geographic Information Systems ■ Stormwater Management

2018 Annual Report

Mission Statement

To fairly and effectively plan for and manage community change in accordance with the Milford Master Plan and the goals of the Board of Selectmen as set forth in the Town's land use, building, and health regulations by providing professional advice, technical assistance, and enforcement in a fair and consistent manner to citizens, boards and commissions, departments, and regional agencies.

The Office of Community Development is composed of several departments charged with the Town responsibilities of planning and land use/development regulation; administration and enforcement of the Milford Zoning Ordinance and Land Use Regulations; building safety; permitting; code compliance and enforcement; public health; economic development initiatives and programs; project management of special capital improvement projects; the stormwater management program; and geographic information systems (GIS) operations.

This Office is most often the initial stop for individual property owners, business owners, and development community to understand how to navigate the many local, state, and federal regulations that determine what a property owner is able to do with his or her property and/or building. Staff members also provide technical and administrative support to numerous boards (Planning Board, Zoning Board and the West Milford Tax Increment Financing District Advisory Board), the Economic Development Advisory Council (EDAC), Traffic Safety Committee, Keyes Memorial Park Advisory Committee, and various subcommittees and working groups. Responsibilities include research, writing, updating, and preparation of such required documents and plans as the Milford Master Plan, the annual Capital Improvements Plan (CIP), development regulations, and zoning amendments, and grant applications. In order to stay current with changes in law, codes, and regional and state issues staff members actively participate in their respective professional organizations and support groups. An excellent working relationship with the Nashua Regional Planning Commission (NRPC) allows the Office to cost-effectively take advantage of that organization's programs and resources to benefit Milford when tackling transportation, environmental, natural resource, housing, health, and economic development planning projects. In addition, we have established mutually beneficial agreements to share resources and personnel with our neighboring towns.

Development and construction activity in Milford continued its upward trend and was reflective of continuing strong economic conditions and improved building climate within the region and state. We are encouraged by the increasing interest in our community by businesses seeking to expand and relocate and individuals considering the many diverse housing opportunities.

The status as of the end of 2018 of major projects undertaken and managed by this Office follows:

Osgood Pond Reclamation Project:
A federal Land Water Conservation Fund grant was applied for and successfully obtained in 2015 in the amount of $150,000 (matched in the same amount through a combination of local and state funding sources) to dredge and reclaim approximately 3-5 acres and restore an area of Osgood Pond to a depth allowing for restoration of aquatic habitat as well as fishing and boating opportunities. The project was completed in 2017, successfully dredging an area over 4.5 acres removing in excess of 24,000 cubic yards of material from Osgood Pond. The materials removed from the pond were used in the construction of the Heron Pond Road multi-purpose field and will be repurposed for the Brox Community Lands gravel removal and reclamation project. In addition to a fishing pier that was installed providing unfettered access for the public and fishing enthusiasts, the Public Works Department completed a number of improvements in 2018 to the parking lot at Adams Fields and access way to the fishing pier.

Brox Gravel Excavation and Reclamation Project:
An earth materials excavation plan was completed in early 2015 to implement recommendations in the updated Brox Community Lands Master Plan to excavate earth materials in accordance with the future planned development of a portion of the site for multi-use community needs as contemplated by the Town since the property was purchased in 2000. In the Fall of 2017, the State Department of Environmental Services with support/involvement of the NH Department of Fish and Fame, issued the required Alteration of Terrain Permit reclaim, sell for the excavation and reclamation efforts. 635,000 cubic yards of material, and restore approximately 44 acres of the Brox Community Lands. In 2018, the Town's contractor, Northeast Sand & Gravel began the gravel removal operation. Year end revenues to the Town were approximately $118,326.00.

Brox Property Commercial-Industrial Development:
This Office continued to work with out-of-state and instate companies interested in the lease or purchase of the commercial-industrial portion of the Brox Property, thus implementing the wishes of Town voters to sell the non-community lands portion of the property. Our offices were contacted by several interested parties seeking to develop a diverse number of uses. Granite Apollo, a solar development company, has engaged the Town to develop a 20 megawatt solar generation facility on the commercial-industrial portion of the Brox Property. If approved at the 2019 Town Vote, the 25 year lease agreement would generate an estimated $3.5 million to the general fund. This Office, in partnership with the West Milford Tax Increment Financing Advisory Board, and town officials, continues to meet with interested parties with the intent of selling the property for property tax generating revenue.

Economic Development Advisory Council (EDAC):
This Office provides all the staff support for the 15-member EDAC. Work projects during 2018 continued to build upon the efforts of the 2015 joint Business Retention & Expansion Program undertaken by a partnership between the Souhegan Valley Chamber of Commerce and the Towns of Milford and Amherst. The program was offered by the UNH Cooperative Extension Service and geared towards conducting a survey of local businesses to determine what is necessary to change or enhance to allow businesses to grow and expand. The EDAC members subsequently began to develop a work program based on the results of the survey, which included workforce development and building linkages between educational opportunities and businesses. In addition, members identified the need to effectuate the recommendations of the 2009 EDAC Recommendations report and develop an Economic Development section of the Town Master Plan. We anticipate reviewing and then revising

2009 report to use as the foundation for an Economic Development Chapter for consideration in 2019.

2019-2024 Capital Improvements Plan:
Each year the Planning Board appoints a citizens' advisory committee to review and update the Town's 6-year capital improvements plan that serves as a planning and budgeting tool relative to all planned capital expenditures in excess of $75,000. This Office supports the committee and prepares the final document for ultimate review and adoption by the Planning Board. The CIP is an essential tool to carry out recommendations contained in the Milford Master Plan and aids in guiding the growth and development of the Town. We would like to thank all of the committee members for their dedication, valuable insight, patience, and contributions over the course of the year.

Community Development Office
The Community Development Office continued its staff reorganization in 2018, while bringing new initiatives forward and continuing to make the Office a progressive and customer-service oriented environment. In 2018, Community Development saw the departure of Tim Herlihy, Building Inspector, Rick Blasé, Electrical Inspector, and Susette Parks, Land Use Assistant / Permit Technician all within the Building Department. The Community Development Office truly appreciates their contributions and wishes all of them the very best in their new endeavors. However, the personnel changes provided the office new opportunities and new focus.

The addition of Jamie Ramsay, Code Enforcement Officer/Building Inspector, Paul Glenick, Electrical Inspector, and Karen White, Land Use Assistant I / Permit Technical has made the transition seamless. The Office and community has greatly benefitted from their expertise, customer service, and years of experience in the proverbial trenches. They all have adapted extremely well to the municipal environment and made substantial contributions during their short tenure with the Department. We look forward to their continued and increasing roles in helping to improve the customer service and administrative operations of the Community Development Office.

Much of our focus during the year has been on improving and streamlining the internal permitting process and adding online capabilities for customers/development community. To better assist and guide in the Building Department's operations, the Administrative Assistant was restructured to become a Permit Technician. The part-time position is responsible for the receipt, examination/review, and management of applications for building and related permits.

Community Development has implemented a field inspector module to allow the Building Inspectors to use mobile devices for inspections and reporting. The purpose of the use of mobile devices in the field is to improve efficiencies, communication, and reduce data input in the office. Further, Community Development is completing the implementation of the MUNIS Customer Self-Service to provide online public access to information, submittal of permits and permit tracking, forms, scheduling of inspections and general processes. We anticipate full implementation in early 2019. The Community Development Office will continue to monitor and evaluate the inspectional services to meet the continuing demand.

The Town is extremely fortunate to have employees that are truly committed to performing their jobs, responsive to the needs of the community, and provide quality customer service. I am truly grateful to be a part of such a dedicated and professional "community development team".

The following sections will further describe 2018 activity within the various departments under the Community Development Office umbrella.

Respectfully submitted,

Lincoln Daley,Community Development Director

Planning/Geographic Information Systems:
The Planning/GIS Department provides services to residents, developers and local volunteer boards by reviewing and processing proposed projects with the Town. The Department administers the Town's Development Regulations as well as the Zoning Ordinance and reviews all land use applications for consistency and compliance with those regulations and the Milford Master Plan. Additionally, the Town's Geographic Information System (GIS) is managed and maintained in this department.

Development activity in 2018 reflected the continued growth and improvement in the local economy, but at a slightly slower pace. Several major projects were reviewed and approved by the Board this past year. Most notably was the construction of the 85,000 square foot Hitchiner Manufacturing facility, 16-unit multi-family development on Tonella Road, 4,300 square foot warehouse and processing building located on Elm Street, 2,400 square industrial warehouse located on Elm Street, renovation and reuse of the former Colonel Shepard / Montessori School building as an event center and restaurant, and repurposing of the former insurance building located at 54 Nashua Street as a restaurant. In addition, the Planning Board approved six subdivisions and two lot line adjustment applications totaling approximately 20 new building lots.

Planning Staff also assisted the Planning Board in completing an annual review of the Zoning Ordinance and Land Use Regulations. Amendments are typically proposed by citizens, board members, or staff when it is discovered that the existing requirements of the Ordinance no longer adequately serve their intended purpose. Amendments to the Zoning Ordinance are appropriate when it is determined that a change to the requirements for the town, as a whole, is a better approach than allowing an exception for one property. Several amendments were proposed for inclusion on the 2019 Town Warrant including the replacement of the previous Sign Ordinance, Self-Storage Facilities, and Home Based Businesses. The amendments also include the creation of a new Solar Collection System section.

Staff continually works to keep the Town's mapping information current and accurate. New subdivisions and site plan information is regularly updated into the system along with numerous corrections to the parcel boundary lines and road layers to address inaccuracies. In an effort to improve efficiencies and responsiveness, the Town contracts with an outside consultant to perform these tasks. It is anticipated that in 2019, the Town will continue to contract with GIS services and move towards a fully integrated cloud based system utilized by all Town departments.

While performing these duties, an emphasis is continually placed on customer service and community involvement. Department staff strives to recognize public needs by posting on the Town website all Planning Board meeting agendas and public hearing notices, meeting minutes, and application forms, rules and procedure/laws, and regulations, as well as having them available in the Department. 2019 is set to be an extremely busy and productive year with a number of special planning projects on the horizon.

Respectfully submitted,

Lincoln Daley, Community Development Director

Building Safety/Health/Code Enforcement:

The Building Department experienced a decrease in the amount of building activity and permitting in 2018. This can be directly attributed to the downturn in the housing and building industries. The Office issued 44 commercial/industrial building permits that included Hitchiner Manufacturing, Cirtronics, Bradcore Holdings, Milford Propane Facility and Office Building, and the West Milford self-storage buildings. Large-scale projects and commercial remodels included the Granite Town Plaza, Hitchiner Manufacturing, and Odhner Manufacturing, the Multi-use building on 1 Nashua Street, Contemporary Auto, and the Pine Valley Mill. For residential projects, 228 permits were issued for remodeling projects, additions, new and accessory structures. Overall, 777 permits were issued, with the majority of permits being electrical work (260) which includes approximately 6 new residential solar installations.

Ongoing residential subdivisions active this year included Autumn Oaks, Falcon Ridge, Badger Hill, Beacon Way, Boynton Hill, Timber Ridge, West Meadow Court, and the Ridge at Eastern Trails multi-family development.

The reduced level of building activity also resulted in a lower demand for inspectional services. In 2018, the number of total inspections decreased to 1,433 down from 2,213 in 2017 and down from 1,554 in 2016. Nearly one third of the inspections and permitting involved electrical permits.

Respectfully Submitted,

James Ramsay, Building Official

COMMUNITY MEDIA
2018 Annual Report

This department includes the management of the Public, Education, and Government (PEG) Access cable television channels and the management of the Town of Milford website. For the year 2018, Granite Town Media has seen continued growth and improvement. In this report, we will touch on the highlights of the year's achievements.

A Brief History: Cable television is currently provided to the Town of Milford by Comcast. There are over 4,500 cable subscribers in Milford, each capable of tuning in to the PEG Access channels. Milford's PEG Access Television was established in 2003 as part of the franchise agreement between the town and Adelphia Cable (our cable provider at that time). On January 26, 2004, the Board of Selectmen created a study committee to determine how to utilize this resource. On March 29, 2004, the Selectmen gave the committee its charge and dubbed it the "PEG Board." In 2007 the PEG Board voted to rename itself "Granite Town Media" as an aspect of its rebranding efforts.

Under the leadership of the PEG Board, the Milford High School Applied Technology Center (ATC) equipped the television studio to support the Television Production program they offered and began taping the Board of Selectmen and School Board meetings for broadcast. Early in 2007, the PEG Board authorized the purchase and installation of a robotic camera system and broadcast rack in the Town Hall meeting room for Board of Selectmen meetings. Currently, all Selectmen, Planning, and Zoning Board meetings are broadcast live and via tape delay.

In the spring of 2007, the Board of Selectmen approved the creation of a full-time position for the manager of PEG Access. Since that time the operations of the access station have provided additional coverage of Milford High School Varsity and Junior Varsity sports, special events in town, and live special meetings including the Budget & Bond Public Hearings & Deliberative Sessions for both Town and School.

At the 2010 Town Vote, Warrant Article 28 was passed. This created the Cable Access Revolving Fund. This directed that all Milford Comcast cable subscriber franchise fees would be placed into this fund which in turn supports the Community Media Department.

2018 in Review - Granite Town Media continues to add to the list of produced and content. This currently includes: The Board of Selectmen, Planning Board, Zoning Board of Adjustment, Recreation Commission, Conservation Commission, Recycling Committee, Library Trustees, Granite Town Media, Heritage Commission, Town Budget Advisory Committee, School Budget Advisory Committee, School Board, Town Deliberative Session, School Deliberative Session, Boys Soccer, Girls Soccer, Volleyball, Field Hockey, Boys Basketball, Girls Basketball, Wrestling, Baseball, Softball, High School Graduation and various special events throughout the year.

Granite Town Media is also responsible for the development and administration of the Town of Milford website. The Town of Milford website averages 9500 visitors per month and over 500,000 page visits per year.

The future looks bright for Granite Town Media. We have been selected by Comcast to be one of the first 2 or 3 Public Access Stations in NH to receive a Public HD channel. We will continue to enhance the website and add presence to other social media platforms. Plans are underway to add feature content utilizing the rich history and unique character of Milford. This all ensures that the citizens of Milford and others will be kept up-to-date with what is going on in this vibrant town.

Respectfully submitted,

Bruce Dickerson,
IT Director & Acting Media Director

MILFORD
NEW HAMPSHIRE

MILFORD OFFICE OF EMERGENCY MANAGEMENT
39 School Street, Milford NH 03055 (603) 249-0680
2018 Annual Report

John J Kelly Jr., Director
Chief of Department

DEPARTMENT OVERVIEW:

The Milford Office of Emergency Management consists of the director and 7 dedicated volunteers. The office is responsible for the administration and implementation of the Town's Emergency Operations and Hazard Mitigation Plans.

The office also coordinates the responses to both natural and manmade disasters. The office is also responsible for ensuring our citizens are prepared for and educated as to what to expect during a disaster.

ACTIVITY LEVEL:

2018 was a relatively calm year in regards to natural disasters in New Hampshire. Our one event for the year was an ice jam that formed on the Souhegan River in January. The situation was monitored for a week until it resolved itself. The office still continues to stay ready for any type of emergency.

The office completed the update of the Emergency Operations Plan under a grant from the NH Department of Homeland Security. The update was a combined effort of multiple town agencies as well as key stake holders in the community.

Our Citizens Emergency Response Team (CERT) has 22 members ready to assist in support of any OEM function.

In closing I would like to thank our volunteers without whom the Office of Emergency Management would not be possible. I would also like to thank our citizens for their continued support.

Respectfully submitted,

John J Kelly Jr., Director, Chief of Department

MILFORD FIRE DEPARTMENT
39 School Street, Milford NH 03055 (603) 249-0680
2018 Annual Report

John J Kelly Jr.
Chief of Department

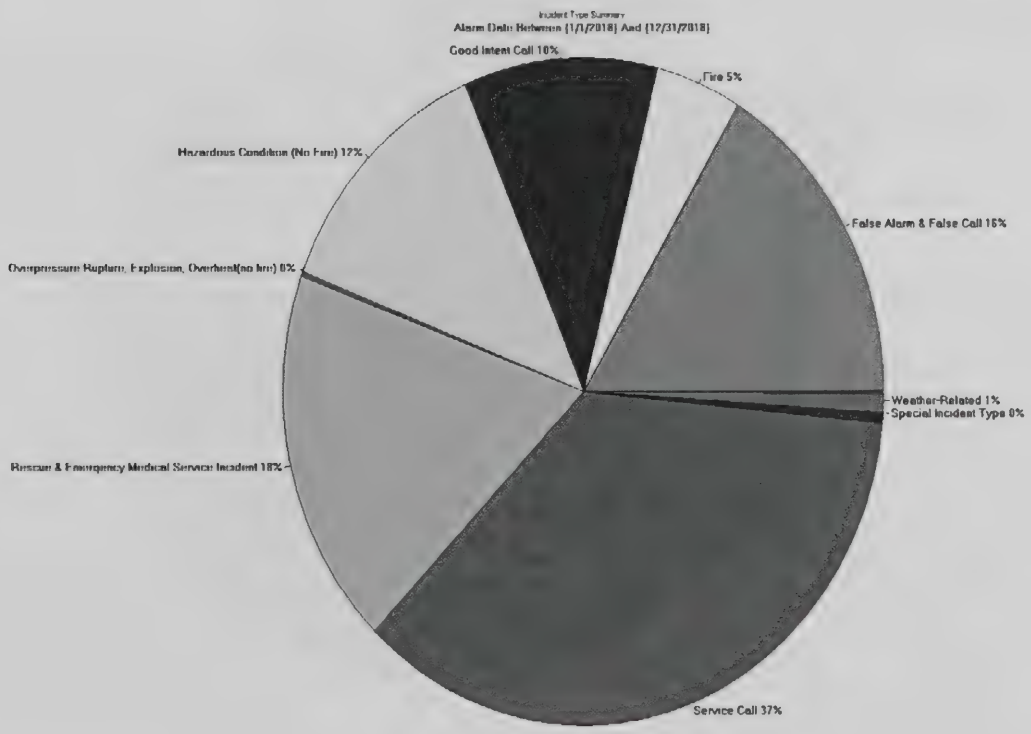
It is an honor and privilege to serve as your Fire Chief and lead the forty one dedicated members of your Fire Department, where we truly embrace our motto, "Serving our community with Pride". This report highlights the department's activity for 2018.

DEPARTMENT OVERVIEW:

The Milford Fire Department is a combination department consisting of a full time chief, training officer, fire prevention officer, two full time firefighters, administrative assistant and thirty one call firefighters. The department is housed out of one station utilizing four engines, one ladder truck, one heavy rescue, one forestry, a boat, 3 support vehicles and a special operations trailer.

ACTIVITY LEVEL:

The Milford Fire department responded to 1179 calls for assistance in 2018, which represents an increase of 127 calls over 2017. The members of the department provided more than 11,167 hours of service to the community and its neighbors through emergency response, training and assistance.



TRAINING:

The Milford Fire Department Bureau of Training is responsible for developing and implementing training programs for it members, tracking continuing education and ensuring our firefighters are on the leading edge of new training and education. In 2018 department members participated in over 3,752 hours of training both in house and at the NH Fire Academy.

Most notably in 2018 members completed the following training:

3 Members certified Firefighter 1 (35 member's total)

1 Member EMT certified (9 total)

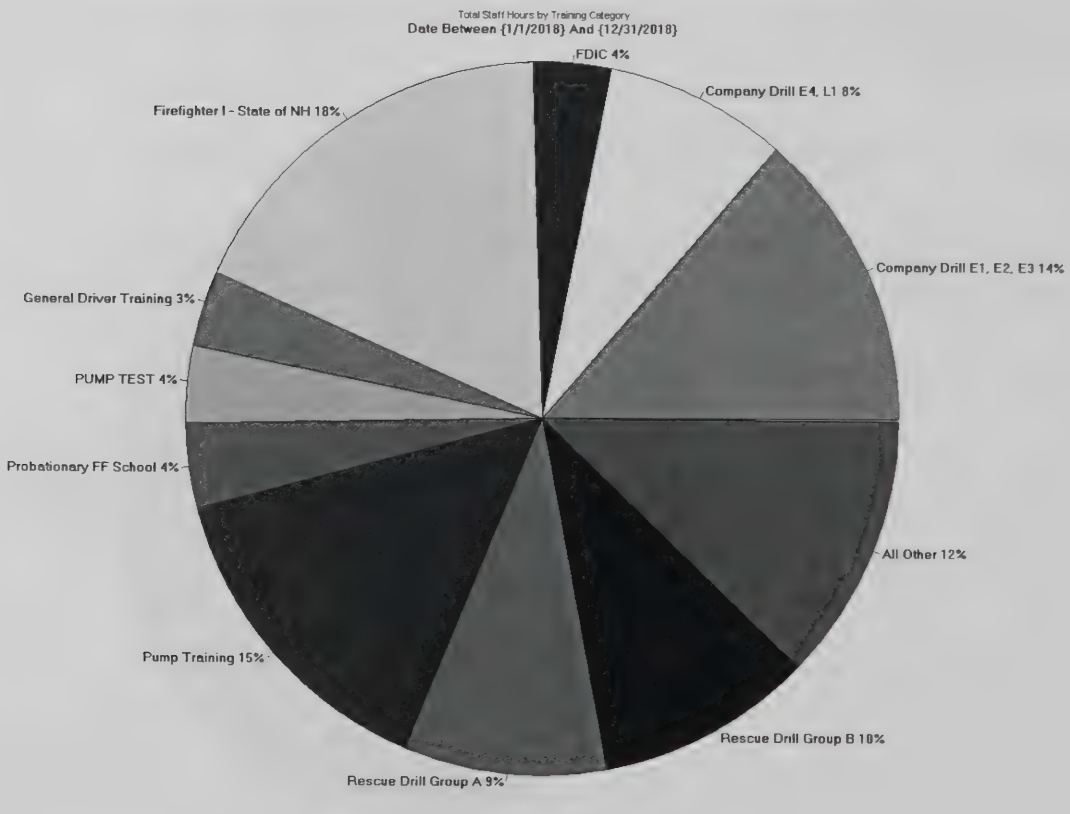
1 Members Advanced EMT (3 total)

4 MembersRapid Intervention Team (35 total)

4 Members certified aerial operators

4 Members certfied pump operators

2 Members certified NFPA Fire Inspector I



FIRE PREVENTION:

The Bureau of Fire Prevention & Investigation is responsible for administration and enforcement of the State Fire Code, fire investigation and public education as part of our overall community risk reduction efforts. In 2018 the bureau conducted 866 inspections, plan review, educational and inspectional activities in addition to issuing over 450 alarm permits and 651 outdoor burning permits.

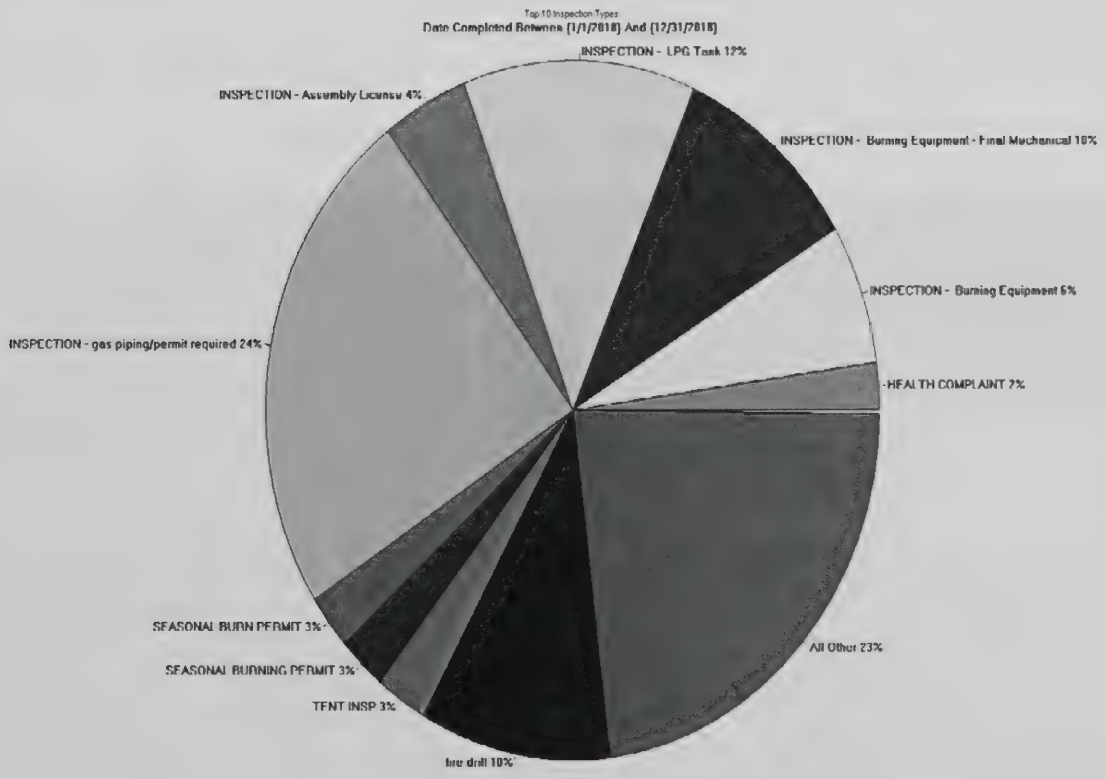
In addition the Bureau conducted the following activities:

31 Car seat inspections

12 Public education events

100 Fire and lockdown drills

22 Persons CPR certified



ADMINISTRATION:

2018 was a very productive year with many new accomplishments within the department. In March you approved the renovations and addition to the fire station. The project is slated for completion in June of 2019.

In April we participated in a joint collaboration with the Police Dept. and Ambulance Service to hold a mock prom crash at the High School to educate the students as to the effects of impaired driving. In June we hired two new full time fire fighters.

This year the fire department absorbed the Town's Health Department and three new Deputy Health Officers were appointed.

In closing I would like to thank both our citizens and business community for their continued support of our department. Without it we would not be able to provide the quality of service you have come to expect from your department. In addition, I would also like to thank the men and that make up your Fire Department. Your commitment to the community, it citizens and those of the surrounding communities help bring a source of pride and spirit to everyone.

Respectfully submitted,

John J Kelly Jr., Chief of Department

Station Construction 1/3/19

HUMAN RESOURCES
2018 Annual Report

Mission: *It is the mission of the Human Resources Department (HRD) to provide support and assistance with all Town of Milford benefits and personnel services to all full and part-time Town employees, volunteers and retirees, and to ensure compliance with established policies and procedures.*

The workplace rules and processes for the Town of Milford are multilayered and complex. The Town works with 2 union groups (AFSCME and Teamsters), department heads and a sizeable non-union group, as well as legal counsel, to develop and implement procedures and/or rules to facilitate the management of Town personnel which includes full-time, part-time, youth, seasonal, temporary, per diem and call employees.

The goal is to ensure that policies and procedures are in place that will provide consistency and parity among the union and non-union groups; among the part-time and full-time groups; all with an eye toward greater transparency and efficiencies across the municipality.

The following summary details several of the areas that have been under review over the last year.

Benefits (Health and Wellness):

- Effective 1/1/2019, the Town saw a 13.5% **increase** in health insurance costs and a slight decrease in dental insurance. As is customary, Human Resources will continue to monitor and assess the vendor base in relation to the Medical, Dental and Ancillary benefits for Town employee to determine potential means of savings.
- Wellness Advisors – A huge shout out and thank you to our Wellness Advisors!
    - *Tina Philbrick, Executive Assistant;*
    - *Jodie Gaffney, Administrative Assistant II – Milford Fire Department;*
    - *Susan Drew, Welfare Director;*
    - *Ellen Works, Administrative Assistant II – Milford Police Department and*
    - *Darlene Bouffard, LUAII-Office Manager*

  All of the above have attended the HealthTrust Wellness Coordinator Academy and will be working together to bring health and wellness initiatives to the Town of Milford employees. They have done a phenomenal job hosting multiple events in 2018 to drive Employee engagement as it pertains to wellness. The Town recognizes the importance of educating its employees on wellness, as well as assisting with the navigation of various health care tools provided by HealthTrust (FSA's, SmartShopper, etc.)
- The Town's life insurance, short-term and long-term insurance remains status quo. There were no changes to rates for 2019.

Personnel Committee:

- The Employee Handbook is under review and we will be updating several policies.

Recruitment:

- The Human Resource Office continues to work closely with Departments to address staffing needs in hiring and recruitment. The Town actively recruited for the following full-time positions:

Position	Department
Administrative Assistant I (1)	*Milford Police Dept.*
Building/Code Enforcement Official (1)	*Community Development*
Distribution Service Meter Tech (1)	*Water Utilities Department*
Equipment Operators/Truck Driver (2)	*Department of Public Works*
Firefighters (2)	*Milford Fire Dept.*
Mechanic (1)	*Water Utilities Department*
Mechanic/Truck Driver (1)	*Department of Public Works*
Media Manager (1)	*Community Media*
Paramedics (1)	*Milford Ambulance Service*
Police Officer (1)	*Milford Police Dept.*
Truck Drivers (2)	*Department of Public Works*
Truck Driver/Equip Op (1)	*Water Utilities Department*

Part-time, per-diem, call fire and seasonal positons are recruited on an as-needed basis.

Safety and Health/Training:

— At the recommendation of Primex, the Town's property and liability agent, a "Slip, Trip and Falls" training will be on-going.

Unions:

— The Teamster and AFSCME Contracts have been successfully negotiated and are now pending approval by voters in March 2019.

Once again, it is a pleasure working with both Town employees and community members. I thank each of you for the opportunity and welcome the opportunity to serve the Town of Milford.

Respectfully Submitted,

Karen Blow
Director of Human Resources

Please join us in extending warm welcomes to ~

Community Development

- **James Ramsay**, Building/Code Enforcement Official – *joined the Town in March 2018*
- **Paul Gleneck**, Electrical Inspector – *joined the team – April 2018 (part-time)*
- **Karen White**, Land Use Assistant I **–** *joined the team – August 2018 (part-time)*

Milford Ambulance Services

- **Rodney Dunn** – Paramedic – *June 2018*

Milford Police Department

- **Connie Sampson** – *Admin Assistant I, October 2018 (part-time)*

Public Works

- **Matthew Ayers**, *Mechanic/Truck Driver – March 2018*

Wadleigh Library

- **Trina McLenon** – *Assumed the position of Full-time Children's Librarian in September 2018*

Water Utilities

- **Ryan Provins**, *Water Equipment Operator – January 2018*
- **Rob Nash,Jr.**, *Maintenance Mechanic – October 2018*
- **Joshua Bruckner**, *WWTF Truck Driver/Equipment Operator – December 2018*
- **Kevin Stetson**, *Water Utilities Director – January 2018*

Conversely, we say goodbye to ~

Your service and dedication to the Milford community has been greatly appreciated. We wish you all the best and you will be missed!

Assessing

- **Stephanie Tetley**, Administrative Assistant II – *retired July 2018. Stephanie may periodically provide coverage in the Assessing Office when time permits.*

Community Development

- **Timothy Herlihy**, Building/Code Enforcement Official – *transitioned in March 2018 to a new position in a neighboring community.*
- **Fred Elkind**, Environmental Program Coordinator – *retired September 2018 (part-time)*

Community Media

- **Michael McInerney**, Media Director – *is pursuing other opportunities.*

Milford Police Department

- **Judith Spitz**, Administrative Assistant I – *retired from the Police Department in November 2018.*

Milford Ambulance Services

- **Jamison Mayhew**, Paramedic – *is pursuing other opportunities in neighboring communities. Jamison is still a Call Fire Lieutenant for the Milford Fire Department.*
- **Allen Peck**, Paramedic – *transitioned from a full-time Paramedic role to Per Diem in November 2018.*

Public Works

- Best wishes to **Robert Nash III**, **Joshua Stone** and **Jeffrey St. John** – *as they pursued other opportunities.*

Wadleigh Library

- **Diana LeBlanc**, *Head of Technical Services – left employment in December 2018, retired.*
- **Letisha Soule**, Children's Librarian – *transitioned from full-time to part-time.*

Water Utilities

- Best wishes to **William Clement**, *Maintenance Mechanic* and **Johann Gebhard**, *Truck Driver/Equipment Operator.*

~ Recognizing Years of Service ~

30 Years		
Eric Schelberg	Director	Milford Ambulance Service

25 Years		
Evelyn Gendron	Executive Assistant	Water Utilities Department
Mary Lou Jackson	Library Assistant	Wadleigh Memorial Library

20 Years		
Martin O'Brien	Transfer Station Equip Operator	Department of Public Works
Ellen Works	Admin Assistant II	Milford Police Department

15 Years		
Mary Dickson	Admin Assistant II	Department of Public Works
Kenneth Flaherty	Captain, Training	Milford Fire Department
Shawn Jackson	Paramedic	Milford Ambulance Service
Jennifer Lamy	Library Assistant	Wadleigh Library

10 Years		
Bonnie Cox	Administrative Coordinator	Recreation
Thomas Crowley	Call Fire Lieutenant	Milford Fire Department
Gerard Labonte	Transfer Station Laborer	Department of Public Works
Martha Noel	Assessor	Assessing Department
Mary Ann Shea	Head of Circulation	Wadleigh Library
Stephanie Vore Apple	Library Assistant	Wadleigh Library
Eric Wales	Police Detective	Milford Police Department

5 Years		
Michael Barritt	Police Patrol 2nd	Milford Police Department
Arene Berry	Director	Milford Recreation Department
Shannon Drew	Library Page	Wadleigh Library
Erin Giles	Library Page	Wadleigh Library
Anthony Millar	Police Patrol 2nd	Milford Police Department
Marcia Nelson	Library Assistant	Wadleigh Library
Tina Philbrick	Executive Assistant TA/BOS	Administration
Ronald Reed	Custodian	Department of Public Works
Maria Romanenko	Library Page	Wadleigh Library
Ryan Rothhaus	Police Patrol 2nd	Milford Police Department

Thank you All!

Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055

LIBRARY

2018 Annual Report

Mission Statement: *The Wadleigh Memorial Library is the educational, cultural, technological and social center supporting lifelong learning and improving quality of life by connecting the community to resources and services.*

Staff: We are proud to announce that PRIMEX has recognized our library as a model of positive workplace culture and invited us to present at their 2019 annual conference. It will be quite an honor for us to represent the Town of Milford in this way! This year library staff participated in the MPD's Active Shooter Training, completed Suicide Awareness seminars and were trained on People Experiencing Homelessness in order to better serve our community. Five additional staff members became Notary Publics, allowing us to offer Notary Services during all open hours and our six Passport Acceptance Agents all became recertified for 2019. Congratulations to Trina McLenon, who was promoted to Head of Children's' Services in September and to Diana LeBlanc, our Head of Technical Services for 13 years, who retired in December.

Programs and Events: A wide range of programs were offered in 2018. The Summer Reading Program entitled "Libraries Rock" was extremely successful. We added an exciting new program of sensory and imaginary play activities for preschoolers as part of Summer Reading and continued it into the Fall. Because of its continued popularity, we will be offering the program twice a week in 2019. Book clubs and writing groups and the monthly "PAWS to Read" (reading to dogs) program remained popular. Presentations made available through the NH Humanities Council were very well attended, as were author visits, musical performances and programs on the history of Stone Walls and the Jordan Marsh Department Store. We produced a field of poppies in honor of the 100th anniversary of Armistice Day in November and we thank the many volunteers who helped assemble and display those poppies on the library's front lawn.

Community Partners: Thanks to the amazing efforts of MHS marketing student Brianna Berry, we saw an increase in the number of Milford business employees who own library cards. It was also our great pleasure to partner with the following organizations: the Milford High School Steam Night organizers, the Milford Police and Fire Departments, the Supervisors of the Checklist and the Recreation Department. We also appreciated the support of the Benevolent 7 Masonic Lodge, the Arthur L. Keyes Memorial Trust, the Friends of the Library and the Wadleigh Development Fund.

We were pleased to open as a cooling center during the hot summer of 2018 and to once again participate in the annual Labor Day Parade. In these times of increased social isolation, libraries are more relevant than ever. With actual books, welcoming spaces and modern technology, the Wadleigh Memorial Library provides a place to think, research, communicate, relax and learn for free. We are both an information hub and a place where you can leave technology behind. We look forward to continuing our efforts to improve Milford's library facilities and services in the year ahead.

Respectfully Submitted,

Betsy Solon, Library Director

2018 STATISTICS

People	
Registered Patrons	10,236
Patron visits to library	111,266
Volunteer hours	1,959
(Includes Friends, Trustees & Public)	

Circulation	
Adult Books	44,248
YA Books	8,529
Children's Books	47,296
Magazines	2,476
Audiobooks	4,815
Downloadable audiobooks	7,698
E-books	6,353
Downloadable magazines	79
DVDs	34,991
Music CDs	2,062
Museum Passes	453
Equipment	145
Other	68
Items from GMILCS network	19,196
Items borrowed outside network	899
Total Circulation	**179,308**

Library Programs and Events	
Adult	297
Youth	446
Total Events	**743**

Library Program Attendance	
Adult Events	3,872
Youth Events	11,285
Total Event Attendance	**15,157**

Library Services	
Computer & Wireless Usage	22,923
Online Catalog Searches	138,087
Database Searches	27,432
Reference Questions Asked	17,160
Number of Notaries	7
Notary Public Use	109
Number of Passport Agents	6
Passport Applications Accepted	865
Public Cell Phones	1

Library Holdings	
Adult Books	37,512
Young Adult Books	5,420
Juvenile Books	17,018
Reference Books	3,188
Magazine & Newspaper Subscrip	159
Back Issues	5,245
Total Books & Periodicals	**68,542**
Museum Passes	14
Telescopes	1
Music CDs	2,209
Audiobooks	3,243
DVDs	7,159
Misc/Other	15
Microfilm (18 Titles)	212
Total AV Materials	**12,838**
Items added	7,441
Items withdrawn	8,123
Total Holdings	**81,395**

Community Rooms	
Meeting Rooms Available	5
Number of Community Meetings	727
Community Meeting Attendance	3,199

MILFORD POLICE DEPARTMENT
19 Garden Street, Milford NH 03055 (603) 249-0630
2018 Annual Report

On behalf of the men and women of the Milford Police Department, I am proud to present the 2018 Annual Report. The Milford Police Department is committed to providing exceptional service and a high level of public safety services that our community both expects and deserves. Our staff takes pride in effectively serving the residents, businesses and visitors of the Town of Milford. We believe that through our positive working relationship and our ongoing partnerships with the community and businesses, we are able to keep our community safe, which is our top priority.

This report highlights the commitment and strengths that the members of the Milford Police Department display on a daily basis. As our town continues to grow, both in the residential and business areas, our department continued to place a high priority in building a positive working relationship with our citizens and businesses. One of our goals for 2018 was to meet and greet new business owners and make sure that they are familiar with our department. We were very successful in this goal and we were able to build on our relationship with the new businesses as well as other current established businesses within the town.

In 2018, our department focused on reducing crime and our increasing community involvement. This was accomplished through the hard work and dedication of our employees who were very instrumental in ensuring our community initiatives were successful. Along with our annual events, to include: National Night Out, Milford Police/Michael McBriarty Fishing Derby, our officers and employees also got involved in new events, to include: Meet/Greet event with new business owners, Bicycle Rodeo Event for children, Santa on the Oval with the Lions Club, CRASE Active Shooter Training for several businesses and citizens, increased walking patrols on the oval, appearances at business openings and other events, and other community related events.

There were two events that I believe best describe the partnerships that we have with the Milford community. The first event was bringing back the Halloween March involving the kindergarten and first grade students from Jacques School. This event was a joint venture between the Milford Police Department, Milford Fire Department, staff from the Jacques School and the Milford School Board. This was an event that the town had several years ago. After several discussions between the departments, the decision was made to bring the event back so that the children could parade around the oval in their Halloween costumes. It was amazing to see the high turnout of people that came out to see the parade. Overall, this event had very positive affect on the children and people who participated.

The second event is the Stuff a Cruiser Event that is held by the Milford Police Benevolent Association. This event, which is in its second year, was organized by Traffic Safety Aid Julie Desmarais and Sergeant Dan Campbell. The main focus of this event is to have people donate toys and gifts for kids and families that are in need of assistance for the Christmas Holidays.

Our goal was to ensure that any person that needed to get gifts for their families would be able to get them through the police department. This event was very successful and we were able to fill two police vehicles with donated gifts. I am proud of our employees and the community for making this such a successful event.

The Milford Police Department remains committed to maintaining our partnership with the community. We have placed a strong emphasis on building public trust and legitimacy through our partnerships, communication and transparency. In 2018, our department focused on improving our website and our social networking. With the changes that were made, I believe that our website is now easier to navigate and gives our citizens another platform to contact us or to keep better informed. We've also been more responsive on our Facebook page, which has shown an increase in the amount of people who now follow us. The department also uses the NIXLE app to alert people on road closures and other issues that might disrupt their travel plans or daily activities. These changes have allowed our department to give out more timely information and be more accessible to the community that we serve.

The Milford Police Department is committed to reducing crime and improving the quality of life for our citizens by providing the highest degree of police services to our community. In 2018, the Town of Milford experienced an overall 2.1% decrease in totals calls. In regards to crime, the Town of Milford experienced a 22% increase in crimes against persons in 2018. The reason for this increase was mostly due to the 52% increase in simple assaults that the department investigated throughout the year. In regards to crimes against property, the Town of Milford had a 23% decrease and a 12% decrease in crimes against society. The department also saw an 11% decrease in Group B Crimes.

Overall, we believe that we have had a successful year in decreasing crime within the Town of Milford. Our officers and employees will continue to use a proactive approach in working with the community to identify trends and deter crime related activity. In 2018, our department received traffic related grants and participated in the Hillsborough County Street Crimes Task Force, ICAC, and Granite Shield initiatives. Being involved in these groups allows our department to bring in additional resources to assist our officers in reducing criminal activity.

Department Overview

The Milford Police Department consists of 27 sworn officers, 1 prosecutor, 4 full- time administrative staff, 4 part-time administrative staff, and 2 traffic services aides. Our department is organized into 3 Bureaus:

- Administration
- Operations
- Support

Administration is made up of the Chief of Police, Captain of Operations, Captain of Support and a non-sworn Administrative Assistant. Administration is responsible for the day to day operations, budgeting, staffing, training and the overall efficiency of the department.

Operations Bureau is comprised of our Patrol Division and specialty units. This bureau is commanded by Captain Craig Frye who manages the daily functions of the patrol division, which

is responsible for the overall protection of lives, property, maintaining law and responding to requests for service (emergency and non-emergency). Currently we have 4 sergeants and 15 officers assigned to the patrol division. Our specialty units include the Motor Unit, K-9 Unit, Mountain Bike Unit and OHRV Unit.

Support is responsible for all functions that support the overall operations of the Police Department. The bureau is comprised of our Detective Division, Prosecution Office, Records and the administrative staff. The bureau is commanded by Captain Shawn Pelletier who is also responsible for Professional Compliance, training, recruitment, and hiring.

The Detective Division is comprised of 1 sergeant, 2 detectives, 1 school resource officer and 1 juvenile officer. The division is supervised by a Detective Sergeant and is responsible for criminal investigations, youth services, and managing the community's registered sexual offenders. The Detective Sergeant is also responsible for managing the department's evidence and property rooms.

The Prosecution Office is comprised of our prosecutor and one administrative staff assistant. This office is responsible for overseeing and prosecuting cases and arrests by our officers.

The department's front desk area and records is comprised of 2 full-time administrative personnel and 4 part-time administrative personnel. They are responsible for customer service and ensuring that are records are in compliance. The individuals who are assigned to this office are very important to our agency and they take great pride in providing good customer service to the people and businesses that depend on the Milford Police Department.

Statistics

Overall Activity	2017	2018	% Change
Total Calls	46,298	45,297	-2.1%
Incidents Logged	1,551	1,559	+.5%
Criminal Arrests	287	283	-1.3%

Motor Vehicle Activity	2017	2018	% Change
Total Motor Vehicle Stops	4,992	4,111	-18%
Summonses Issued	542	407	-25%
Warnings Issued	4,450	3,704	-17%
Driving While Intoxicated Arrests	26	45	+73%
Crashes (State Reportable)	310	333	+7%
Fatal Crashes	0	1	N/A

Offenses	2017	2018	% Change
Homicide	0	1*	N/A
Sex Offenses	12	15	+25%
Aggravated Assaults	10	5	-50%
Simple Assault	61	93	+52%
Intimidation	26	18	-31%

Robbery	0	0	N/A
Arson	3	1	-67%
Burglary	11	6	-45%
Theft	87	86	-1%
Stolen Vehicles	5	6	+20%
Forgery / Counterfeit	5	4	-20%
Fraud	58	23	-60%
Stolen Property	8	3	-63%
Destruction of Property	104	87	-16%
Drug/Narcotic Offenses	60	52	-13%
Drug Equipment Violations	1	1	N/A
Pornography	5	5	N/A
Weapons Violations	3	3	N/A
Bad Checks	8	8	N/A
Curfew/Loitering/Vagrancy	0	1	N/A
Disorderly Conduct	12	21	+75%
Family Offenses	7	6	-14%
Liquor Law Violations	14	11	-21%
Drunkenness	18	17	-6%
Trespassing	48	36	-25%
All Other Offenses	174	164	-6%

*Negligent Homicide resulting from a fatal crash

Retirement:

After approximately 22 years of service, Administrative Assistant Judy Spitz retired from our department on November 30, 2018. I would like to thank Judy for all of her hard work and dedication that she gave to our department and the Town of Milford.

Accomplishments and achievements for 2018

- Highlights:
  - Grants awarded to the Milford Police Department.
    - DUI Grant: $8505.00
    - STEP Grant: $8672.00
    - Safe Commute Grant: $2823.00
    - Join NH Clique Grant: $470.00
    - Hillsborough County Task Force Reimbursement: $18,227.85
    - Federal Vest Grant: $2,146.00
  - Milford billed out $52,575.00 for the use of police vehicles during police related details.
  - Officers arrested 45 people for DUI related offenses. This was an increase of 73% from last year.
  - Captain Pelletier conducted CRASE training at Hendrix to 111 employees.
  - Captain Pelletier conducted CRASE training for town employees, business owners and citizens, with 43 attendees.

- Partnered with Milford Fire for the Jacques School Halloween parade with Kindergarten and first grade students.
- Partnered with the Recreation Department and held a Bike Rodeo for children.
- Assisted the Recreation Department with their Senior Coffee Connection event.
- Sergeants Fiffield and Campbell participated in Books and Badges event at the Library.
- Captain Pelletier and K-9 Officer Michael Barritt were nominated and received recognition at the McDonalds Law Enforcement Award and Appreciation night.
- National Night Out, Santa on the Oval, Stuff a Cruiser events.
- Officers completed 1,712 hours of training in 2018
- Officers Lisboa and Goodwin attended and completed Police Mountain Bike Training. The department has 10 IPEMBA certified bike officers.
- Milford Police Department Benevolent Association gave out $1,500 in scholarships to two high school students.

In closing, I would like to thank the citizens and businesses for their continued support of the Milford Police Department. I would also like to thank the men and women of the Milford Police Department for their hard work and dedication that they bring to our town and to law enforcement. It is an honor for me to work with every one of you that represent the Milford Police Department and the Town of Milford.

Respectfully submitted,

Michael J. Viola, Chief of Police

DEPARTMENT OF PUBLIC WORKS
289 South Street, Milford NH 03055 (603) 249-0685
2018 Annual Report

Public Works Administration - The Public Works Administration provides for all the processing and record keeping for the six divisions of the Public Works Department along with the street lighting for the entire town. In 2018, our department logged 825 requests for services in addition to our routine duties. The office also provides administrative services for construction activities in the existing right-of-way as well as construction of new right-of-way in new developments.

During the calendar year 2018 we issued 31 street opening permits, 40 driveway permits, and 3 pole licenses.

Cemeteries – The cemetery staff continuously strives to improve the appearance and infrastructure of the Town's (5) dedicated cemeteries, totaling (42.05) acres of property, on a daily basis.

Their efforts are in conjunction with the performance of routine maintenance activities including the mowing, pruning, raking, fence repair and multiple other aspects of our grounds maintenance program.

We have completed (24) full burials and (28) cremations for the 2018 fiscal year. We have also installed (6) cement foundations for the placement of monuments, and installed (9) military markers and three (3) non-military markers.

This year we replaced the rails at the Union Street Cemetery. Over 100 stones were repaired at West Street Cemetery by Eagle Scout, Cameron Audette. Nine (9) large pine trees were removed from West Street Cemetery. The trees were damaged or had fallen due to storms. We also removed a large pine tree from Riverside Cemetery that had fallen during a storm. Multiple flat markers and cornerstones were leveled at Riverside as well as pruning hedges, bushes and trees.

We would like to express our sincere gratitude to the Cemetery Trustees (Mary Dickson, Kris Jensen, and Steve Trombly) for their continued support and dedicated service.

Highway

Summer Maintenance Program – The town maintains approximately 86.82 miles of roadway. Routine maintenance of our asphalt roadway could include, but not be limited to, paving, milling, grinding, sweeping, crack sealing, highway line striping, parking space and crosswalk painting. We continue to implement our yearly programs such as grading gravel roads, roadside ditch and culvert cleaning, tree and brush trimming, and roadside mowing.

Winter Maintenance Program – The total snowfall for year 2018, as recorded by Jamie Soucy of wastewater and a National Weather Service Co-operative Observer, was 66". The following is a monthly breakdown:

SNOWFALL IN MILFORD, NEW HAMPHIRE – 2018

Measured in inches and tenths, for 24 hour periods ending at 7:00 pm

January	February	March	April	October	November	December
16.1	17.3	30.9	1.6	0.0	0.0	0.1

Sidewalk Maintenance – The town has inventoried 13.62 miles of sidewalk of which 5.19 are in good condition, 5.51 are in fair condition and 2.93 are in poor condition. Our maintenance of these sidewalks includes sweeping, patching, paving and plowing.

Storm Water Maintenance –A contractor is hired annually to clean 1,100 of the 1,400 storm drains within the town. Work continues to develop documentation on the drainage system for Stormwater. Culverts were replaced in 2 locations, one 24" line on Purgatory Road near the town line and the installation of 3, 52" culverts on Mason Road, near the Wilton town line that were washed out in the summer.

Sign Maintenance – Federal mandate has required all communities to begin a retro reflectivity standard program for all signage. The town has inventoried 2,507 signs, determined the condition of the signs, and will develop a plan to replace or upgrade them as needed in order to meet the Federal mandate. DPW is using new software to assist in the program, along with the yearly tracking of stolen or repaired signs and the addition of new signs. The department replaced 24 old signs this year.

Highway Street Lighting –
The conversion to LED lights of 472 units of which 58 were decorative lights and 414 street lights has proved to be a cost savings to the town.

Dam Maintenance – The Town of Milford has oversight of 6 dams. Visual inspections and cleaning of the spillways is performed monthly or more often if needed.

Bridge Maintenance – There are 19 bridges within the Town of Milford. Three (3) of these bridges are permanently closed. Two (2) of them are "red listed"; 4 are rated as "fair"; 4 are rated as "satisfactory"; 2 are rated as "good"; and 3 are rated as "very good" by the state.
Mason Road Bridge 054/096 was completed and finished under budget.

Administration – 2 subdivision projects were tracked by Public Works; Boynton Hill and Timber Ridge.

Road Acceptance – West Meadow Court was accepted by the town - .40 miles of town roadway was added to our inventory.

Road Projects by Highway

Mill and Pave(1.5")

- Elm Street (Old Wilton to Hitchiner Way), Nashua Street (Burger King to Ciardelli Circle) – 1.22 miles

Reclaim & Base Pave(2")

- Ponemah Hill (Emerson to town line), Osgood Road (Burns Road to Noons Quarry Road), King Street (George Street to Osgood Road), George Street (King Street to Union Street), Clinton Street (Nashua Street to South Street), Ford Street (Union Street to King Street), School Street (Middle Street to Bridge Street) – 3.49 miles

Shim

- Ball Hill Road (Melendy Road to Annand Drive), Osgood Road (Armory Road to Burns Road) – 1.06 miles

Other Roads by Contractors

Sidewalk

- Clinton Street – 1230 linear feet was rebuild/ curbed and paved (Nashua Street to South Street)
- Nashua Street – 850 linear feet of new sidewalk was installed/curbed and paved, to make the connection from Capron Road to sidewalks on Nashua Street in front of Burger King.

Park Maintenance – We continuously maintain and strive to improve the town's (296.9) acres of public useable property in the form of parks / memorials, through our aggressive maintenance programs which include, but are not limited to mowing, pruning, weeding, vandalism repair, painting, and rubbish removal.

We monitor, implement change / upgrade and manage, (10) baseball/softball fields, (1) skate park, (2) tennis courts, (2) playgrounds, (2) gazebos, multiple picnic / pavilion areas, multiple soccer / lacrosse athletic fields, a (275,000) gallon swimming facility, as well as assisting with the Pumpkin Festival, Fall Harvest and Winter Festivals, not to mention the numerous parades and memorial related services that we provide support to throughout the year.

This year, with help from the Highway and Streets Department, we paved the walkway and added a picnic area at Adams Park. We installed rubber mats on the pitcher's mound at Keyes baseball field.

We also initiated a fertilization program for some of the parks. In addition we have taken over the maintenance of the former Fletcher site.

We would like to extend a special thank you to the Milford Garden Club, Milford Improvement Team and Milford Community Athletic Association for their tireless dedication and support throughout the year.

Facilities Management - We have fifteen (15) buildings and (16) structures that we maintain throughout the year. This maintenance includes daily custodial work along with mechanical repairs, annual maintenance on HVAC equipment, assisting with snow removal and sidewalk treatment around the center of town, and exterior/interior repairs and upgrades. We also work with companies to maintain elevators, generators, fire/sprinkler alarm systems, the town clock and the set up and tear down of functions within the Town Hall.

In the Town Hall, over the course of 2018, we hosted one-hundred ninety (190) meetings, two-hundred forty-two (242) Recreation Department sponsored events, forty-two (42) town sponsored events, thirty-three (33) non town sponsored events, fifty (50) non-town sponsored senior events, and eleven (11) Farmer's Markets.

New insulation and roofing was installed on the DPW garage roof.

Thanks to the Cemetery Department employees who help paint in various buildings during the winter months.

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- Recycling Center -

This year a total of 232 loads (2,782.14 tons) of MSW trash were disposed of at this facility. The trash was delivered to Wheelabrator's Concord facility which is located in Penacook, N.H., a waste to energy plant under contract with Waste Management and the Town of Milford. There were also 277 loads (1,141.26) tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was transported to staging sites in Londonderry, Auburn, and Salem/Peterborough under a contract with Waste Management and the Town of Milford.

The department's recycling effort from January through December removed from the waste stream a total of 1,470 tons. (This does not include propane tanks or fire extinguishers which are shipped out by the piece, light bulbs, ballasts, cell phones or thermometers.)

The Town started a new pilot program in September 2004 where we have the residents voluntarily separate glass and place them directly into the hoppers. The glass is then hauled to Keene or New London, NH and ground up for use as road bedding through a program with the Northeast Resource Recovery Association, (NRRA). In the updated ordinance of 2007 glass separation is mandatory for all who use the Transfer Station. For the year 2018 we have shipped140 tons of glass to Keene and New London. The glass program continues to save money as we move forward and fully implement the program. The final product after crushing is used for road bedding. This number does not include residents who are in the craft business making lamps out of bottles, all types of "glass" for resale that comes and is picked up weekly. We also have a couple of business owners making counter tops out of glass. This saves on disposal costs and the glass is being recycled. In 2012, toilets with metal fixtures detached were added to glass. Glass only includes liquor bottles, beer bottles and glass jars only. No caps; no covers.

Approximately 750 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about 2 years, it has decomposed into an excellent product that can be used as a soil amendment and is currently free to residents. Thank you to all the Milford residents for their continued efforts to empty out all bags of leaves into the leaf pile and for continuing to keep contaminated debris out of leaves for our wonderful product of composting used by residents for gardens, landscaping, flower beds, grass, etc. As a reminder to all residents, we also offer wood chips for free to anyone needing this material and clean pallets from the brush pile.

Total electronics shipped out for 2018 totaled 75 tons. We have two vendors (1 vendor pickups CPUs only). We also have school children who pick up CPUs to repair for school projects. We shipped out 546 freon items which includes refrigerators, air conditioners and dehumidifiers. In 2011 we added plastic grocery bags, clean to reuse at the "Still Good Shed". Residents can
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drop them off for reuse. In 2013, after a request from gardeners, we added plastic butter dishes, yogurt cups, and cottage cheese containers to the items in the Still Good Shed. One shelf has been added for flower pots and vases for use by the Garden Club.

Several projects were completed at the Transfer Station in 2018 which included:

- A new roof was installed on the recycling and bailing center
- Resurfacing of the parking lot
- Scale recertification

In September of 2002, the Town of Milford implemented a new recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). This year 250 tons of mixed paper was taken out of the waste stream. As of November of 2015 mixed paper was sold to Save That Stuff out of Billerica, Ma.

The Milford Transfer Station continues to utilize community workers, Welfare and volunteers throughout the year. We work with the prosecutors and courts including the surrounding towns to help kids and adults who may be in trouble with the law and who are requested to do community service with the Town. We also worked very closely with the Welfare Department utilizing the work program implemented for residents that receive assistance from the town. This year we had 125 workers at various times. Each individual who gets assistance is responsible for contacting the Transfer Station manager for a set schedule on a weekly basis. We accumulated 1,050 work hours total from all services in 2018.

We would like to thank the Board of Selectmen for their continued interest and support in our very busy recycling operation and especially to the Milford residents for their continued support and cooperation in our recycling efforts and willingness to do more with recycling. Also thanks to all of you who donated time at our very successful Hazardous Waste collection at the DPW garage. Milford participation rates by household have trended upward from 2008 through 2018.

Thanks also to all the volunteers on the Recycling/Solid Waste Committee for your attendance at monthly meetings and all the homework involved. Thank you for your continued support.

Respectfully submitted,

Rick Riendeau, Director of Public Works

RECREATION DEPARTMENT & COMMISSION
2018 Annual Report

Recreation Department Vision Statement

To provide opportunity for each and every citizen to enrich their quality of life by offering a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services.

Recreation Department Mission Statement

The Milford Recreation Department is committed to enriching and enhancing the quality of life for all community residents by:

- Offering diversified programming, activities and events.
- Assessing and responding to parks and amenities needs.
- Collaborating with community groups that share an interest in recreational goals.

Recreation Commission Mission Statement

To serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Providing a forum for communication and coordination of recreation programs and issues.
- Providing recommendations and project management for long-range community recreation capital improvements.

2018 Accomplishments

- We were pleased to offer new programs and events including Robotics Camp, Gardening classes, Skiing and Snowboard program, and Soccer Strikers.
- The summer at Keyes Pool was a successful one with a strong staff comprised of many returning familiar faces. The Swim Team won the State Championship in their division for the third year in a row.
- We started a project at Shepard Park to rebuild the dugouts giving them a much needed facelift and bring them into ADA compliance. Although, Mother Nature delayed our plans to have them completed last fall, the target completion is now Spring of 2019.
- The fence gates were installed at Shepard Park so that the ice rink could be secured when it was closed. This greatly improved the condition of the ice increasing the number of days we could remain open. A big thank you to the East Milford Improvement Trust for making this possible.

- We have worked with the Milford High School ATC program to build and install entrance signage for the East and West entrances of Keyes Memorial Park.

Program Highlights

2018 was a fantastic year for the Recreation Department. We offered over 80 programs/events for all ages of our community including wonderful new programs and events the community really seemed to enjoy! The highlights were: Youth Ski/Snowboard Program, Toddler Play Along, Soccer Strikers, Gardening Classes, and Bike Rodeo. We also had some new summer camp options and camps that returned from years past.

We offered 20 recreational trips in 2018. We had a wide range of different activities for our trips such as NYC Day Trip, Castle in the Clouds, Friesians of Majesty, Winnipesaukee Railroad, Casco Bay Mailboat Cruise, Hart's Turkey Farm, Foster's Clambake, Mama Mia, Indian Princess Cruise, Foxwoods & Mohegan Sun and our first Collette Tour Trip to Jackson Hole Wyoming, and Yellowstone. We want to continue to offer affordable trips to our seniors and to families in the community and are looking forward to some great new trips in 2019.

Keyes Pool was especially busy in 2018. We had a very hot summer with very little rain with swim lessons running all summer long. The 58 participants on the swim team swim team had a great year finishing 1st in their division at the state meet. Milford Keyes Swim Team is now the Back-Back-Back CHAMPS 3 PEAT!

Milford Recreation Youth Ski/Snowboard Program was a success. For our first year running the program we had 17 participants for 2018 and we will have 22 participants for 2019. Milford Recreation Ski Program is a 5 week program that runs on Thursdays afternoons in January/February from 3:45-6:00pm. We arrive right after school for some free time skiing/snowboarding then at 5:00pm some of our participants take a 1 hour lesson while others can stay with a chaperone and continue skiing/snowboarding. We were very impressed with the turn out and had a lot of fun. We have decided to run this program annually. We are excited to continue to build and grow this program for years to come.

In 2018 we started selling discount tickets to shows and performances. We sold 131 tickets to Disney on Ice which was a perfect gift for the holidays. We look to continue to offer discount tickets throughout the year to our local residents. This helps support the Milford Recreation Department and also saves you $15-$35 per ticket depending on the show.

MRD is committed to offering something for all age groups. The Senior Coffee Connection for 2019 will run from March through December on the 2nd Wednesday of each month from 10-11:30am. Contact the Recreation Department for a schedule of events. On the 4th Wednesday of each month, we offer Brunch Bingo from 12-2. Bring lunch with you and get ready to win some prizes! Both of these programs are held in the Town Hall Banquet Hall. A great effort is also made to offer affordable monthly trips during the week for our seniors. We offer at least one senior trip a month March through December.

Here at Milford Recreation Department we are actively brainstorming, researching and planning new programs, trips and events to offer to the community. Here are some things to keep an eye out for 2019. Escape Room Night, Parkers Maple Barn Tour and Lunch, MGM Springfield Casino Trip, Spanish for Kids, New Vegetable Gardening Classes, Staying Connected with your Teen, Face Painting Class, Body-Brain-Balance Ages 50+ and much more so come check us out and see all of our activities in 2019.

To find out more about your town recreation department, or to stay informed about all our offerings, please visit us at town hall, online at www.milfordrec.com or "LIKE" us on Facebook for continuous updates on fun activities going on right here in town.

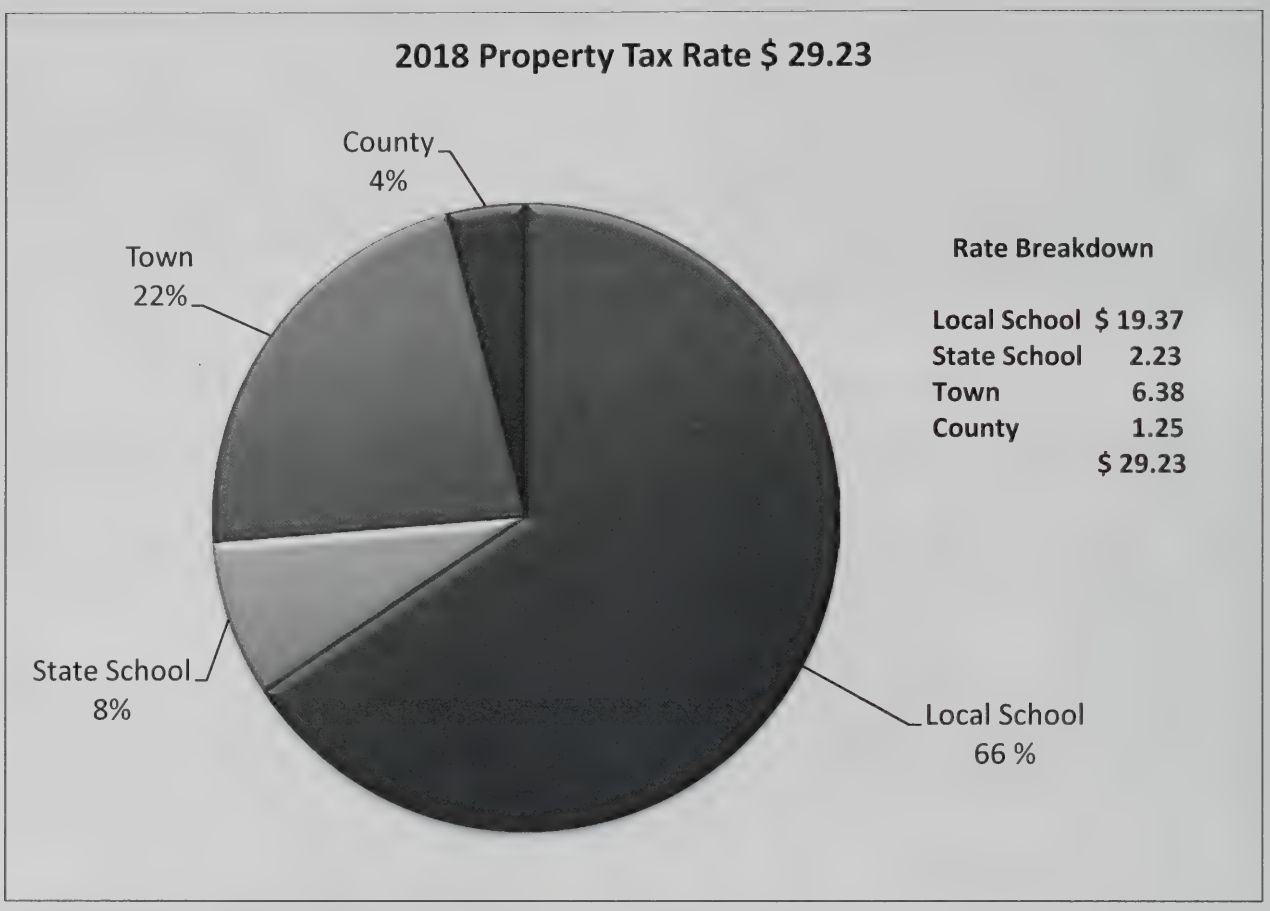
Special Thanks

The Recreation Department and Commission wish to recognize all of the community organizations, merchants, industries, businesses, and individuals for their continued support of recreation programs and events. We also sincerely thank the scores of volunteers who donated a most precious gift to our community - their time. Milford's recreational endeavors are reliant upon volunteers and would not exist without them.

In closing, thank you for making 2018 a great year for Recreation and the Town of Milford. Thank you in advance to everyone who will make 2019 even better.

Respectfully submitted,

Arene Berry, Recreation Director
John Kohlmorgen, Recreation Program Coordinator



The Department of Revenue set the 2018 tax rate October 15, 2018 at $29.23. The property tax consists of four individual tax rates as shown above; local school, state school, town, and county.

The Tax Collector billed $40.2 million in property taxes in 2018 consisting of two billings with 5611 properties. During the calendar year $39 million was collected or 97%.

Tax Liens for unpaid 2017 property tax were executed on April 30, 2018. The amount liened during the year totaled $567 thousand. During the calendar year $491 thousand was collected for all outstanding liens.

Online research and payments via e-checks, debit, and credit cards are available on the Town website at www.milford.nh.gov.

Please feel free to call on me should you have questions or need assistance.

Respectfully submitted,

Kathy Doherty, Tax Collector

New Hampshire
Department of
Revenue
Administration

2018
$29.23

Tax Rate Breakdown
Milford

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	$8,836,867	$1,384,058,040	**$6.38**
County	$1,724,411	$1,384,058,040	**$1.25**
Local Education	$26,811,924	$1,384,058,040	**$19.37**
State Education	$3,026,981	$1,359,020,440	**$2.23**
Total	**$40,400,183**		**$29.23**

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Fox Run Road	$0	$2,309,300	**$0.00**
Total	**$0**		**$0.00**

Tax Commitment Calculation	
Total Municipal Tax Effort	$40,400,183
War Service Credits	($174,400)
Village District Tax Effort	$0
Total Property Tax Commitment	$40,225,783

10/15/2018

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	$22,065,846	
Net Revenues (Not Including Fund Balance)		($13,417,256)
Fund Balance Voted Surplus		$0
Fund Balance to Reduce Taxes		($15,000)
War Service Credits	$174,400	
Special Adjustment	$0	
Actual Overlay Used	$28,877	
Net Required Local Tax Effort	**$8,836,867**	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	$1,724,411	
Net Required County Tax Effort	**$1,724,411**	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	$37,119,746	
Net Cooperative School Appropriations	$0	
Net Education Grant		($7,280,841)
Locally Retained State Education Tax		($3,026,981)
Net Required Local Education Tax Effort	**$26,811,924**	
State Education Tax	$3,026,981	
State Education Tax Not Retained	$0	
Net Required State Education Tax Effort	**$3,026,981**	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	$1,384,058,040	$1,355,508,844
Total Assessment Valuation without Utilities	$1,359,020,440	$1,329,076,744

Village (MS-1V)

Description	Current Year	
Fox Run Road	$2,309,300	

Town of Milford
MS-61 Tax Collector's Report
for the year ended December 31, 2018

	LEVY FOR THIS YEAR	PRIOR LEVIES		
	2018	2017	2016 & PRIOR	TOTALS
DEBITS:				
Uncollected Taxes, Beginning of Year				
Property Taxes	-	1,412,128.84		1,412,128.84
Land Use Change Tax	-	27,683.00		27,683.00
Timber Yield Tax	-	-		-
Excavation Tax	-	-		-
Utility Charges	-	206,903.46	181.81	207,085.27
Prepayments - Property Taxes	(264,714.07)			(264,714.07)
				-
Taxes Committed This Year				-
Property Taxes	40,223,519.29			40,223,519.29
Land Use Change Tax	113,720.00	24,600.00		138,320.00
Timber Yield Tax	1,331.62	6,622.95		7,954.57
Excavation Tax		1,472.86		1,472.86
Utility Charges	2,680,499.31			2,680,499.31
				-
Overpayments				-
Refunds due to Overpayment	44,370.69			44,370.69
Refunds due to Abatement		3,952.96		3,952.96
Prior Year Tax Prepayments Applied	264,714.07			264,714.07
Interest on Delinquent Property Taxes	20,476.52	69,233.82		89,710.34
Interest - Land Use Change Tax	595.06	1,510.21		2,105.27
Interest - Yield Tax				-
Interest - Utility Charges	3,354.80	1,367.64	14.03	4,736.47
TOTAL DEBITS:	**$ 43,087,867.29**	**$ 1,755,475.74**	**$ 195.84**	**$ 44,843,538.87**

Town of Milford
MS-61 Tax Collector's Report
for the year ended December 31, 2018

	LEVY FOR THIS YEAR	PRIOR LEVIES		
	2018	2017	2016 & PRIOR	TOTALS
CREDITS:				
Remitted to Treasurer during Fiscal Year				
Property Taxes	39,071,277.43	883,751.71		39,955,029.14
Land Use Change Tax	66,015.62	49,200.00		115,215.62
Timber Yield Tax	1,331.62	6,622.95		7,954.57
Excavation Tax	-	1,472.86		1,472.86
Interest on Delinquent Property Taxes	20,476.52	69,233.82	-	89,710.34
Interest - Land Use Change Tax	595.06	1,510.21	-	2,105.27
Interest - Yield Tax	-	-	-	-
Conversion to Lien		528,377.13		528,377.13
Utility Charges	2,464,628.41	201,706.83	(82.35)	2,666,252.89
Interest - Utility Charges	3,354.80	1,367.64	14.03	4,736.47
Property Tax Prepayments	28,289.36			28,289.36
				-
Abatements Made				-
Property Tax Abatements		3,952.96		3,952.96
Land Use Change Tax		3,083.00		3,083.00
Yield Taxes				-
Excavation Tax				-
Utility Charges	8,610.45	5,064.23	190.86	13,865.54
Current Levy Deeded				-
				-
Uncollected Taxes, End of Year				-
Property Taxes	1,196,487.18	-		1,196,487.18
Land Use Change Tax	47,829.75	-		47,829.75
Yield Taxes		-		-
Excavation Tax	-	-		-
Utility Charges	207,260.45	132.40	73.30	207,466.15
Prepayments- Property Tax	(28,289.36)			(28,289.36)
TOTAL CREDITS:	**$ 43,087,867.29**	**$ 1,755,475.74**	**$ 195.84**	**$ 44,843,538.87**
	-	-	-	-

Town of Milford
MS-61 Tax Collector's Report
for the year ended December 31, 2018

	LAST YEARS LEVY	PRIOR LEVIES			
	2017	2016	2015	2014 & PRIOR	TOTALS
DEBITS:					
Unredeemed Lien Balances, Beginning of Year	-	355,517.93	201,796.00	183,874.59	741,188.52
					-
Liens Executed During Year	567,168.15				567,168.15
Interest and Costs Collected (AFTER LIEN EXECUTION)	9,632.51	29,753.30	60,104.16	13,372.06	112,862.03
Refunds due to Overpayment					-
TOTAL DEBITS:	**$ 576,800.66**	**$ 385,271.23**	**$ 261,900.16**	**$ 197,246.65**	**$ 1,421,218.70**

CREDITS:					
Remitted to Treasurer during Fiscal Year					
Lien Redemptions	203,270.69	106,688.29	155,497.21	25,867.28	491,323.47
Interest and Costs Collected (AFTER LIEN EXECUTION)	9,632.51	29,753.30	60,104.16	13,372.06	112,862.03
Abatements of Unredeemed Taxes					-
Liens Deeded to Municipality					-
Unredeemed Liens Balance, End of Year	363,897.46	248,829.64	46,298.79	158,007.31	817,033.20
TOTAL CREDITS:	**$ 576,800.66**	**$ 385,271.23**	**$ 261,900.16**	**$ 197,246.65**	**$ 1,421,218.70**
	-	-	-	-	-

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE: Kathy Doherty DATE: 1/29/19

TOWN CLERK
2018 Annual Report

The duties and responsibilities of the Town Clerk are numerous and varied. There is no one place in the statues to find a list of the duties for this position; rather, the duties can be found throughout many statues such as motor vehicle laws, election laws, vital statistics, planning and land use laws, libraries and the budget law. To make sure that we are providing the services for all the above listed functions we have to make sure we have enough staff.

Town Clerk Staff: We started the year with Deputy Town Clerk Clare Callahan being full time and Belinda Yeaton and Kristen Roy as part time clerks. We welcomed Michele Harley as the new part time clerk who replaced Kristen Roy. Michele comes to us with experience as a clerk in Nashua.

In the Motor Vehicle Department we focused on legislation related to the illegal registering of trailers that are garaged in New Hampshire being registered in Maine. Many residents do not realize that this it is illegal to register a trailer in Maine that is garaged in New Hampshire. We saw a loss in revenue to the Town close to $30,000 by these illegally registered trailers. The Town is working with the state to find the best way to recover or prevent further loss of these funds. We followed many bills in 2018 that related to motor vehicle laws. We were successful in our opposition to many of these bills that would have caused additional loss of revenue to the town

In the department of vital records, I wrote and submitted a Moose Grant Proposal in the amount of $9,800 to preserve some of the oldest records in town. One of the records, documents the incorporation of Milford. The grant proposal was accepted and we received the $9,800. The documents were picked up by the vendor and the books are being preserved at this time. We should expect to see them back sometime this spring. The documents are also being digitized and you will see a section on the Town Website of all the records that have been digitized to date. We are also still completing birth certificates for babies born at the Birth Cottage in town. This past year we had 54 births at the Birth Cottage approximately half of what we had last year. We did have an increase in Marriage Licenses taken out at 104 the previous year was 99.

In a review of the hours the office is open we seem to have a good response and their does not seem to be a need at this time to do anything different. We were closed on all 3 election days. This year we only have one election and we will be closed. In the past we have tried extending the hours the following day but we did not get anyone in, so we will just be closed on Election Day.

Dog licensing has been improving each year. We received authorization from the Selectman to send out civil forfeitures which we have not yet sent out. The civil forfeiture results in a $25.00 fine plus late fees plus the cost for mailing this fee must be

paid within 15 days or a fee of $50.00 is paid to the courts in addition to all previous fines and late fees.

As of Dec 2018 we had 322 dogs that were in violation of this law and we sent out postcards, letters, and emails and have made phone calls to all on the list.

We are continuing to collect Census Data which will allow us to have a better idea of what school registrations will look like in the future. It will also allow us to have a better idea of the town population changes in real time.

In 2018 there were three elections. We had the Town Election in March, the State Primary in September and the State General Election in November. There were many court cases and many changes to New Hampshire's election laws. We had multiple changes to what forms we could use for voter registrations and absentee ballot request. It looks like there will be many more additional changes to the voting laws in 2019.

As of the writing of this Town Report the Town Clerk's Office is in process of moving to the Assessor's old office. Please feel free to come by and visit the Town Clerk's office and let us know what we can do to make registering your vehicle and obtaining vital records, dogs or voting more convenient.

Thank you again for all your support. Please let me know if there is anything we can do to improve.

GENERAL FUND REVENUES COLLECTED

		2017		**2018**
Motor Vehicle Permits	19,112	$2,792,111.00	19,219	$2,929,261.87
State Agent Motor Vehicles	18,572	55,715.00	19,136	57,408.00
Boat Registrations	186	2,814.66	196	3,287.96
Dog Licenses	2,549	8,574.50	2,950	10,421.00
Vital Records	1,774	21,910.00	1,978	24,020.00
UCC Filings		4,365.00		5,205.00
Marriage Licenses	99	693.00	104	728.00
Pole Licenses	4	40.00	5	50.00
Misc Income		1,571.00		501.20
TOTAL:		$2,887,794.16		$3,030,883.03

Respectfully submitted,

Joan Dargie, Town Clerk

WATER UTILITIES DEPARTMENT
564 Nashua Street, Milford NH 03055 (603) 249-0660
2018 Annual Report

Please remember to contact the Water Utilities Department at 249-0667 prior to scheduling in-ground excavation on your property, as the responsibility lies with each property owner to request water/sewer service markings. DIGSAFE does *not* automatically notify the Water Utilities Dept.

Wastewater operational and laboratory tours may be scheduled during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday by calling 249-0662.

Throughout 2018 the **Sewer Department crew:**

- Yearly flushing took place in west Milford. Approximately 80,000 ft. of sewer main & 275 (+-) manholes were cleaned and inspected
- In conjunction with DPW's paving schedule, manhole castings were set to grade on Clinton, Ford, George, King and Union Streets
- Two pumps at Patch Hill pump station were rebuilt to improve efficiency
- Approximately 2000 feet of sewer main was rehabilitated by means of trenchless excavation, was performed on Osgood Road, Valhalla, Smith and George Streets
- Approximately two miles of sewer easements and siphon chambers (river crossings) were maintained
- Twenty new sewer permits/connections were approved and installed
- Eight sewer connections in the town right-of-way were repaired on Highland Avenue, King and George Streets
- Assisted wastewater personnel with facility maintenance activities

During 2018, the **Water Department personnel:**

- Installed the following:
    - Flushed and tested the new 8" water main infrastructure on King Street from Osgood Road to George Street and replaced both hydrants
    - 30 new water meters
    - 4 water meter replacements
- Mayflower water storage tank was pressure washed and exterior and interior repairs were contracted
- Relocated the water services on Clinton Street from the 6" main to the 10" main and the 6" main was discontinued
- Adjusted the Water Dept. infrastructure to accommodate DPW's street paving program involving George, King and Clinton Streets
- Contracted Weston & Sampson for a water age study and accepted the recommended Asset Management Program
- Contracted Electrical Installations to perform radio upgrades to the SCADA system
- Contracted Stantec Consulting to update the Town of Milford Water Utilities Standards and Regulations in addition to water distribution maps
- Replaced the Water Department 2003 service truck with a 2018 utility truck
- Flushed the distribution system's 497 hydrants
- Began the valve and hydrant maintenance program
- Repaired seven water main breaks

During 2018, the in-house **Wastewater Treatment operations staff** responsibly:

- Installed the following:
  - TSS meter and probe assembly in the aeration tank process
  - Sludge level sensor and controller in the primary clarifier #2
  - Radiator and all new hoses in the Hyundai loader
  - Secondary waste pump with new plumbing and valves in the lower pump room
  - Hydraulic pump for the body lift on the Freightliner dump truck
  - 12" roller assembly on the belt filter press
  - Flush water pump and motor assembly for belt filter press
- Replaced the following:
  - Lower bearings and installed a new screw brush on the influent micro strainer rag removal system in our main pump station
  - Main output shaft on the magnesium hydroxide mixer #4
- Overhauled activated sludge pump #2, consisting of a new impeller, new mechanical seal, new bearings and refurbished plenum
- Rebuilt #4 primary sludge pump, consisting of new check balls and seats and replacement of the air chamber
- Painted the boiler room
- Began the design and bidding process with Underwood Engineers for a dewatering system upgrade

For the EPA-mandated **Industrial Pretreatment Program**, the following was accomplished in 2018:

Issued:	two Class 1, three Class 2 and one Class 3 industrial discharge permits.
Revised:	one Class 3 industrial discharge permit.
Inspected:	four Class 1, four Class 2, and one Class 3 industrial users.
Sampled:	water discharged at four industrial users.

Water Dept. 2018 Annual Summary of Operations

Curtis Well	274,295,000 Gallons
Pennichuck Water	47,903,000 Gallons
Total Water Pumped	322,198,000 Gallons
Average Demand	882,700 Gallons
Days Exceeding 1 Million Daily Gallons Pumped:	54 days
Annual Rainfall	58.69 inches

Wastewater Dept. 2017 Annual Summary of Operations

Total Flow Treated	603,660,000 Gallons
Wilton Flow Treated	72,480,000 Gallons
Septage Treated	2,050,873 Gallons
Milford Flow Treated	529,129,127 Gallons
Average Flow Treated	1,653,863 Gallons/Day
Design Flow	2,150,000 Gallons/Day
Daily Average Hydraulic Load	76.9 % of Design
Annual Rainfall	58.69 inches

Respectfully submitted,

Kevin Stetson, Water Utilities Director

WELFARE DEPARTMENT
1 Columbus Ave, Milford NH 03055 (603) 249-0672
2018 Annual Report

In New Hampshire, every town is required to have a welfare office that is governed by state statute RSA 165:1 which reads, "Whenever a person in any town is poor and unable to support himself/herself, he/she shall be relieved and maintained by the overseers of public welfare of such town, whether or not he/she has a residence there".

As such, Milford is legally obligated to assist those individuals who qualify and meet the criteria as set forth in the Guidelines, regardless of funds budgeted for this purpose. The Welfare Department primarily assists with basic living needs which include housing costs – rent or mortgage; utility costs – electric, heat, water; food; or a medical cost – normally a prescription. The Welfare Department does help occasionally with other needs such as a car repair or a child care bill.

The Welfare Office works with each client to find the resources available for their situation regardless of whether or not we are also providing financial assistance. We routinely refer our clients to local service organizations such as Southern New Hampshire Services, New Hampshire Department of Health and Human Services, New Hampshire Housing and Finance Authority, the Veterans Administration, Unemployment, Easter Seals, and more.

In 2018, the Welfare Office provided financial assistance to 98 cases; a case is made up of the people in a household, whether that is 1 or more. The 98 cases that resulted in financial assistance generated 264 vouchers for a total of $106,988. Below is a breakdown of the assistance given in 2018.

Type of Assistance Given:	Number of Vouchers:	Amount of Assistance:
Housing – includes rent, mortgage, lot rental and/or temporary housing	119	$86,885
Utility – electricity, heat and/or water	53	$10,161
Medical	10	$1,078
Food	29	$1,700
Other -- transportation, burial or other needs	53	$7,144
Total	**264**	**$106,968**

Another notable difference between local welfare, and the state and federal programs is that we ask our clients to repay their assistance. This can happen in 3 different ways: we can place a lien if a client owns a home or property; a client can arrange a reimbursement schedule with the town when they are financially able to do so; or the client can participate in the workfare program. During the past year, the Welfare Department received reimbursements of $8,799.19. The workfare program had

participants from 5 cases for a total of 479 hours, which represents $4,790. People worked in and around Town Hall and local charities.

Special thanks are given to the SHARE program for all of the many ways they assist the citizens of Milford. Without SHARE'S additional assistance programs, (cash), food pantry, and the clothing barn, Thanksgiving and Christmas baskets, backpacks for back to school, and more, our clients and the residents of Milford would be much worse off.

As always, we would like to take this opportunity to thank the Milford Board of Selectmen, the Town Administrator and the citizens of Milford for their continued support of the Welfare Department.

One way in which the residents of Milford assist our entire community, whether they ever need assistance through the welfare office or not, is through the Social Services Warrant Article. The Social Services Warrant Article provides funding to local agencies who provide much needed services in our community. Each Fall agencies submit at an application and funding request to the Social Services Warrant Article Committee for evaluation and recommendation to the Board of Selectmen for funding. The Committee made the following recommendations for inclusion in the 2018 Social Services Warrant:

Agency	**Amount of Award**
Big Brothers/Big Sisters NH	$1,000
Bridges	$2,000
CASA	$1,000
CAST	$2,200
Child Advocacy Center	$3,000
Greater Nashua Mental Health	$5,000
Keystone Hall	$4,000
Harbor Homes	$1,500
Milford Regional Counseling (MRCS)	$1,000
Nashua Children's Home	$2,000
Nashua Soup Kitchen & Shelter	$4,000
Share Outreach	$5,000
Souhegan Valley Boys & Girls Club	$5,000
St. Joseph Community Services – Meals on Wheels	$3,300
Total	**$40,000**

Milford is a wonderful community in which to live and work as is evidenced by the support of local churches and civic groups who assist our residents in a multitude of ways.

Respectfully submitted,

Susan Drew, Welfare Director

MILFORD CONSERVATION COMMISSION
Annual Report 2018

The Conservation Commission participated in outreach events throughout the year including the Fall Family Festival and the Pumpkin Festival. We continue to host our monthly 4th Saturday Hike series bringing the public to the town's conservation lands. For the tenth year we held the Ghost Train Trail Races which drew over 400 runners and volunteers to Milford.

The Trails Committee was active in 2018. Thanks to the ongoing excellent relationship between the local Boy Scout troops and the Commission, the town has a new trail at Mile Slip Town Forest. This trail makes an essential connection between the trails of Mile Slip and Hitchiner Town Forests. The new Bob Foster trail is named for a much beloved and missed former teacher at the Milford Middle School.

MCC Mission and Vision: The Conservation Commission continues to promote the conservation, protection and sound management of Milford's natural resources for current and future generations. We strive to balance the community's immediate needs and desires with responsible long-term use and protection of our natural resources. As appointed stewards, we educate and encourage the public to make wise decisions about these resources.

Other Projects:

- Worked with the Melendy Country Land Association and its efforts to put a conservation easement on their open space property prior to receiving the open space parcel as a gift to the town.
- Awarded a $20,000 grant to protect the open space at the Brox Community Lands
- Attended training events to better enable members to fulfill the stated mission of the MCC.

Respectfully submitted,

Milford Conservation Commission

ECONOMIC DEVELOPMENT ADVISORY COUNCIL
2018 Annual Report

The 15-member Economic Development Advisory Council, established in 2009, represents a broad-based group of Milford citizens and business owners working to strengthen and retain the existing business and commercial base in Town and encourage opportunities for new economic growth. The Council was given the charge by the Board of Selectmen to:

"...develop and recommend economic development policy in accordance with the goals of the Milford Board of Selectmen and Milford Master Plan, and utilizing the report Recommendations to Foster Economic Development in Milford dated June 8, 2009, facilitate the economic development goals, recommendations, and actions at the direction of the Board of Selectmen."

EDAC develops its annual goals and projects from economic development objectives identified in the 2009 Recommendations to Foster Economic Development in Milford, Report to the Milford Board of Selectmen and Planning Board. As EDAC moves forward in 2019, we are focused on continuing to follow our charge and facilitate economic development in our community. We plan to work on both sides of the skills gap initiative and develop programs to improve communication and create opportunities. In addition, members will work with the Board of Selectmen and Planning Board to develop a proactive, comprehensive, and strategic Town-wide economic development plan culminating in the creation/drafting of a formal Economic Development Chapter of the Master Plan.

If at any time additional information is needed, please contact Lincoln Daley, Community Development Director at 249-0620.

Respectfully submitted,

Matt Ciardelli, Chairman, Economic Development Advisory Council

MILFORD HERITAGE COMMISSION
2018 Annual Report

Meets 2nd Wednesday 7:00 pm at the Wadleigh Memorial Library

The Milford Heritage Commission continues to keep the focus on the rich heritage of Milford that so many residents enjoy. Many towns don't have the rich history that we have with the granite industry, farming, manufacturing and our jewel, the Oval District. We have hidden features such as the ruins of old mills and the "Swing Bridge" and the very well-known bandstand and Keyes Park. The Commission has a charter to preserve and promote these and many other facets of our culture.

This year we went to work on documenting just what we do, as we need to promote our value as well. The Town Master Plan is being rewritten such that the Heritage chapter will be separated from the Conservation Commission chapter. We have many common interests but heritage speaks of our citizens, their workplaces and homes as well as our rich flora and fauna. We created a check-list of our common concerns when reading the plans from the Planning Committee. This check-list will keep us focused and not reactionary as some issues bring emotional responses and our judgment should be consistent. To keep this momentum the commission had two alternates sworn-in when regular members are not available.

The plans that were reviewed in 2018 speak of the rich culture of this town. We are pleased to review plans for changing use of some of our popular landmarks to make them more open to the public. Those include the Colonel Shepard Inn which is being transformed into an event center. The original High School building and the Souhegan National Bank building are being transformed into restaurant space. The familiar corner lot #1 Nashua Street building now looks more like it did 100 years ago and will be used for modern commercial purposes. All of these places are in the Oval District.

In keeping with our charter to protect our ancient and rich heritage, we voted to preserve the Tonella Quarry Stone Cutting Shed and the pre-revolutionary Spaulding Mill in the Mile Slip. A complete inventory of historically important sites such as these are being cataloged so we can continue our focus on the successes of the past such as preserving the Goldman and McLane dams and the celebrated Swing Bridge which is still receiving donations for restoration.

Respectively submitted,

David Palance, Chairman
Herbet Adams, Vice Chair
Polly Cote, Member
Charles F. Worcester, Member
Erna Johnson, Member

MILFORD PLANNING BOARD
2018 Annual Report

The Planning Board is the local land use board charged with facilitating and implementing Milford's long term planning goals and has three distinct roles: planning, legislative and regulatory. The planning role includes regular and timely revisions to our community's Master Plan. While many plans are called "master plans", a Town's master plan, as defined by NH RSA 674:2, is intended to define a community's vision for its future, to guide municipal policy decisions and to drive implementation strategies to fulfill that vision. The planning function also includes oversight of the Town's Capital Improvements Plan (CIP) and development of other plans and tools that support Master Plan goals.

The legislative role of the Planning Board involves proposing ordinances and crafting regulations designed to implement the goals of the Master Plan. Recommendations for changes are submitted to the Planning Board by staff people, other boards and commissions, and even by individuals. Often amendments to regulations are mandated by changes to law and rules that occur at the State and federal levels which must then be enforced by the Town. Proposed changes to the Zoning Ordinance and Land Use Regulations that the Planning Board discussed at length during 2018 involve replacement of the sign ordinance, replacement and updating sections involving self-storage facilities and home based business, and the creation of a new section regulating solar collection systems. The anticipated focus of the Board and staff in 2019 will include the broader topic of multi-housing, housing diversity, economic development, and pedestrian transportation related projects.

The Board's regulatory role is the function that may be the most familiar to Town residents and that is the application of Town ordinances and regulations governing site development and subdivisions. Several major projects were reviewed and approved by the Board this past year. Most notably was the construction of the 85,000 square foot Hitchiner Manufacturing facility, 16-unit multi-family development on Tonella Road, 4,300 square foot warehouse and processing building located on Elm Street, 2,400 square industrial warehouse located on Elm Street, renovation and reuse of the former Colonel Shepard / Montessori School building as an event center and restaurant, and repurposing of the former insurance building located at 54 Nashua Street as a restaurant. In addition, the Planning Board approved six subdivisions and two lot line adjustment applications totaling approximately 20 new building lots.

The Planning Board is responsible for the development and adoption of the Capital Improvements Plan. The process includes the involvement of a CIP Citizens' Advisory Committee guided by the Board. This group evaluates the Town's capital improvements needs, as submitted by Department heads, that exceed $75,000 and places planned expenditures into a 6-year timeframe that attempts to keep tax rate impacts minimal. The CIP development process occurs from late Spring to early Fall, at which time the annual CIP is adopted by the Planning Board. It is then utilized as a valuable planning tool during the Town's annual budget review process.

The Milford Planning Board is made up of seven members, one of which is a representative from the Board of Selectmen. There are currently three alternates. Potential members are asked to attend a few meetings and meet with current members to become better acquainted with the work of the Board. Prospective members are recommended by the Planning Board as candidates for membership and are appointed by the Board of Selectmen. The Planning Board meetings are broadcast on Granite Town Media (Channel 21), live streamed on the Town's website (www.milford.nh) and found online at the same site.

The Planning Board is supported by the Office of Community Development. In addition to his duties as Community Development Director, Lincoln Daley provides the primary staff support for the Board. The Board also relies heavily on Darlene Bouffard of the Community Development Office for efficient and accurate administration of many of the technical aspects of keeping the Board on track. On behalf of the Planning Board, I would like to thank the Office for its assistance.

Respectfully submitted,

Doug Knott, Planning Board Chairman

ZONING BOARD OF ADJUSTMENT
2018 Annual Report

The Zoning Board of Adjustment's responsibility is to interpret the Zoning Ordinance to the best of its ability, granting relief where appropriate, while taking into consideration the statutory limitations of our authority, our Master Plan and the individual case before us. 2018 was a stabile year with a full Board and three alternates.

In 2018 there were 33 cases heard by the Board while in 2017 there were 27 cases heard. The cases broke down in the following manner:

Applications	Relief Granted	Relief Denied	Withdrawn	TOTALS
Special Exceptions	23	0	0	23
Variances	6	2	0	8
Equitable Waiver	0	0	0	0
Appeal from Administrative Decision	0	2	0	2
Rehearing	0	0	0	0
TOTALS	**29**	**4**	**0**	**33**

In addition to the regular case load of the ZBA we assisted the Planning Board in the process of developing the 2019 amendments to the Zoning Ordinance. We were particularly interested in the new Home Based Business regulation that will replace the Home Occupation regulation if it is approved by the voters on Town Meeting day. In addition to hearing any cases that come before us in 2019 we will continue to assist the Planning Board in working on suggested revisions to the ordinance for 2020.

I would like to express appreciation to each of the Board and Alternate Board members for volunteering their time, talent and commitment to our important work on behalf of the entire Milford community. Regular members are Steve Bonczar-Chair, Jason Plourde-Vice Chair, Mike Thornton, Joan Dargie, and Rob Costantino. Alternate members are Tracy Dean Steele, Wade Scott-Campbell and Karin Lagro.

Gratitude is also expressed to our recording secretary Peg Ouellette as well as to Laura Dudziak, BOS representative and the Community Development staff for their continued efforts in preparing applicants for our hearings. We are grateful to have our Assistant Town Planner & Zoning Administrator, Robin Lunn, supporting us throughout the year.

The Zoning Board of Adjustment meets on the first and third Thursdays of each month, if there are cases to be heard. If you are interested in serving on the ZBA please get a volunteer application from the Community Development Office or online at https://www.milford.nh.gov/visitors/pages/volunteer-opportunities.

Respectfully submitted,

Steve Bonczar, Chairman

Wadleigh Memorial Library
49 Nashua Street Milford, NH 03055
LIBRARY TRUSTEES
2018 Annual Report

The Wadleigh Memorial Library continued to be a vital and dynamic community asset in 2018. Under the supervision and insight of Director Betsy Solon, the Library is a place for patrons and area residents to gather and experience cultural opportunities. The library's innovative programs, resources and services encourage both local connections and discovery of a wider world. The Passport program also continues to bring business and outside visitors to Milford.

The Trustees, who are all volunteers, meet on the third Tuesday of each month. We are currently in the process of selecting a firm to design the proposed renovation and expansion of the library for the March 2020 ballot. A space needs study was commissioned and the Library Expansion Task Force (LETS) finalized their yearlong task with a recommendation, *to repair, renovate and expand the Wadleigh Library to better serve the needs of staff, the current users, and the community.* A Building Committee, consisting of Trustee representatives and independent professionals, was then formed and a Request for Proposal (RFP) for architectural services was sent out in October. The Trustees would like the community to know that we heard your comments and concerns and are coming back with a reduced plan to repair this facility while considering available resources, service to the community and the opinions of the voters.

The Trustees wish to thank our Facilities Manager, Jeff Mackey who repairs and maintains this facility with creativity and dedication. Our front entrance has been transformed with a new walkway and granite steps that are no longer a safety hazard and a refurbished irrigation system. Insulation was removed from two ceiling areas that was causing the panels to collapse and the building looks a bit brighter with LED lighting in the hallways and improvements to the circulation desk area.

Both vacant houses at 29 and 39 Nashua St. were demolished this summer. The re-grading provided a new area for staff parking thereby creating additional parking for our patrons. New parking lot lighting was installed making the area more secure and visible on the new security camera system. Parking lot signage was refreshed, and a dog waste station was added. Completion of these tasks demonstrates our commitment to chip away at the list of facilities projects to optimize library operations and safety.

Our Soldiers Memorial Light project is nearing completion. The final piece to this project is to restore the missing stones. We are asking residents to check their yards and gardens; a list can be found at http://www.wadleighlibrary.org/about-us/fountain-restoration-project/. The Trustees would like to express our appreciation to Ruth Smith for her many years of service, tending the beautiful gardens that surround the memorial and to the Milford Water Dept. team for refurbishing "the Lady". We are planning an unveiling ceremony in 2019.

The Library Trustees appreciate the continued support of the Board of Selectmen and the efforts of the Town administrative and departmental staff. We are grateful to our Director for her dedication and limitless energy and to her outstanding team; to the Friends of the Library who do so much to enrich what we can offer; and to our patrons, whose support, feedback and loyalty constitute our reason for being.

Respectfully submitted,

Trustees of the Library

2018 Wadleigh Memorial Library
Library Trustee Funds

(Unaudited)

	43002 Town Appropriation	43505 Trustees Fund & Gift $	43590 PDIP Investment	TOTAL
Fund Balance as of 01/01/18:	**$ 11,671.83**	**$ 93,928.40**	**$ 26,910.20**	**$ 132,510.43**
Town Appropriation & Cap Outlay	$ 780,428.00	$ 11,671.83		$ 792,099.83
Fines Received		$ 12,245.27		$ 12,245.27
Interest Income		$ 8.77		$ 8.77
Interest on Investments			$ 498.59	$ 498.59
Refunds/Reimbursements	$ (11,671.83)	$ 1,004.95		$ (10,666.88)
Miscellaneous		$ 372.14		$ 372.14
Copy Fund Revenue		$ 4,854.18		$ 4,854.18
Book Sales		$ 1,414.00		$ 1,414.00
Non Resident Cards		$ 3,850.00		$ 3,850.00
Building Fund		$ 973.50		$ 973.50
Passport Execution Fees		$ 27,065.00		$ 27,065.00
Grants/Donations/Building Fund		$ 32,685.68		$ 32,685.68
Rental Property		$ 5,579.06		$ 5,579.06
Transfer from Trust Funds		$ 27,379.66		$ 27,379.66
TOTAL INCOME:	**$ 768,756.17**	**$ 129,104.04**	**$ 498.59**	**$ 898,358.80**
EXPENSES:				
Salaries & Wages	$ 585,101.05	$ 328.99		$ 585,430.04
Professional Services	$ 43,223.26	$ 12,925.41		$ 56,148.67
Property Services	$ 36,081.05	$ 43,377.21		$ 79,458.26
Rental Property Expenses		$ 23,710.74		$ 23,710.74
Other Services		$ 5,594.05		$ 5,594.05
Supplies & Materials	$ 111,641.39	$ 46,551.33		$ 158,192.72
Capital Outlay	$ 1,525.88	$ 23,718.26		$ 25,244.14
General Ledger Adjustment	$ 1,485.00			$ 1,485.00
Return to General Fund	$ 1,370.37			$ 1,370.37
TOTAL EXPENSES	**$ 780,428.00**	**$ 156,205.99**	**$ -**	**$ 936,633.99**
Change in Fund Balance	**$ (11,671.83)**	**$ (27,101.95)**	**$ 498.59**	**$ (38,275.19)**
BALANCE HELD BY TRUSTEES @ 12/31/18	**$ (0.00)**	**$ 66,826.45**	**$ 27,408.79**	**$ 94,235.24**

MILFORD AREA COMMUNICATION CENTER

1 Union Square, Town Hall, 4th Floor, Milford, NH 03055

Jason R. Johnson, *Director*
Jared Hyde, *Captain*

Telephone (603) 673-1414
Fax (603) 673-0131

MACC Base (MACC): The Dispatch Center has served the region since 1985. We provide centralized emergency dispatch services for the towns of Milford, Mont Vernon, and Wilton. Since 2016, we have also dispatched the Lyndeborough Police Department. The services we provide include emergency radio, alarm monitoring, and telephone communications for ambulance, fire, police, public works, and emergency management agencies within our towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough and Temple. Wilton Ambulance and MACC are expanding that reach to include Greenfield for 2019. MACC serves as a backup communications center for the towns of Amherst, Brookline, Hollis, & Mason.

Projects: The project to link our existing sites, as well as one each in Hollis and Amherst via microwave is proceeding with the Homeland Security Grant, secured in cooperation with the town of Mont Vernon, approved in 2017. This is the critical backbone and first step toward a modernized replacement of our systems, and is necessary to public and officer safety for all the communities we serve with improved backup with Hollis Dispatch and Amherst Communications.

With surplus funds from the prior years, we have continued service improvements for our agencies with a new time sync, call logging recorder, and the replacement of two of our dispatch computers. Retained funds will provide an extended warranty for the microwave systems being obtained through the HSEM grant. We are also working on replacing the generator serving our center located in the Milford town hall. Each of these projects has been funded through the limited retention of surplus funds after our annual expenditures have been met. Only through our own responsible spending have these projects been made possible. All other annual surplus is returned to the towns.

Communications Agreement: Our Board of Governors prepared and presented the towns with a revised Inter-municipal Agreement that would allow MACC to bond for long-term projects. But at this time, our 3-town agreement has only been extended for two years as Milford has a pending warrant article to seek to create their own dispatch center. Should Milford gain the approval to go out on their own, we will work to assist our towns in a transition to alternate dispatch centers. In the event Milford's warrant is denied, we will renew our efforts to negotiate a new agreement with the goal to update and modernize our systems for the benefit of all of our towns.

This year, MACC Base dispatchers handled 65,268 calls for service for the various agencies that we serve. Calls ranged from structure fires and multi-vehicle accidents, affecting many people & emergency responders, to police information and medical emergencies involving a single person. It is the emergency dispatcher's responsibility to properly assess a crisis, to insure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed.

Contrary to a common misconception, 911 operators in Concord & Laconia are not responsible for providing emergency dispatching, the 911 operator's role is to route calls to emergency dispatchers at MACC Base and handle the medical pre-arrival instructions to callers until emergency services are on scene. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

This year we added Peter Chesnulevich to our full-time staff, bringing us back to fully staffed. Peter is an experienced dispatcher, having previously dispatched for the Hudson Police Department & Rockingham Ambulance. Our part-time ranks increased as well this year with the addition of Derrek Trempe. Derrek brings additional EMS experience to our staff from his time with Jaffrey & Wilton Ambulance services. Much like our 2 newest hires, most of our staff also has experience on the other end of the radio. We presently have 4 current & 5 former firefighters, 2 active & 2 retired police officers, 2 former ambulance personnel, & 2 current EMT's. Our experiences in public safety, on both ends of the radio, provide our communities a dispatch center with a collective 200+ years of emergency services experience.

Emergency dispatchers routinely deal with callers when situations are at their worst, and at times when those citizens need experienced, competent professionals to solve these complex issues. It takes a very special person to provide and maintain these lofty standards, and MACC Base is privileged to have a dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and the people of the Lyndeborough, Milford, Mont Vernon, and Wilton.

Respectfully submitted,

Jason R. Johnson, Director

29th MILFORD PUMPKIN FESTIVAL

2018 Annual Report

This was the first year with the Granite Town Festivities Committee at the helm of the Pumpkin Festival with an, all volunteer group. The G.T.F.C came together to continue the towns tradition of hosting this large scale event that helps put Milford on the map.

The G.T.F.C would like to thank long time sponsor Bob Kokko and his Family (Kokko Realty), without their participation and Pumpkins it would be just a Festival. This year we had the largest Pumpkin ever grown in North America by Steve Geddes of Boscawen NH in attendance.

We would like to extend a special Thank You to the Milford Lions and Milford Rotary Club for taking over the Community House Lawn with the Non-profits and Beer Tent. Their team consists of Tricia Shea, Janet Langdell, Tim Finan and Bob Moulton. Their insight was a huge asset in the development of this year's event.

To all the Town Employees...DPW, Police Department, Fire Department and Ambulance Services who helped us navigate our first year.

G.T.F.C. Treasurer/Vendor coordinator Michelle Werner Callahan, for her dedication and organizational skills in keeping us straight.

G.T.F.C. Secretary/Entertainment Coordinator Zoe Lantaff for getting all the music acts for the festival and keeping the music flowing.

Key Supporters: Eric Escobar and Adriana Laccarino of Wicked Ways Inc., John Hopkins of Monadnock Tent, Henry Moreau of Moresound & Spotlight, and Katherine Schimke of Hippy Hollow Recordings.

We'd also like to thank all the volunteers for their time and dedication. Ron and Debbie Schusterman, Loni Quinn and son, Michael, Kani Nicodemus, Heather Swick, Mary Mattingly, Milford High School Art teacher, Jean Travelyn, and her students for painting the oval business windows, the Pumpkin Runner and many others. Also, the Masons for continuing the tradition of the Haunted Trail and overnight, Gourd Guard patrol.

The G.T.F.C. extends deep appreciation and gratitude to The Pasta Loft for donating restaurant space and food several times throughout the planning and organizing of
Milford Pumpkin Festival 2018 and we look forward to a continued relationship.

Many thanks to David Freel of Freel and Son for Electrical.
The Milford Board of Selectmen and Town Administrator.
Kevin Federico Chairman, Board of Selectmen for his hands on help during the Festival.
And to all the Sponsors and Vendors who made this year a success!!

To the Residents of Milford thank you for your support in making this past year an amazing event with many more to come!!

Respectfully Submitted,

Carol Gates - President, Granite Town Festivities Committee
Wade Campbell - Vice President. Granite Town Festivities Committee

2018 Milford Pumpkin Festival

INCOME

VENDORS		
	TOWN HALL	$4,880.00
	OVAL	$9,505.00
	EMERSON	$4,255.00
	MIDDLE STREET	$20,004.00
SPONSORS	**TOTAL**	$8,300.00
MISC		
	RAFFLE BASKETS	$319.00
	SKI RAFFLE	$124.00
	DONTATIONS AT FESTIVAL	$2,736.21
	T-SHIRTS	$1,255.00
	EARRINGS	$245.00
HAUNTED TRAIL		$8,849.00
CASH DONATIONS		$810.00
COMMUNITY HOUSE LAWN		$5,178.00
	TOTALS	**$66,460.21**

EXPENSES

INSURANCE	$8,711.99
T-SHIRTS/BANNERS	$2,605.00
TENT/STAGE	$2,902.50
LIGHTS	$1,169.97
TALENT SHOW	$1,000.00
SOUND	$3,650.00
MASONS	$2,410.35
BUSSES	$2,375.00
FIREWORKS	$7,000.00
PORTA POTTIES	$2,020.00
ELECTRIC	$11,334.49
MISC SUPPLIES	$441.83
POST OFFICE BOX	$168.00
STATE PAPERWORK	$375.00
BANKING FEES	$330.00
CREDIT CARD FEES	$717.58
TOTAL	**$47,211.71**

2019 FUNDS SO FAR!!!!! $19,248.50

2018 Expenses - Warrant Article #17

Milford Ambulance	**$**	**689.18**
Milford Fire Department	**$**	**4,569.26**
Milford Police Department	**$**	**11,110.00**
Milford Public Works	**$**	**5,373.57**
TOTAL EXPENSES	**$**	**21,742.01**

NRPC
Nashua Regional Planning Commission
9 Executive Park Drive, Suite 201
Merrimack, NH 03054
Phone: 603 424 2240
Fax: 603 424 2230

Value yesterday. Enhance tomorrow. Plan today.

NASHUA REGIONAL PLANNING COMMISSION
2018 Annual Report

The Nashua Regional Planning Commission (NRPC) provides comprehensive transportation, land use and environmental planning services and offers extensive mapping and data management products and services to the region's communities utilizing the latest technologies available. Membership in NRPC gives communities access to this wide range of resources, some which are highlighted below.

- **Transportation Planning**: Vehicle, bicycle and pedestrian counts; circulation and corridor studies; traffic modeling; intersection analyses; road safety audits; pavement conditions surveys; traffic study reviews and parking studies.

- **Land Use Planning:** Planning and Zoning Board staff support; local land use ordinance and regulation preparation and review; planning and zoning training including workshops, fact sheets, guidebooks and other educational resources; master plan development; capital improvement program preparation; economic development consultation and the development of specialized plans and studies.

- **Data Management and GIS Mapping:** Demographic, land use, transportation, natural resources and related data collection and analyses; individual municipal and regional base map sets; production of annual tax maps; natural features, water resources, trails and street mapping, and development of online interactive apps.

- **Environment and Energy:** Electrical energy purchase aggregation for municipal and school facilities; consultation with local Energy Committees; MS4 Stormwater Permit coordination; Natural Resource Conservation planning; Hazard Mitigation Planning, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds to support the planning needs of member communities. The most recent NRPC budget was comprised of 69% federal transportation funding sub-allocated by the State of NH, 11% local dues, 9% Household Hazardous Waste program support, 5% local contracts, 2% direct State of NH grants, 3% from special services and miscellaneous revenue and 1% direct federal grants. Highlights of 2018 regional initiatives of benefit to all communities include:

- **Metropolitan Transportation Plan (MTP):** NRPC coordinated a public engagement process to generate input on transportation projects to be included in the region's updated Metropolitan Transportation Plan.

- **Technical Support for Stormwater Permitting**: NPRC continues to provide EPA Small Municipal Separate Storm Sewer Systems (MS4) permit technical assistance to the affected NRPC communities and the Nashua/Manchester Stormwater Coalition. In addition to individual community technical assistance

related to the general mapping requirements of the permit and completion of Phase I System Mapping, NRPC is now serving as a fiscal agent for Coalition pooled funding.

- **MapGeo 3.0** in December, NRPC deployed the third-generation version of MapGeo, our Live Maps app, which features refreshed property data and a more mobile-device-friendly interface.

- **NHDES Sourcewater Protection Grant:** Through a grant from the NH Department of Environmental Services, NRPC will work to determine improvements to local planning and emergency response protocols in order to minimize accidental spills or releases into the Merrimack River, a primary source of drinking water for the City of Nashua and surrounding communities. NRPC conducted outreach with planners and emergency responders to help identify and implement intervention strategies to mitigate the effects drinking water contamination.

HIGHLIGHTED MILFORD MEMBERSHIP BENEFITS	*ESTIMATED VALUE*
HOUSEHOLD HAZARDOUS WASTE COLLECTION	www.nashuarpc.org/hhw
NRPC staff conducted seven HHW collections this year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were located in Nashua one was held in Milford, and one in Pelham. Residents of Milford could attend any of the seven events. In 2018, a total of 1,603 households participated in the HHW collections District-wide. • **NRPC Staff Time: 500 hrs.** • **Milford households served: 82** (5% of total served) • **Single collection event cost savings to NRSWMD: $16,250**	
TRAFFIC COUNTING	www.nashuarpc.org/transview
NRPC collected traffic counts at 11 locations and vehicle classification data at 1 location within Milford. These counts were collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. NRPC also collects traffic data at the request of Milford town officials. All counts are available to the Town for local planning initiatives. • **NRPC Staff Time: 56 hrs.**	
TRANSPORTATION PLANNING ADMINISTRATION	
NRPC maintained the region's Transportation Improvement Program (TIP) and Long Range Metropolitan Transportation Plan. These documents list multimodal projects over a 25-year planning horizon and serve as the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan. This is a critical step to ensure federal highway transportation dollars are available to Milford and the rest of the region. NRPC continues to support the progress of the improvements at the NH101	

HIGHLIGHTED MILFORD MEMBERSHIP BENEFITS	*ESTIMATED VALUE*
westbound on ramp through the regional TIP process. NRPC provided technical support for Milford's application for Transportation Alternatives Program (TAP) funding. This program provides funding for sidewalks, trails and active transportation options in general. NRPC provided technical support for Milford's State Ten Year Plan project submissions. NRPC continues to provide technical support to the Souhegan Valley Transportation Collaborative bus service. • **NRPC Staff Time: 200 hrs.**	
ONLINE GIS https://nrpcnh.mapgeo.io NRPC's Live Maps is a public-facing resource that the Town's citizens can use to view state and regional GIS data. NRPC's Live Maps also functions as a backup parcel viewer if the Town's site experiences any downtime. • **Licensing fee $6,000/year / NRPC staff time: 40 hrs.**	

Payments to NRPC

FY 19 Membership Dues:	**$10,684**
Other Contractual Amounts:	**$1,964**

REPRESENTATIVES FROM MILFORD TO NRPC:

NPRC extends its heartfelt thanks to the citizens and staff of Milford who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Milford. Special thanks to:

Commissioners: Janet Langdell, Chris Costantino, George Skuse
Transportation Technical Advisory Committee: Lincoln Daley
Nashua Regional Solid Waste Management District: Tammy Scott

Respectfully Submitted,

Jay Minkarah, Executive Director

SOUHEGAN RIVER LOCAL ADVISIORY COMMITTEE (SoRLAC)
2018 Annual Report

The Souhegan River Local Advisory Committee is chartered by the state of NH to advise state and local authorities on matters pertaining to protection of the Souhegan River and the land within ¼ mile of the shoreline. The Committee is made up of three members each from the six corridor towns along the Souhegan: New Ipswich, Greenville, Wilton, Milford, Amherst, and Merrimack. Meetings are the third Thursday evening of each month in one of the corridor towns. Agendas and minutes are published at www.nashuarpc.org/about/related-organizations/sorlac . Meetings are informal and everyone is welcome to attend and participate.

SoRLAC met ten times this year and considered a number of projects that were being planned within the ¼ mile corridor of the Souhegan River. Among these were updating the Milford Wastewater Treatment Plant, planning for a new DPW garage in Merrimack, a new elderly housing project in Merrimack, a new building at Hitchner Manufacturing in Milford, a new subdivision near Indian Ledges in Merrimack, regrading and paving across from Watson Park in Merrimack, new pumps at MVD, encouraging public acquisition of Horseshoe Falls in Wilton and upgrading of trails along Stony Brook, upgrades to Buckley's Cafe in Merrimack, and following up on several gas station upgrades in Merrimack and Milford.

George May has served as chairman since the creation of SoRLAC in 2000. This June he retired as chair but remains on the Committee. Cory Ritz of New Ipswich was elected as new chair. Two new positions were created, Associate member and Member at Large – we welcome Cathy Joly and Cam Lockwood from Temple as new members respectively. We also welcome Jim Taylor, recently retired from the Merrimack Wastewater Treatment Facility, as a new member representing Merrimack.

The Town of Milford has one member at present, Celeste Barr. There are openings for two more and we encourage interested Milford citizens to come to a meeting and apply to join the LAC.

During the year members attended the annual LAC workshop in Concord in the spring and the annual Sustainability Fair in Wilton.

The Committee has adopted a list of ten suggestions for all construction along the river which is available on Facebook at Souhegan River LAC and includes requirements for snow, salt, and sand storage, open bottom culverts, gravel wetlands and outdoor lighting. We encourage local planning boards to adopt these protective measures also.

We also suggest that each of the towns erect signs with "Souhegan River" and "protected river" signs at all bridge crossings. We further suggest that all towns erect smaller signs at all brook crossings in the hope that identifying that stream will help protect it and the river it flows to.
One of the most iconic spots along the Souhegan is the Horseshoe in Wilton. We would like to see this as public conservation land. The property is for sale but funds need to be raised.

We encourage the Police Stations in all river towns to set up secure boxes to collect unused prescription and nonprescription drugs on a 24 hour basis in order to prevent them from being flushed down toilets and eventually ending up in the river and poisoning fish, turtles, and frogs.

The Committee has identified a few places that have eroded behind the Boys & Girls Club and across from the newly completed cleanup of the Fletcher Paint site and plans to do some demonstration plantings there in the spring.

Instream Flow rules are now in place for the Souhegan River. This will help protect the fish and habitat during periods of extremely low flow. Additional work will be necessary in the future to allow for proper storage to be kept in reserve. NH DES is now working to implement these same rules for other protected NH rivers. The Souhegan was the first.

SoRLAC works with the Souhegan Watershed Association (SWA) on a water quality monitoring program that has collected chemical and biological data on the river for the past 20 years. Up to date information and past data is available at www.souheganriver.org.

Respectfully submitted,

Cory Ritz, Chair; George May, former chair.

YEAR-END REPORT FOR SOUHEGAN WATERSHED ASSOCIATION (SWA)

SWA is a non-profit organization looking to protect the Souhegan River and all the tributaries that flow into it in the towns of Ashburnham, New Ipswich, Greenville, Greenfield, Mason, Temple, Wilton, Lyndeborough, Milford, Mont Vernon, Amherst, Bedford, and Merrimack.

Four programs that SWA sponsors are water quality monitoring, raising salmon in schools, cleanups, and canoe trips.

Water quality on the Souhegan this year was about the same as in the recent past with one exception that skewed results for the season. In June the beginning of the rainstorms that continued pretty much all summer brought up the E. coli count to levels seldom seen. Typically heavy rains increase the E. coli levels, especially after a prolonged drought. The dissolved oxygen levels, which give a good picture of the health of the river, were excellent all summer

long. The river is stressed when passing through population centers; otherwise it remains in good health. Details for this and past years are available at www.Souheganriver.org.

Plans are being made for including Temple's brooks in the monitoring program. And as usual, there are always positions for additional volunteers.

Signs warning against eating any fish from the river in the Milford area are a result of the cleanup of the Fletcher Paint site near Kaley Park. The rest of the river is OK, but note that the state also cautions people against eating more than four servings of fish per month that were caught in any state rivers mostly because of mercury. Obviously, more work needs to be done in protecting our rivers. The Souhegan is stocked with hatchery-raised trout that are safe to catch and eat.

The Florence Rideout Elementary fourth graders again raised a healthy 200 baby salmon in their classroom and then released them into the Souhegan in June.

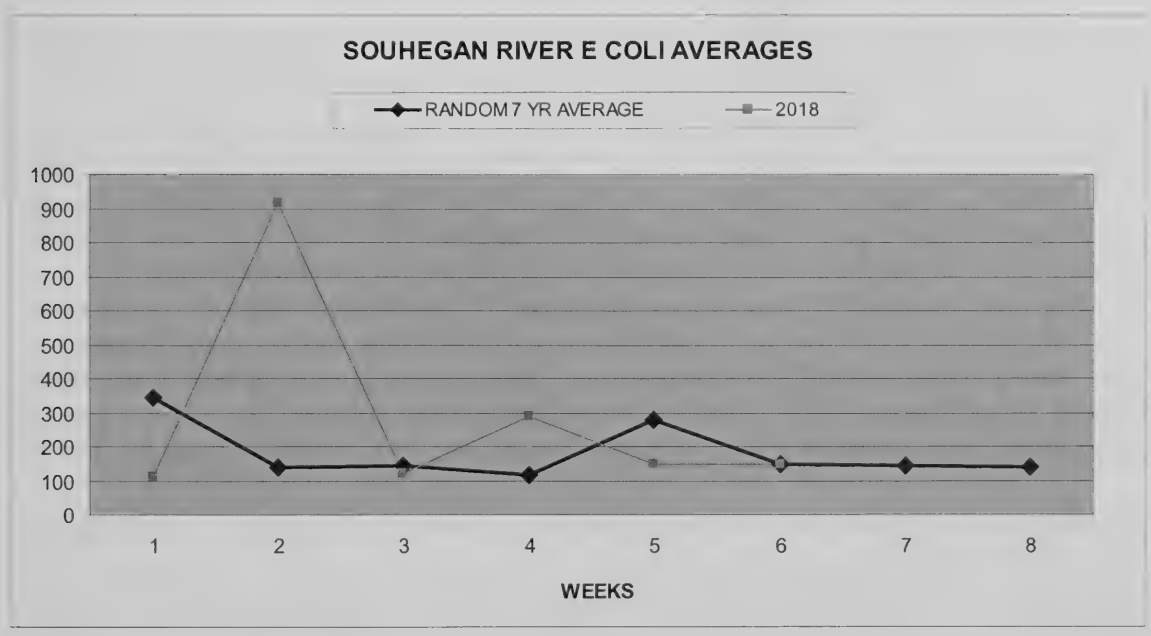
Cleanups in Greenville and Wilton again produced lots of trash.

SWA participated again in the Sustainability Fair in Wilton. We would also like to see The Horseshoe preserved as conservation land.

There is now a small access for canoes and kayaks at the new upper parking lot at the east entrance to Keyes Field. Other accesses in Amherst and Merrimack need maintenance.

We repeat the LAC suggestion that all towns in the watershed put identification signs at all river and brook crossings. It's a small one-time expense to promote awareness that this community cares.

We also ask that all citizens not to dispose of pharmaceuticals or other chemicals by flushing them into a toilet that may eventually get into the river and poison fish and frogs.



WATER/WASTEWATER COMMISSIONERS'
2018 Annual Report

NH RSA-38 (referencing water systems) and NH RSA-149-I (referencing wastewater systems) empower the Milford Board of Commissioners with the authority and responsibility to manage the Milford Water Utilities Department operations by planning for capital improvements while keeping customer costs reasonable, review revenue, approve annual budgets and adjust long range goals in accordance with Milford's best interests. Longstanding commission members are Mr. Robert Courage, Chairman, Mr. Michael Putnam, Vice-Chairman, who simultaneously serves as a member of the Milford Board of Selectmen, and Mr. Dale White. The commissioners would like to take this opportunity to thank residents of Milford for cooperatively participating in the annual odd-even day water conservation program between the hours of 5 a.m. – 8 a.m. and 5 p.m. – 8 p.m. May 1st through October 1st, which reduces the demand for water during peak hours daily and withdraws water from the Town's aquifer in a controlled manner, allowing protection against seasonal fluctuation while ensuring the availability of water for fire protection.

The Commissioners proudly report that the dedication and efforts of personnel continue to be our greatest strength. On January 2, 2018, the Commissioners bid farewell to Mr. David Boucher, who had given exceptional service to the Town of Milford during his 22 year employment. Operational leadership of the Water Utilities Department now lies in the responsible hands of Mr. Kevin Stetson, Director, since January 29, 2019, who you may recall participated in the February 3, 2018 Deliberative Session. Please join the Commissioners in applauding our entire team of employees for their demonstrated focus to advance their job knowledge opportunities through NHDES-sponsored training programs, to maintain drinking water and wastewater professional licenses as well as seeking to achieve higher level certifications through state level examinations. Utilizing the skills and strengths of in-house personnel instead of hiring contractor services helps reduce overall operating costs. Recognizing when presented with growth opportunities, our personnel demonstrate a respectful willingness to accept increased responsibilities within the Water Utilities Department.

The search for an additional ground water supply to augment Milford's Curtis Wells through the development of a high-yield production well continues to be a high priority for the commission. Emery and Garrett Groundwater Investigations continue exploration of potential, favorable well site locations. In December the Commissioners unanimously approved the revised Phase III contract, which will warrant decisions regarding test well targets to be staked, test wells to be permissible for drilling, and to select a drilling contractor. Discussions with members of the Milford Conservation Commission continue to be valued regarding the impact of test drilling and assessing property restrictions in identified areas. An additional water supply will help reduce Milford's dependency to purchase water from Nashua's Pennichuck Water Works when Milford's water demand exceeds what can be safely pumped from the three Curtis Wells, which have a safe yield of 1.2 million gallons per day. Milford's contract with Nashua to purchase bulk water on an as-needed basis is in effect through 2020.

2018 Board of Commissioners' activities and decisions closed with preparations underway for the February 2, 2019 Deliberative Session, with three bond warrant articles to be professionally presented to Milford residents with engineering firm representatives, Director Stetson, and the Board of Commissioners in attendance to answer all water and wastewater program questions:

Wastewater Treatment Facility Sludge Dewatering Upgrade: This project will replace the existing sludge dewatering belt filter press unit that was installed in 1987. It also encompasses the purchase and installation of a centrifuge along with the associated piping, electrical and control systems. The improved efficiency is expected to dewater more sludge, allowing for fewer shipments that have less water weight.

Water System Water Main Improvements: This project will consist of replacing sections of town water mains for improved flow and capacity. Areas included are Nashua Street (Shepard to Powers, and High to Clinton Streets) and Elm Street (Union Street to the water main in Endicott Park).

Sewer Collection System Asset Management Program: This program will consist of Engineering Services to determine Asset Inventory, Critical Assets and Life Cycle Costing so that we can better understand the condition of our collection system, current and future deficiencies and needs, and the financial resources necessary to rehabilitate and replace assets when necessary.

Please attend the April 1, 2019 6:00 p.m. public hearing to consider a sewer rate increase, to be held in the Milford Town Hall Auditorium, 1 Union Square, 3rd Floor, as appears on the quarterly water/sewer billing notices and will be advertised in the local newspapers. An opportunity will be provided for public comment. Milford's previous sewer rate increase was during 2015.

Become enlightened on the business, science and engineering issues related to drinking water and wastewater issues. Have good administrative skills and want to give back to your community? Become a future election candidate for the Milford Board of Water/Wastewater Commission, and/or attend the Commissioners' meetings every other Tuesday at 6:00 p.m. at the Water Utilities Department, 564 Nashua Street, where water and sewer matters are discussed and decided. Agendas and Meeting Minutes are on the Town of Milford Website. Tours of the wastewater treatment facility may be arranged on weekdays by calling 249-0662.

Respectfully submitted,

Robert Courage, Chairman
Michael Putnam, Vice-Chairman
Dale White, Commissioner

New Hampshire
Department of
Revenue Administration

2018
MS-535

Financial Report of the Budget

Milford

For the period ending December 31, 2017

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Kevin Federico	Selectman	
Gary Daniels	Selectman	Gary Daniels
Mark Peth		
Laura M. Dudziak	Selectman	
PAUL DARGIE	SELECTMAN	Paul Dargie

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
https://www.proptax.org/

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
http://www.revenue.nh.gov/mun-prop/

Expenditures

Account	Purpose	Voted Appropriatons	Actual Expenditures
General Government			
4130-4139	Executive	$237,768	$208,309
4140-4149	Election, Registration, and Vital Statistics	$150,951	$149,493
4150-4151	Financial Administration	$791,318	$755,252
4152	Revaluation of Property	$0	$0
4153	Legal Expense	$40,000	$32,486
4155-4159	Personnel Administration	$2,881,568	$2,787,017
4191-4193	Planning and Zoning	$268,012	$252,532
4194	General Government Buildings	$406,529	$341,734
4195	Cemeteries	$112,901	$82,655
4196	Insurance	$188,302	$186,399
4197	Advertising and Regional Association	$0	$0
4199	Other General Government	$15,939	$16,469
	General Government Subtotal	**$5,093,288**	**$4,812,346**
Public Safety			
4210-4214	Police	$2,273,441	$2,285,789
4215-4219	Ambulance	$809,676	$816,659
4220-4229	Fire	$609,824	$561,544
4240-4249	Building Inspection	$116,627	$110,062
4290-4298	Emergency Management	$8,100	$5,167
4299	Other (Including Communications)	$662,055	$662,399
	Public Safety Subtotal	**$4,479,723**	**$4,441,620**
Airport/Aviation Center			
4301-4309	Airport Operations	$0	$0
	Airport/Aviation Center Subtotal	**$0**	**$0**
Highways and Streets			
4311	Administration	$162,313	$164,403
4312	Highways and Streets	$1,314,718	$1,370,406
4313	Bridges	$0	$0
4316	Street Lighting	$193,600	$188,846
4319	Other	$0	$0
	Highways and Streets Subtotal	**$1,670,631**	**$1,723,655**
Sanitation			
4321	Administration	$0	$0
4323	Solid Waste Collection	$638,531	$721,679
4324	Solid Waste Disposal	$0	$0
4325	Solid Waste Cleanup	$0	$0
4326-4328	Sewage Collection and Disposal	$0	$0
4329	Other Sanitation	$0	$0
	Sanitation Subtotal	**$638,531**	**$721,679**

Expenditures

Account	Purpose	Voted Appropriatons	Actual Expenditures
Water Distribution and Treatment			
4331	Administration	$0	$0
4332	Water Services	$0	$0
4335	Water Treatment	$0	$0
4338-4339	Water Conservation and Other	$0	$0
	Water Distribution and Treatment Subtotal	**$0**	**$0**
Electric			
4351-4352	Administration and Generation	$0	$0
4353	Purchase Costs	$0	$0
4354	Electric Equipment Maintenance	$0	$0
4359	Other Electric Costs	$0	$0
	Electric Subtotal	**$0**	**$0**
Health			
4411	Administration	$0	$0
4414	Pest Control	$0	$0
4415-4419	Health Agencies, Hospitals, and Other	$0	$0
	Health Subtotal	**$0**	**$0**
Welfare			
4441-4442	Administration and Direct Assistance	$175,301	$160,166
4444	Intergovernmental Welfare Payments	$0	$0
4445-4449	Vendor Payments and Other	$65,000	$65,000
	Welfare Subtotal	**$240,301**	**$225,166**
Culture and Recreation			
4520-4529	Parks and Recreation	$281,296	$250,467
4550-4559	Library	$774,191	$774,191
4583	Patriotic Purposes	$14,500	$14,500
4589	Other Culture and Recreation	$45,000	$44,020
	Culture and Recreation Subtotal	**$1,114,987**	**$1,083,178**
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	$48,674	$48,674
4619	Other Conservation	$0	$0
4631-4632	Redevelopment and Housing	$0	$0
4651-4659	Economic Development	$0	$0
	Conservation and Development Subtotal	**$48,674**	**$48,674**

Expenditures

Account	Purpose	Voted Appropriatons	Actual Expenditures
Debt Service			
4711	Long Term Bonds and Notes - Principal	$918,646	$911,179
4721	Long Term Bonds and Notes - Interest	$0	$0
4723	Tax Anticipation Notes - Interest	$0	$0
4790-4799	Other Debt Service	$0	$0
	Debt Service Subtotal	**$918,646**	**$911,179**
Capital Outlay			
4901	Land	$0	$0
4902	Machinery, Vehicles, and Equipment	$26,000	$108,000
4903	Buildings	$0	$0
4909	Improvements Other than Buildings	$2,073,200	$34,004
	Capital Outlay Subtotal	**$2,099,200**	**$142,004**
Operating Transfers Out			
4912	To Special Revenue Fund	$25,000	$0
4913	To Capital Projects Fund	$0	$0
4914A	To Proprietary Fund - Airport	$0	$0
4914E	To Proprietary Fund - Electric	$0	$0
4914O	To Proprietary Fund - Other	$0	$0
4914S	To Proprietary Fund - Sewer	$2,322,540	$1,803,329
4914W	To Proprietary Fund - Water	$1,442,008	$1,249,980
4915	To Capital Reserve Fund	$330,000	$330,000
4916	To Expendable Trusts/Fiduciary Funds	$0	$0
4917	To Health Maintenance Trust Funds	$0	$0
4918	To Non-Expendable Trust Funds	$0	$0
4919	To Fiduciary Funds	$0	$0
	Operating Transfers Out Subtotal	**$4,119,548**	**$3,383,309**
Payments to Other Governments			
4931	Taxes Assessed for County	$0	$1,741,503
4932	Taxes Assessed for Village District	$0	$0
4933	Taxes Assessed for Local Education	$0	$25,996,113
4934	Taxes Assessed for State Education	$0	$3,024,936
4939	Payments to Other Governments	$0	$0
	Payments to Other Governments Subtotal		**$30,762,552**
	Total Before Payments to Other Governments	**$20,423,529**	**$17,492,810**
	Plus Payments to Other Governments		**$30,762,552**
	Plus Commitments to Other Governments from Tax Rate	**$30,762,552**	
	Less Proprietary/Special Funds	**$3,764,548**	**$3,053,309**
	Total General Fund Expenditures	**$47,421,533**	**$45,202,053**

Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Taxes			
3110	Property Taxes	$0	$39,550,463
3120	Land Use Change Tax - General Fund	$90,000	$122,984
3121	Land Use Change Taxes (Conservation)	$0	$0
3180	Resident Tax	$0	$0
3185	Yield Tax	$14,000	$10,905
3186	Payment in Lieu of Taxes	$41,060	$39,108
3187	Excavation Tax	$817	$817
3189	Other Taxes	$0	$0
3190	Interest and Penalties on Delinquent Taxes	$205,500	$183,799
9991	Inventory Penalties	$0	$0
	Taxes Subtotal	**$351,377**	**$39,908,076**
Licenses, Permits, and Fees			
3210	Business Licenses and Permits	$650	$750
3220	Motor Vehicle Permit Fees	$2,815,000	$2,807,572
3230	Building Permits	$90,000	$121,689
3290	Other Licenses, Permits, and Fees	$130,000	$138,363
3311-3319	From Federal Government	$1,295	$1,295
	Licenses, Permits, and Fees Subtotal	**$3,036,945**	**$3,069,669**
State Sources			
3351	Shared Revenues	$0	$0
3352	Meals and Rooms Tax Distribution	$785,478	$785,478
3353	Highway Block Grant	$325,671	$325,665
3354	Water Pollution Grant	$0	$0
3355	Housing and Community Development	$0	$0
3356	State and Federal Forest Land Reimbursement	$1,717	$1,717
3357	Flood Control Reimbursement	$0	$0
3359	Other (Including Railroad Tax)	$774	$22,259
3379	From Other Governments	$0	$0
	State Sources Subtotal	**$1,113,640**	**$1,135,119**
Charges for Services			
3401-3406	Income from Departments	$890,000	$865,283
3409	Other Charges	$0	$0
	Charges for Services Subtotal	**$890,000**	**$865,283**
Miscellaneous Revenues			
3501	Sale of Municipal Property	$50,000	$50,000
3502	Interest on Investments	$30,000	$51,469
3503-3509	Other	$254,000	$311,638
	Miscellaneous Revenues Subtotal	**$334,000**	**$413,107**

Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Interfund Operating Transfers In			
3912	From Special Revenue Funds	$45,000	$87,191
3913	From Capital Projects Funds	$0	$0
3914A	From Enterprise Funds: Airport (Offset)	$0	$0
3914E	From Enterprise Funds: Electric (Offset)	$0	$0
3914O	From Enterprise Funds: Other (Offset)	$0	$0
3914S	From Enterprise Funds: Sewer (Offset)	$1,947,540	$2,114,225
3914W	From Enterprise Funds: Water (Offset)	$1,442,008	$1,893,916
3915	From Capital Reserve Funds	$0	$0
3916	From Trust and Fiduciary Funds	$13,100	$11,732
3917	From Conservation Funds	$0	$0
	Interfund Operating Transfers In Subtotal	**$3,447,648**	**$4,107,064**
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes	$2,448,200	$0
	Other Financing Sources Subtotal	**$2,448,200**	**$0**
	Less Proprietary/Special Funds	**$3,389,548**	**$4,008,141**
	Plus Property Tax Commitment from Tax Rate	**$39,778,140**	
	Total General Fund Revenues	**$48,010,402**	**$45,490,177**

Balance Sheet

Account	Description	Starting Balance	Ending Balance
Current Assets			
1010	Cash and Equivalents	$1,081,315	$615,577
1030	Investments	$13,549,478	$15,555,952
1080	Tax Receivable	$1,347,913	$1,325,002
1110	Tax Liens Receivable	$549,425	$672,124
1150	Accounts Receivable	$228,051	$150,500
1260	Due from Other Governments	$0	$0
1310	Due from Other Funds	$979,932	$1,028,367
1400	Other Current Assets	$125,261	$113,270
1670	Tax Deeded Property (Subject to Resale	$0	$0
	Current Assets Subtotal	**$17,861,375**	**$19,460,792**
Current Liabilities			
2020	Warrants and Accounts Payable	$485,333	$514,386
2030	Compensated Absences Payable	$37,149	$37,813
2050	Contracts Payable	$112,103	$119,585
2070	Due to Other Governments	$4,013	$8,040
2075	Due to School Districts	$13,551,069	$14,568,549
2080	Due to Other Funds	$0	$0
2220	Deferred Revenue	$120	$279,536
2230	Notes Payable - Current	$0	$0
2270	Other Payable	$27,821	$0
	Current Liabilities Subtotal	**$14,217,608**	**$15,527,909**
Fund Equity			
2440	Non-spendable Fund Balance	$0	$0
2450	Restricted Fund Balance	$0	$0
2460	Committed Fund Balance	$544,722	$510,719
2490	Assigned Fund Balance	$157,733	$255,903
2530	Unassigned Fund Balance	$2,942,304	$3,166,261
	Fund Equity Subtotal	**$3,644,759**	**$3,932,883**

Tax Commitment

Source	County	Village	Local Education	State Education	Other	Property Tax
MS-535	$1,741,503	$0	$25,996,113	$3,024,936	$0	$39,550,463
Commitment	$1,741,503	$0	$25,996,113	$3,024,936		$39,778,140
Difference	$0	$0	$0	$0		($227,677)

General Fund Balance Sheet Reconciliation

Total Revenues	$45,490,177
Total Expenditures	$45,202,053
Change	$288,124

Ending Fund Equity	$3,932,883
Beginning Fund Equity	$3,644,759
Change	$288,124

Long Term Debt

Description (Purpose)	Original Obligation	Annual Installment	Rate	Final Payment	Start of Year	Issued	Retired	End of Year
Ambulance Facility (General)	$2,214,000	$110,700	2.68%	2034	$1,881,900	$0	$110,700	$1,771,200
Curtis Well (Water)	$295,000	$29,500	2.35%	2026	$280,250	$0	$29,500	$250,750
Dram Cup Tank Rehab (Water)	$192,710	$18,157	1.635%	2025	$174,555	$0	$18,161	$156,394
Elm Street Water Main (Water)	$758,486	$40,000	4.0%-4.5%	2026	$355,000	$0	$40,000	$315,000
Holland Water Tank (Water)	$1,600,000	$80,000	4.5%	2025	$720,000	$0	$80,000	$640,000
Mileslip Rd Land (General)	$2,300,000	$120,000	4.5%	2025	$980,000	$0	$120,000	$860,000
Outfall Disfuser (Sewer)	$337,395	$15,000	4.0%-5.0%	2026	$150,000	$0	$15,000	$135,000
Police Station (General)	$2,950,260	$150,000	3.7%-4.5%	2054	$1,200,000	$0	$150,000	$1,050,000
Sanitary Sewer Rehab (Sewer)	$270,000	$27,000	2.35%	2026	$256,500	$0	$27,000	$229,500
Septage Facility (Sewer)	$1,199,690	$30,278	2.72%	2032	$484,448	$0	$30,278	$454,170
Union St Water Main (Water)	$132,809	$13,281	2.35%	2026	$126,169	$0	$13,281	$112,888
Water Main Bond (General)	$764,000	$35,000	4.7%-5.3%	2017	$35,000	$0	$35,000	$0
West Elm St Water Main (Water)	$792,000	$79,200	2.35%	2026	$752,400	$0	$79,200	$673,200
	$13,806,350				**$7,396,222**	**$0**	**$748,120**	**$6,648,102**

Town of Milford, New Hampshire
Capital Reserve Expenditures

As of December 31, 2018	Beginning Balance	Funds Added	2018 Funds Expended	Interest Income	Ending Balance	BOS Authority	Town Vote
Bridge Repair and/or Replacement CR	$ 602,312.00	$ 175,000.00	$ 240,885.00	$ 1,443.00	$ 537,870.00	X	
DPW Vehicles & Heavy Equipment CR	$ -	$ 40,000.00	$ -	$ 52.30	$ 40,052.30		X
Public Safety Communication Equipment Replacement CR	$ 20,000.00	$ 20,000.00	$ -	$ 126.35	$ 40,126.35		X
Fire Apparatus Replacement CR	$ 25,000.00	$ 25,000.00	$ -	$ 96.03	$ 50,096.03		X
Town Facilities Renovation and Major Repair Replacement CR	$ 25,000.00	$ 25,000.00	$ -	$ 96.03	$ 50,096.03		X
Ambulance Vehicle Replacement CR	$ 25,000.00	$ 25,000.00	$ -	$ 96.03	$ 50,096.03		X
Keyes Park Expansion Committee Project CR	$ 25,000.00	$ 25,000.00	$ 15,589.85	$ 96.03	$ 34,506.18	X	
Assessing CR	$ 15,000.00	$ 15,000.00	$ -	$ 57.62	$ 30,057.62	X	

2019 Bridge Priority Projects

Joslin Road Culvert	$90,000
Install concrete liner Hartshorn Road over Hartshorn	$150,000

Due to the increased report length and rising printing costs the full Independent Auditor's Report will not be published in this document.

Hard copies of the Auditor's Report are available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at www.milford.nh.gov

We apologize for any inconvenience this may cause anyone.

The Treasurer's Report for the Town of Milford, N.H. for Year Ending on December 31, 2018, was not available at the time this report went to print.

Hard copies of the report will be available through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at www.milford.nh.gov

We apologize for any inconvenience this may cause anyone.

The Reports of The Trust Funds of the Town of Milford, N.H. for Year Ending on December 31, 2018, (MS-9 & MS-10) were not available at the time this report went to print.

Hard copies of the report will be available through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at www.milford.nh.gov

We apologize for any inconvenience this may cause anyone.

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MARIANY, MAVERICK DAVID	01/12/2018	MANCHESTER,NH	MARIANY, JAMES	LASHUA, JENNIFER
SMITH, RYLEIGH GRACE	01/22/2018	NASHUA,NH	SMITH JR, GEORGE	SMITH, RAELYN
STAUBLE, BON AIDEN	01/27/2018	NASHUA,NH	STAUBLE, DAVID	STAUBLE, SHARI LOU
KANDOLL, CASIMIR SAMUEL	01/27/2018	PETERBOROUGH,NH	KANDOLL, JOSHUA	KANDOLL, CHELSEA
PIZZUTI, JACKSON ADAM	02/01/2018	NASHUA,NH	PIZZUTI, ADAM	PIZZUTI, NICOLE
STURTEVANT, ISABELLA CHARLOTTE	02/03/2018	NASHUA,NH	STURTEVANT, TIMOTHY	STURTEVANT, CAILA
RAJOTTE, ANDREW ALEXANDER	02/11/2018	PETERBOROUGH,NH	RAJOTTE, JUSTIN	RAJOTTE, TANJA
CUMMINGS, OLIVER EDWARD	02/14/2018	NASHUA,NH	CUMMINGS, ANDREW	CUMMINGS, JULIE
TEDFORD, FINNEGAN OISIN	02/15/2018	NASHUA,NH	TEDFORD, MATTHEW	TEDFORD, LAUREN
BALL, EVALEE BONNIE	02/15/2018	MILFORD,NH	BALL, NATHAN	BALL, KATIE
SAINT-EUGENE, LISENAIDA SAMYRAH	02/17/2018	NASHUA,NH	SAINT-EUGENE, MARC-SAMY	CHERY, LISE
ERIQUEZZO, ROBERT WALTER	02/21/2018	NASHUA,NH	BROWN, RYAN	ERIQUEZZO, JENNIFER
WESTCOTT, ABBIGALE JADE	02/22/2018	NASHUA,NH	WESTCOTT, JOSEPH	SCHLEICHER, BRE-ANNA
ARIAS, LUCA ALEXANDER	03/02/2018	NASHUA,NH	ARIAS, FRANCIS	ARIAS, ERIN
MACHADO, ADAM JOHN	03/05/2018	NASHUA,NH	MACHADO, ADAM	FARMER, MICHELLE
PROVENCHER, MACIE JEAN	03/05/2018	MANCHESTER,NH	PROVENCHER, PHILLIP	PROVENCHER, KALLIE
FEUDNER, HENRIK JAMES	03/08/2018	NASHUA,NH	FEUDNER JR, DANIEL	FEUDNER, KARISA
MEEDZAN, NOAH THOMAS	03/13/2018	PETERBOROUGH,NH	MEEDZAN, JACOB	MEEDZAN, MICHELLE
PIUCCI, LEAH AMANDA	03/18/2018	NASHUA,NH	HIGGINSON II, FRANK	PIUCCI, EMILY
SIMARD, MEREDITH RILEY	03/21/2018	PETERBOROUGH,NH	SIMARD, RYAN	SIMARD, KAYLA
SICARD, GRANT NICHOLAS	03/25/2018	NASHUA,NH	SICARD, NICHOLAS	SICARD, KATIE
VALENTINE, MADELEINE ROSE HELEN	03/26/2018	MANCHESTER,NH	VALENTINE, JEREMIAH	VALENTINE, LAUREN
CAMIRE, LOGAN RONALD	04/01/2018	NASHUA,NH	CAMIRE, ALEXANDER	PIETROWSKI, JESSICA
COMIRE, EVELYN ROSE	04/03/2018	MANCHESTER,NH	COMIRE, BENJAMIN	BEISIEGEL, REBECCA
CROSBY, LILY MAE	04/09/2018	NASHUA,NH	MACFARLANE JR, GLENN	CROSBY, BRIANNA
ANZALONE, DYLAN STELLA	04/09/2018	NASHUA,NH	ANZALONE, DAVID	MOORE, COURTNEY
THIBAULT, BODHI DANIEL	04/10/2018	PETERBOROUGH,NH	THIBAULT, JACOB	THIBAULT, CAELI
JAMESON, JACK CONRAD	04/14/2018	MANCHESTER,NH	JAMESON, DARRYL	JAMESON, CHRISTEL
FARNSWORTH, EMMIE GRACE	04/17/2018	NASHUA,NH	FARNSWORTH, RYAN	FARNSWORTH, ABBY
FURNANZ, JAMESON LOREN	04/20/2018	MANCHESTER,NH	FURNANZ, JOEL	FURNANZ, MARISSA
CARKIN, TREY PATERSON	04/30/2018	NASHUA,NH	CARKIN, PATRICK	RAYMOND-CARKIN, DEANA
GASKA, RYKER KANNON	05/01/2018	NASHUA,NH	GASKA, JASON	THORPE, ANGELIQUE
SO, JARIAH JETT	05/02/2018	NASHUA,NH	SO, SOPHAK	PHETSAYA, NOUTAY
LARABEE, OPHELIA SIMS	05/03/2018	NASHUA,NH	LARABEE, JOSHUA	AMATO-LARABEE, SARA
LACROIX, JAMES JOSEPH	05/05/2018	NASHUA,NH	LACROIX, ERIC	HILL, ALICIA

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
LAVOIE, AVA LYNN	05/08/2018	NASHUA,NH	LAVOIE, TAYLOR	LAVOIE, SHEYLA
BUSKEY JR, JUSTIN MICHAEL	05/11/2018	NASHUA,NH	BUSKEY SR, JUSTIN	BUSKEY, CALEIGH
HALL, THOMAS JAMES	05/22/2018	NASHUA,NH	HALL, RYAN	HALL, LEANNA
BOURBEAU, LAYLA MAY	05/23/2018	NASHUA,NH	BOURBEAU, KEITH	DAVIS, JOYCE
THOMPSON-BRIGGS, ZITA JOSEPHINE	05/24/2018	MILFORD,NH	THOMPSON-BRIGGS, CORY	THOMPSON-BRIGGS, GWYNETH
SULLIVAN, ROSIE ELIZABETH	05/24/2018	NASHUA,NH	SULLIVAN JR, JAMES	SULLIVAN, AMBER
BACHELDER, COLE AARON	05/25/2018	NASHUA,NH	BACHELDER, AARON	BACHELDER, DANIELLE
FRYKLUND, BENJAMIN JAMES	06/04/2018	NASHUA,NH	FRYKLUND, PETR	FRYKLUND, SREYROATH
ENCARNACION, NEHEMIAH JONATHON	06/07/2018	NASHUA,NH	ENCARNACION, JONATHON	BRITO, ELIZABETH
CORTES, KARSEN JAMES	06/09/2018	NASHUA,NH	CORTES JR, ALEXANDER	TROTTIER, CHRISTINE
BAILEY, OLIVER LUKE	06/11/2018	NASHUA,NH	BAILEY, LUKE	BAILEY, ASHLEY
WANG, IAN	06/14/2018	NASHUA,NH		WANG, XIAOFANG
AMOROSO, CONNOR STANLEY	06/19/2018	MANCHESTER,NH	AMOROSO, MICHAEL	POCIASK, CORINNE
LYNCH, AVERY JAMES	06/27/2018	NASHUA,NH	LYNCH, MICHAEL	LYNCH, KRISTEN
LYNCH, ADDISON ANITA	06/27/2018	NASHUA,NH	LYNCH, MICHAEL	LYNCH, KRISTEN
LEFEBVRE, SKYLAR LYNN	06/28/2018	NASHUA,NH	LEFEBVRE, ZACKORY	LAFORGE, AMBER
SINGELAIS, LANDON JON	07/06/2018	PETERBOROUGH,NH	DELLOGONO, CHRISTIAN	SINGELAIS, MELISSA
WIEGAND, KENNEDY LOUISE	07/06/2018	NASHUA,NH	WIEGAND JR, RONALD	WIEGAND, ASHLEY
GRASSETT, GRADY WILLIAM	07/11/2018	NASHUA,NH	GRASSETT, GRAHAM	MCLAURIN, JULIE
BATES, OWEN JOSEPH	07/13/2018	NASHUA,NH	BATES, ELKANAH	BATES, JACQUELINE
LETOURNEAU, COLE TYLER	07/13/2018	NASHUA,NH	LETOURNEAU, TYLER	LETOURNEAU, NICOLE
GUSTAFSON, OLIVE MAE	07/16/2018	NASHUA,NH	GUSTAFSON, ERIC	MCGREEVY, ERIN
LENNON, DONOVAN MICHAEL	07/17/2018	NASHUA,NH	LENNON, CHRISTOPHER	LENNON, AUDREY
DENNEN, PRESTON ELLIOT	07/23/2018	NASHUA,NH	DENNEN, JOHN	DENNEN, AMARIS
SCOTT, TRINITY RAYNE	07/24/2018	NASHUA,NH	SCOTT, MICHAEL	GAGNE, BRENDA
COSTAIN, HAILEE KENDALL	08/08/2018	NASHUA,NH	COSTAIN, BRIAN	COSTAIN, JODI
NSHIMIYIMANA, MIKA JURU	08/10/2018	NASHUA,NH	NSHIMIYIMANA, JEAN CLAUDE	MUKAKALISA, DIANE
BEERS, AUTUMN LUNA	08/14/2018	MANCHESTER,NH	BEERS, WARREN	BEERS, VICTORIA
COCHRANE, KIRA CAITLIN	08/14/2018	NASHUA,NH	COCHRANE, KENNETH	COCHRANE, JAMIE
GREENWOOD, CAMDYN LOUISE	08/15/2018	MANCHESTER,NH	GREENWOOD, KYLE	GREENWOOD, ASHLEY
LAFRENAYE, GRAYSON JOSEPH	08/24/2018	NASHUA,NH	LAFRENAYE, JOSHUA	KELSEA, TORI
SHUTTLE, LAITYN DANIEL	08/26/2018	NASHUA,NH	SHUTTLE, TYLER	AMADON, KATRINA
BROWN, JUNIPER CARNOT	09/04/2018	NASHUA,NH	BROWN, JOHNATHAN	TZELIAS-BROWN, KRISTA
GRYVAL, HUNTER PAUL	09/04/2018	MANCHESTER,NH	GRYVAL IV, JOHN	WALCHAK, REBECCA

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
AUSTIN, AUBREE RUTH SONYA	09/10/2018	NASHUA,NH	AUSTIN, BENJAMIN	RODRIGUEZ, NEOMI
ARDITO, HUNTER DANIEL	09/18/2018	NASHUA,NH	ARDITO, RICHARD	GUTHRIE, CAYLEY
FREEMAN, LEVI ROBERT	09/19/2018	NASHUA,NH	FREEMAN, ERIC	FREEMAN, LAURA
SILVA, OLIVIA MARGARET	09/23/2018	NASHUA,NH	SILVA, BRANDON	ADAMS, SHERI
GALUSHA, CASSIUS CLARK	09/24/2018	MANCHESTER,NH	GALUSHA, ADAM	GALUSHA, MICHELLE
SHERMAN, LYDIA RENEE	09/26/2018	NASHUA,NH	SHERMAN, STEPHEN	SHERMAN, NATALIE
AUSTIN, AVERY ROSE	09/28/2018	NASHUA,NH	AUSTIN III, JAMES	AUSTIN, KAYLENE
HERLIHY, XANDER THOMAS	09/28/2018	MANCHESTER,NH	HERLIHY, JEFFREY	HERLIHY, BRIANA
O'MEARA, SHAMUS EVERETT	10/02/2018	MANCHESTER,NH	O'MEARA, FRANCIS	O'MEARA, DANIELLE
GOULD, ABBIGAIL MAE	10/04/2018	NASHUA,NH	GOULD, AARON	EVANS, JERRICA
HARRIGAN, DECLAN RYAN	10/05/2018	NASHUA,NH	HARRIGAN, COREY	HARRIGAN, MARY
DITULLIO, HENRY DAVID	10/13/2018	NASHUA,NH	DITULLIO, MATTHEW	DITULLIO, FELICIA
SHIPLEY, DELILAH LYNN	10/31/2018	MANCHESTER,NH	SHIPLEY, ETHAN	SHIPLEY, JESSICA
CARSON, DAISY RUE	10/31/2018	NASHUA,NH	CARSON, RUEBEN	CARSON, NICOLE
DELGADO, GREYLEIGH MAY	11/01/2018	NASHUA,NH	DELGADO, JORDAN	DELGADO, TRINA
HAUSMANN, MAKENNA MARIE	11/06/2018	NASHUA,NH	HAUSMANN, JEFFREY	HAUSMANN, JILLIAN
HEENEY, KEEGAN MARK	11/19/2018	NASHUA,NH	HEENEY, SEAN	AVRON, STEPHANIE
MACFARLANE, SEAN WESTON DUMAS	11/28/2018	NASHUA,NH	MACFARLANE, SEAN	MACFARLANE, ANDREA
MAZZEO, EMILY CLAIRE	12/01/2018	NASHUA,NH	MAZZEO, ANDREW	MAZZEO, SARAH
KOZA, EMMA LOUISE	12/05/2018	MANCHESTER,NH	KOZA, ANDREW	BISSONNETTE, AMANDA
WIRZBURGER, ALICE AMELIA	12/10/2018	MANCHESTER,NH	WIRZBURGER, MICHAEL	WIRZBURGER, JENNIFER
HART, AERILEE MAY	12/10/2018	NASHUA,NH	HART, DALTON	HAMLIN, TIMEA
ILLG, JOSEPH LAURENCE	12/16/2018	NASHUA,NH	ILLG, DANIEL	ILLG, ASHLEY
NEVEU, ADELINE ROSE	12/17/2018	NASHUA,NH	NEVEU, JAMES	NEVEU, HEATHER
ABDEL-RAHIM, TALIAH MUHAMMAD	12/19/2018	NASHUA,NH	ABDEL-RAHIM, MUHAMMAD	ALFARAG, RASHA
BRACANI, FINN ELLIOT	12/26/2018	NASHUA,NH	BRACANI JR, MICHAEL	LUTER, CANDACE
LACURE, CONOR THOMAS	12/28/2018	NASHUA,NH	LACURE, MICHAEL	LACURE, MEGAN

Total number of records 97

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
COWELS, MICHELLE A DERRY, NH	AIROLDI, BRYAN P MILFORD, NH	MILFORD	JACKSON	01/06/2018
RIBAK, SERGEI A MILFORD, NH	NAPOLITANO, MARIE L MILFORD, NH	MILFORD	NASHUA	02/02/2018
SICA, PAUL L MILFORD, NH	WENTWORTH, JOAN C LYNDEBOROUGH, NH	WAKEFIELD	WAKEFIELD	02/03/2018
BORTNOWSKY, JENNIFER A MILFORD, NH	NORTH, JON R MILFORD, NH	MILFORD	MILFORD	02/09/2018
FENNER, SHANNON N RAYMOND, NH	LOCKE, JONATHAN A MILFORD, NH	MILFORD	NASHUA	03/24/2018
COFFEY III, FRANCIS J MILFORD, NH	DICK, HALEY J MILFORD, NH	MILFORD	WILTON	03/31/2018
DE MEIRA, JOSE L MILFORD, NH	BLOISE, MERCEDES F MILFORD, NH	MILFORD	MILFORD	03/31/2018
BROWN, NICHOLAS A MILFORD, NH	GUNN, MOLLY E MILFORD, NH	MILFORD	JACKSON	04/14/2018
O'MALLEY JR, BRUCE W MILFORD, NH	VELEZ, CASSANDRA MILFORD, NH	MILFORD	MILFORD	05/04/2018
JOHNSON, KAREN E MILFORD, NH	TURGEON, JEREMEY D MILFORD, NH	MILFORD	NASHUA	05/05/2018
HAERINCK JR, VICTOR P MILFORD, NH	BARRILE, LAURIE A PEPPERELL, MA	MILFORD	MILFORD	05/12/2018

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
TAYLOR, CHRISTOPHER M MILFORD, NH	GOULET, DANIELLE E MILFORD, NH	MILFORD	CHESTERFIELD	05/20/2018
SABANDO, DAISY P MILFORD, NH	SENCIL, ANTHONY T MILFORD, NH	MILFORD	MILFORD	05/24/2018
KROOK, STEPHANIE R WILTON, NH	KROOK, AARON M MILFORD, NH	WILTON	HUDSON	06/02/2018
LABRANCHE, RAYMOND S MILFORD, NH	HASTINGS, JENNIFER L MILFORD, NH	MILFORD	MILFORD	06/08/2018
PAULO, KEVIN M MILFORD, NH	COTE, LORI J MILFORD, NH	BROOKLINE	MILFORD	06/09/2018
GAVIN, SEAN P MILFORD, NH	FOLSOM, LEAH C MILFORD, NH	MILFORD	AMHERST	06/16/2018
BARNETT, PAUL P MILFORD, NH	FERGUSON, SHARON J MILFORD, NH	MILFORD	HAMPSTEAD	06/16/2018
RUDY III, DAN L MILFORD, NH	AMBROSE, DELIA S MILFORD, NH	MILFORD	MILFORD	06/28/2018
RIENDEAU, JEFFREY E MILFORD, NH	ARNOLD, CINDY L MILFORD, NH	MILFORD	LACONIA	06/30/2018
GAGNON, ARTHUR T MILFORD, NH	LANSIL, KATHLEEN M MILFORD, NH	MILFORD	MILFORD	06/30/2018
VECCHI, RYAN J MILFORD, NH	CARR, ANNA M MILFORD, NH	MILFORD	MILFORD	07/01/2018

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
GREINER, ANDREW A MILFORD, NH	SIROIS, JASMINE M MILFORD, NH	MILFORD	MILFORD	07/21/2018
FLAHERTY, MORGANA MILFORD, NH	STEEVES, ERIC M MILFORD, NH	MILFORD	BEDFORD	07/22/2018
HURLEY, LIAM T MILFORD, NH	BLANEY, MELISSA C MILFORD, NH	MILFORD	MILFORD	07/28/2018
MALONEY, ALEX R MILFORD, NH	GLASHEEN, KATIE L MILFORD, NH	MILFORD	WHITEFIELD	07/28/2018
MACDOUGALL, ERIC M MILFORD, NH	GENDREAU, DANIELLE A MILFORD, NH	HOLLIS	MERRIMACK	08/04/2018
THORNBRO, ADAM P MILFORD, NH	KURTZ, CASSANDRE J MILFORD, NH	MILFORD	HOLLIS	08/18/2018
TUCKER, CHRISTOPHER J MILFORD, NH	BEAUCHER, JILLIAN C MILFORD, NH	MILFORD	NASHUA	08/18/2018
HESSELTINE JR, ROBERT E MILFORD, NH	O'SULLIVAN, KATHLEEN A MILFORD, NH	MILFORD	MILFORD	08/18/2018
ROWLETT, JAMAAL B MILFORD, NH	WHIFFEN, JENNA S MILFORD, NH	MILFORD	DERRY	08/26/2018
PICCIRILLI, JOSEPH R MILFORD, NH	MARINARO, SALLY A MILFORD, NH	MILFORD	MILFORD	08/27/2018
ARSENAULT, PENELOPE L MILFORD, NH	DESROSIERS JR, ROBERT H MILFORD, NH	MILFORD	MILFORD	08/29/2018

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
RAFTER, JOSHUA J MILFORD, NH	MERRILL, JILLIAN M MILFORD, NH	MILFORD	BEDFORD	08/31/2018
TONNESEN, TODD D MILFORD, NH	REED-SZULEWSKI, JENNIFER A MILFORD, NH	MILFORD	JACKSON	08/31/2018
COLLINS, JOSEPH F MILFORD, NH	SPANOS, TIFFANY A MILFORD, NH	MILFORD	MANCHESTER	09/02/2018
JENNINGS, SHEENA R MILFORD, NH	GILCREAST, BRANDON R MILFORD, NH	MILFORD	ROCHESTER	09/08/2018
DIXON, TONYA M MILFORD, NH	HAGGERTY, JACOB M MILFORD, NH	MILFORD	MILFORD	09/15/2018
MAGLIN, CHRISTOPHER M MILFORD, NH	MAGLIN, WILLIAM S MILFORD, NH	MILFORD	BEDFORD	09/20/2018
ALLEN, JEREMY A MILFORD, NH	CONROY, LAUREN E MILFORD, NH	MILFORD	DERRY	09/29/2018
PLACENCIA, TOMAS MILFORD, NH	JAMES, PAULA A MILFORD, NH	NASHUA	NASHUA	09/29/2018
ST PIERRE, CHARLES D TOWNSEND, MA	BLAIS, DOROTHY M MILFORD, NH	MILFORD	SANBORNTON	09/29/2018
TAHER, AMANI M MILFORD, NH	SYLVESTER, STEVEN R MILFORD, NH	MILFORD	WINDHAM	09/30/2018
PEARSON, BLAKE A MILFORD, NH	CONROY, LINDSAY M MILFORD, NH	MILFORD	DERRY	10/06/2018

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MARQUIS, TYLER J MILFORD, NH	CADY, EMILY A MILFORD, NH	MILFORD	WOLFEBORO	10/06/2018
RICHARDS, ELDON J MILFORD, NH	WARD, LISA A MILFORD, NH	MILFORD	MILFORD	10/06/2018
LANG, DANIEL L MILFORD, NH	BALLOK, ELIZABETH A MILFORD, NH	MILFORD	HAMPSTEAD	10/07/2018
HOFF, ALEXANDER B MILFORD, NH	CASSISTA, ALISON F MILFORD, NH	MILFORD	MILFORD	10/07/2018
HART, VANESSA C MILFORD, NH	TIBBETTS, MATTHEW E MILFORD, NH	MILFORD	DUBLIN	10/13/2018
LEONARD, AMANDA E MILFORD, NH	AVENI, ANTHONY J MILFORD, NH	MILFORD	BRENTWOOD	10/13/2018
MACDONALD, HEATHER L MILFORD, NH	NEVEU, JAMES M MILFORD, NH	MILFORD	MILFORD	10/26/2018
WHITE, SARAH E MILFORD, NH	FARMER, MICHAEL P MILFORD, NH	MILFORD	DERRY	11/02/2018
MCQUAID, ANDREW M MILFORD, NH	GAGER, ALYSSA J MILFORD, NH	WILTON	NASHUA	11/16/2018
SPIRITO, MATTHEW T MILFORD, NH	SNIPES, MICHELLE E NORTHBORO, MA	MILFORD	NORTH CONWAY	12/01/2018
PIKCILINGIS, ERIC J MILFORD, NH	BASSETT, LESLIE J MILFORD, NH	MILFORD	BEDFORD	12/12/2018

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
KARIUKI, JOSEPH K MILFORD, NH	MOLIS, BARBARA A MILFORD, NH	MILFORD	AMHERST	12/27/2018
WESTLAND, LAURA A MILFORD, NH	TURNBULL, PATRICK R MILFORD, NH	MILFORD	MILFORD	12/29/2018
ARROYO, CHRISTIAN I LOWELL, MA	BERGIN, MAISIE A MILFORD, NH	PELHAM	PELHAM	12/31/2018

Total number of records 58

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
TELLIER, LEE	01/03/2018	MILFORD	SEWASKY, BRIAN	TELLIER, JAMIE	N
PRATT, JACQUELINE	01/04/2018	MILFORD	LAKIN, HOWARD	HUTTON, BERTHA	N
DODGE, MYRTLE	01/10/2018	MILFORD	RICE, GEORGE	PAIGE, FANNIE	N
GAGNON, STEPHEN	01/10/2018	MERRIMACK	GAGNON, ALFRED	SMITH, MYRTLE	N
PERRON SR, JERRY	01/13/2018	MILFORD	PERRON, RAYMOND	MURRAY, BERTHA	Y
VETTER, DALE	01/23/2018	MERRIMACK	VETTER, JOSEPH	AMOTT, GERTRUDE	Y
CRESCINI, MARY	01/26/2018	MILFORD	CRESCINI, GIROLAMO	TETTONI, JOSEPHINE	N
WILLIAMS, ELIZABETH	01/27/2018	MILFORD	PHILLIPS, ELMER	HALL, ALICE	N
LIVOLI, PAUL	02/01/2018	NASHUA	LIVOLI, LOUIS	VENTURINI, LENA	Y
BISTRIMOVICH, VERA	02/01/2018	MILFORD	ROKOWETZ, JOHN	KAZIK, ANNA	N
JOSLIN, ELLEN	02/06/2018	MILFORD	PERRY, HAROLD	FLEMMING, ROBERTA	N
MASON, RUTH	02/07/2018	NASHUA	FERREIRA, FERGUS	COTTON, RUTH	N
GAGNON, BETTE	02/10/2018	NASHUA	GAGNON, RAYMOND	GUERINO, OLGA	N
GILCHRIST, ERNEST	02/18/2018	MILFORD	GREEN, DAVID	GILCHREST, RUTH	Y
CHASSE, ANNE	02/24/2018	MILFORD	LEMIEUX, JOSEPH	PAINCHARD, COLOMBE	N
MARINO, RICHARD	02/24/2018	MILFORD	MARINO, CARMEN	KRYZEWSKI, CECILIA	N
HUG, EDNA	02/25/2018	NASHUA	DILLON, RICHARD	ROYLE, BARBARA	N
LEVENSON, ROBERT	02/27/2018	MILFORD	LEVENSON, ARTHUR	TAYLOR, LILLIAN	N

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ADAMS JR, ERNEST	03/01/2018	MERRIMACK	ADAMS SR, ERNEST	CORNELLIER, CECILE	Y
LOCICERO, ROSARIO	03/08/2018	NASHUA	LOCICERO, ANTHONY	SARIO, ANTOINETTE	Y
DESCHENES JR, GILBERT	03/08/2018	MILFORD	DESCHENES SR, GILBERT	MICHAUD, YVONNE	Y
WORRALL, EMILY	03/09/2018	MILFORD	WORRALL, PAUL	WILKIE, LORI	N
COLVIN-CASHMAN, ELIZABETH	03/10/2018	MERRIMACK	HILL, EDWARD	NICOLAY, INGEBORG	N
GETCHELL, ERNEST	03/10/2018	NASHUA	GETCHELL, HAROLD	LEWIS, VERA	Y
KIRBY, JAMES	03/11/2018	WILTON	KIRBY, ALAN	BARKER, PAMELA	N
SWANSON, JAMES	03/13/2018	MILFORD	SWANSON, EDWIN	DARROW, MILDRED	Y
NOWICKI, BRENDA	03/15/2018	LEBANON	LAUGHTON, KENNETH	BOLSTER, DOROTHY	N
BIRDSALL, JENNIE	03/19/2018	MILFORD	VOLTER, CARL	LUNDSBURY, SARAH	N
CHAMPAGNE, HOAN	03/20/2018	NASHUA	HOANG, PHU	HOANG, SEN	N
HAUNTSMAN, MARK	03/27/2018	NASHUA	HAUNTSMAN, ANTHONY	BOUCHER, LORRAINE	N
CHABOT, LINDA	03/29/2018	MILFORD	BIRON, ROBERT	GOODELL, ELEANOR	N
NAPOLITANO, MARIE	03/31/2018	NASHUA	NAPOLITANO, DAVID	FENN, LAURA	N
EDWARDS, MARY	04/01/2018	MILFORD	MARCHAND, ALBERT	MCNABB, ALICE	N
GIDGE, CAROLYN	04/04/2018	NASHUA	WATERS, WALTER	BROWN, DORIS	N
PLACE, JAMES	04/11/2018	MILFORD	PLACE, MALCOLM	GELO, PRISCILLA	N
LEVESQUE, JOSEPH	04/12/2018	MILFORD	LEVESQUE, LORENZO	BRASSARD, MARY	Y

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
STORM, PATRICIA	04/18/2018	MERRIMACK	SIMONEAU, RAYMOND	COLBY, MERTICE	N
WILLISON, NANCY	04/19/2018	MILFORD	KOEPKE, GARNER	CUMMINGS, PEARL	N
RAUCCI, ANNE	04/19/2018	NASHUA	BEY, WILLIAM	HEINZ, HEDWIG	N
NEWBOLD, SANDRA	04/22/2018	MILFORD	COBURN, ROSCOE	ANDERSON, BLANCHE	N
CUSHING, MARION	04/23/2018	MANCHESTER	SCOTT, JOHN	DITTRICH, WILMA	N
QUINN, THOMAS	04/24/2018	MILFORD	QUINN SR, JAMES	WALSH, RUTH	N
ZWICKER, JASON	04/25/2018	MILFORD	ZWICKER SR, RONALD	SOUSA, VICTORIA	N
HOSKER, CARLENE	04/25/2018	BEDFORD	WOMACK, FRANCIS	UNKNOWN, JOHANNA	N
LEDOUX, GERRY	04/30/2018	MERRIMACK	LEDOUX, ROMEO	ROY, LUCIENNE	Y
WALSH, LORAINE	05/02/2018	MILFORD	MEARS, HERBERT	CLIFFORD, BLANCHE	N
BECKER, BERTRAM	05/03/2018	MILFORD	BECKER, MORRIS	KABATHNIC, REBECCA	Y
JOWDERS, PAMELA	05/05/2018	MILFORD	BROOKS, ROGER	ALLEN, MARIE	N
DANFORTH JR, RICHARD	05/09/2018	MILFORD	DANFORTH SR, RICHARD	HAMEL, JOAN	N
BLISS, CAROL	05/10/2018	NASHUA	DUVALL, PRESCOTT	CLARK, PHYLLIS	N
VALLUZZI, DANIEL	05/12/2018	MERRIMACK	VALLUZZI, DANIEL	HUBER, DOROTHY	Y
KERVIN, JOHN	05/12/2018	MILFORD	KERVIN, JOHN	UNKNOWN, DORIS	Y
GAGLIUSO, MARION	05/13/2018	NASHUA	CARON, HORMIDAS	BERGERON, REGINA	N
CHAPPELL, JOEL	05/14/2018	NASHUA	CHAPPELL, BENJAMIN	BOONE, VIRGINIA	Y

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
RODON, LINDA	05/17/2018	MILFORD	ODDO, RUDOLPH	WISNIAK, PEARL	N
LANAGAN, VIRGINIA	05/27/2018	MILFORD	HANRAHAN, JOSEPH	CURTIN, CATHERINE	N
IRISH, MILDRED	05/28/2018	MERRIMACK	CLIFFORD, MORRILL	BREAULT, CLARA	N
MOONEY, THOMAS	05/31/2018	MILFORD	MOONEY, JOHN	CHAPMAN, LUCILLE	Y
LANGILLE, WILLIAM	06/01/2018	NASHUA	LANGILLE, CECIL	TERRIEN, MAUDE	Y
CLOUTIER, GLADYS	06/01/2018	MILFORD	COVEY, ALBERT	CHANDLER, ETHEL	N
MARTINEZ, FLORENCE	06/01/2018	MERRIMACK	HOOKER, JOSEPH	CORCORAN, CATHERINE	N
SEARS, RULAND	06/05/2018	MERRIMACK	SEARS, GEORGE	CLARK, BLANCHE	Y
COMIRE, EDWARD	06/13/2018	MERRIMACK	COMIRE, ROGER	TARARA, MARGARET	N
VANDER-HEYDEN, HELENA	06/14/2018	NASHUA	BURBEE, FRANK	MUZZEY, MARY	N
WROCKLAGE, WILLIAM	06/14/2018	MERRIMACK	WROCKLAGE, CHARLES	VANRIPER, SARAH	Y
DENISON, GERTRUDE	06/15/2018	MANCHESTER	HUNGERFORD, STANLEY	LAWRENCE, VIVIAN	N
POWELL, ELLEN	06/18/2018	MILFORD	WILSON, EDWARD	BECKER, FLORENCE	N
CUNNINGHAM, MILDRED	06/25/2018	MILFORD	GOLDTHWAITE, REA	LOOP, MARJORIE	N
GRANBERG, PHYLLIS	06/29/2018	MERRIMACK	STUART, LESLIE	WAITS, MABEL	N
SMITH, ALICE	07/02/2018	MILFORD	LADUE, FRED	UNKNOWN, BERNICE	N
DUBOIS, ERNELLE	07/10/2018	MILFORD	SMALL, ELBRIDGE	DELONG, DORIS	N
GRIGGS, WILLIAM	07/11/2018	NASHUA	GRIGGS, JOHN	MCKEE, MARY	N

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--MILFORD, NH --

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PARRY, BARBARA	07/15/2018	MILFORD	LAURENCE, NELSON	MUNDELL, DORIS	N
MOLONY, JAMES	07/17/2018	MILFORD	MOLONY, WILLIAM	O'TOOLE, ANNE	Y
MCGAUGHEY, KARI	07/19/2018	MILFORD	RUDI, LARS	HENNING, LOUISE	N
LAFFIN, AMY	07/24/2018	MILFORD	LAFFIN, CURTIS	STAPLES, ELLEN	N
ROEBUCK, MYRA	07/24/2018	MILFORD	MAKER, JOHN	KINNEY, ISABELLA	N
CAPODIECI, ROSA	07/26/2018	MILFORD	PADIN, ARTURO	ECHEVARRIA, JOSEFINA	N
PETERS, ROBERT	07/27/2018	MILFORD	PETERS, DOUGLAS	SCIMEMI, PRISCILLA	N
TOOLAN, WILLIAM	07/28/2018	MANCHESTER	TOOLAN, JAMES	MCNULTY, DELIA	Y
CARLSTON, LINDA	07/28/2018	NASHUA	MOWRER, ORVAL	COOK, WILLIE	N
DOUCETTE, ROSE	07/29/2018	MILFORD	LAMONTANGE, JERRY	UNKNOWN, BEATRICE	N
ROUILLARD, SUZANNE	08/01/2018	MERRIMACK	THERRIEN, RUDOLPH	GAGNE, VIOLET	N
O'CONNOR, KENNETH	08/04/2018	MILFORD	O'CONNOR, KENNETH	LINDNER, ANNA	Y
BURBANK, NANCY	08/11/2018	MILFORD	THOMPSON, LAWRENCE	BOOTHBY, EDNA	N
JELLEY, ROBERT	08/11/2018	MILFORD	JELLEY, HENRI	HICKEY, GENEVIEVE	N
MAYERLE, BARBARA	08/12/2018	MILFORD	STROHMAYER, ERIC	ELLARD, GRACE	N
HORTON, CATHRYN	08/13/2018	MILFORD	HATLEY, ROY	GREEN, DOROTHY	N
ESTABROOK, CAROL	08/13/2018	MILFORD	O'BRIEN, LAWRENCE	BENOIT, OLIVE	N
LOWNEY, EVELYN	08/13/2018	MILFORD	RYAN, FRANCIS	HUDSON, JEANNETTE	[illegible]

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--MILFORD, NH --

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WHITEHOUSE, DONALD	08/15/2018	MANCHESTER	WHITEHOUSE, ERNEST	UNKNOWN, ETHELYN	Y
HATCH, DANIEL	08/21/2018	NASHUA	HATCH, EARL	HALL, F	N
WETHERBEE, ARTHUR	08/25/2018	MERRIMACK	WETHERBEE, FREDRICK	BUTLER, CATHERINE	Y
SMITH III, ROBERT	09/04/2018	NASHUA	SMITH, ROBERT	BOSWORTH, NANCY	N
QUINN, SHAWN	09/11/2018	MILFORD	MCDONALD JR, JOHN	LEEDHAM, DORIS	Y
REEVER, MELVIN	09/13/2018	MILFORD	REEVER, CHARLES	DOCKHAM, REBA	Y
GODING JR, FRANK	09/13/2018	MILFORD	GODING SR, FRANK	HEAPS, ANN	Y
LEVESQUE, EDMOND	09/18/2018	MILFORD	LEVESQUE, THOMAS	BERNIER, GERALDINE	Y
JONES, NANCY	09/18/2018	MILFORD	YAUFMAN, WARREN	NOAKES, CHARLOTTE	N
BUCCAFUSCO, MARGARET	09/19/2018	MANCHESTER	FIGLIUOLO, ANTHONY	MONTANA, ROSE	N
FRANCIS SR, GARY	09/28/2018	MANCHESTER	FRANCIS, ALBERT	SHEPARD, LILA	Y
SOUCY, HENRY	09/29/2018	MILFORD	SOUCY, EDWARD	PISANO, LUCILLE	N
PERKINS, WAYNE	10/01/2018	MERRIMACK	PERKINS, DONALD	HOULE, ANITA	N
NIQUETTE, JOSEPH	10/02/2018	MILFORD	NIQUETTE, ARISTIDE	HUDON, RITA	Y
CAVE, ELIZABETH	10/04/2018	MILFORD	WATTU, ERIC	PULKKINEN, LILA	N
FOSTER, MARY	10/06/2018	NASHUA	CAVANAUGH, JOHN	LEVASSUER, CORRINE	N
THOMPSON, FRANCIS	10/13/2018	MILFORD	THOMPSON, LEIGHTON	FONTAINE, EDNA	Y
OSTRANDER, MARIE	10/14/2018	MILFORD	ANDERSON, OTTO	DALTON, JULIA	N

DEPARTMENT OF STATE

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RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--MILFORD, NH --

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WILLIAMS, CHARLOTTE	10/16/2018	MILFORD	WELLS, THEODORE	MCNAMARA, JEANNETTE	N
FISHER, HELEN	10/17/2018	NASHUA	RICHARDS, HOWARD	WITHAM, DOROTHY	N
HALL, LOIS	10/20/2018	MERRIMACK	HALL, SEAVERT	FREESE, DORIS	N
COOK, GREGORY	10/24/2018	NASHUA	COOK, AUSTIN	RICHARDSON, DOROTHY	Y
HUTCHINS, EDWARD	10/26/2018	MILFORD	HUTCHINS, FREDERICK	ELLIOTT, EVA	N
DUTRISAC, PAUL	10/27/2018	NASHUA	DUTRISAC, LEO	YOUNG, MABEL	N
GARNEAU, ALBERT	10/28/2018	NASHUA	GARNEAU, ALBERT	GIROUX, THERESA	Y
GILMAN, LAWRENCE	10/31/2018	MANCHESTER	GILMAN, JOSEPH	CONNELLY, EILEEN	Y
MORGAN, ROBERT	11/04/2018	NASHUA	MORGAN, JOHN	GREAME, SARA	N
SCHWAB, MATTHEW	11/05/2018	BROOKLINE	SCHWAB, RICHARD	LEWIS, REBECCA	N
WILLIAMS, PATRICIA	11/06/2018	MERRIMACK	REYNOLDS, GEORGE	WILLARD, VIOLET	N
TIMMONS, DONALD	11/08/2018	MERRIMACK	TIMMONS, WILBUR	DYER, FLORA	N
HENSON, ELLIOTT	11/12/2018	MILFORD	HENSON, EMILIO	CAREY, CHARLOTTE	N
REED, BRIAN	11/16/2018	MILFORD	REED, WALTER	OHLMAN, BARBARA	N
CHOATE, MICHAEL	11/16/2018	MERRIMACK	CHOATE, CARLTON	CARBERG, ELIZABETH	N
MANGHIS, EVELYN	11/18/2018	MILFORD	KING, JOHN	BRIGGS, EVELYN	N
DODGE, BARBARA	11/21/2018	MILFORD	WEEKS, RAY	MCLEOD, ELEANOR	N
KLUZ, BRANDON	11/22/2018	AMHERST	KLUZ SR, ANTHONY	ST CYR, MONICA	[illegible]

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--MILFORD, NH --

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MELLEN, JAN	11/29/2018	MERRIMACK	SPAULDING, SUMNER	BLOOD, BARBARA	N
ARDITO, HUNTER	11/29/2018	NASHUA	ARDITO, RICHARD	GUTHRIE, CAYLEY	N
ROSS, FRED	12/05/2018	NASHUA	ROSS SR, JOHN	BURNHAM, ABBIE	Y
LAGRO, GERALD	12/07/2018	MILFORD	LAGRO, ARTHUR	BLACK, CAROLYN	N
CAMILLIERI, ANTON	12/08/2018	MILFORD	CAMILLIERI, DAVID	MULKERIN, CHRISTINE	N
KNOWLES, LINDA	12/09/2018	MILFORD	CARON, WILFRED	GAGNON, MINA	N
PARSONS, RICHARD	12/09/2018	MILFORD	PARSONS, SHIRLEY	MARTIN, LILLIAN	Y
HOOPER, AUDREY	12/12/2018	MILFORD	HOOPER, PERCY	CLARK, MYRA	N
MORRILL, CAROLYN	12/12/2018	MILFORD	LACROIX, LUCIEN	KANGAS, ESTHER	N
MICKEVICH, MAUREEN	12/14/2018	MILFORD	LECLAIR, ROGER	LYDON, MARY	N
WALSH, JOHANNE	12/21/2018	MILFORD	LAMOTHE, REJEAN	DESROSIERS, MONIQUE	N
ROCHEFORT, YVON	12/22/2018	MERRIMACK	ROCHEFORT, PHILODOR	CHAMBERLAND, JEANNE	N
VOGEL, CAROL	12/25/2018	MILFORD	CHAMBERS, GLEN	NIENABER, BERNICE	N
LAVOIE, RONALD	12/27/2018	NASHUA	LAVOIE, EDMOND	FOREST, LUCILLE	N
ESPOSITO JR, MICHAEL	12/30/2018	MILFORD	ESPOSITO, MICHAEL	BRAY, HARRIET	N

Total number of records 141

Excerpts from the Minutes of the 225th Meeting of the
Town of Milford, New Hampshire - 2018
February 3, 2018 – Deliberative Session

Total Registered Voters: 11,157
Total Votes Cast: 1,919
Number of Voters at Deliberative Session: 100

(Full minutes available from the Town Clerks Office during normal business hours)

ARTICLE 1 – ELECTION OF OFFICERS

The results of the voting for Town Officers is as follows:

TOWN OFFICERS:

Selectman – 3 Year Term

Christopher Labonte	667
James R. Powers	101
Christopher Skinner	224
*Gary Daniels	725
*Paul Dargie	681
Mark Fougere	640
Suzanne Fournier	323

Cemetery Trustee – 3 Year Term

*Mary Dickson	1052
George Hoyt	594

Library Trustee – 3 Year Term

*Kathryn Parenti	1301
*Janet Hromjak	1143
*Jennifer O'Brien-Traficante	1148

Supervisor of the Check List – 6 Year Term

*Darlene Bouffard	1075
George W. Skuse	395

Town Moderator – 2 Year Term

*Peter Basiliere	1652

Trustee of Trust Funds – 3 Year Term

*Joan Dargie	1555

Water-Wastewater Commissioners – 3 Year Term

*Mike Putnam	1569

ARTICLLE 2 – BALLOT VOTE – ZONING CHANGES

To Vote on Planning Board proposed zoning changes and amendments.

The Planning Board SUPPORTS all Amendments:

<u>Ballot Vote No. 1</u>

1. **Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**
   AMENDMENT #1: Amend the Milford Zoning Ordinance, Article VI. Overlay Districts, Section 6.04 Open Space and Conservation District, Subsection 6.04.1 Purpose by inserting the new language to further clarify the Planning

Board's authority under RSA 674:21 to regulate open space and conservation subdivisions; Subsection 6.04.2 Objectives by renaming said section and inserting language to further clarify the standards with which the Planning Board administers the Open Space and Conservation District; Subsection 6.04.8.B Density and Dimensional Standards by replacing said section in its entirety with revised language to further clarify the Planning Board's ability to establish a minimum lot size, administer dimensional standards, and clarify the waiver process for the dimensional standards; and amend Subsections 6.04.8.B.5 and 6 by creating new Subsection 6.04.8.C Miscellaneous Requirements, incorporating said subsections, and renumbering accordingly.

Topical Description of Proposed Amendment:
The proposed changes reflect ongoing discussions involving the dimensional standards section of the Open Space and Conservation District Zoning Ordinance. The proposed changes further clarify the Planning Board's ability to establish a minimum lot size for lots within an Open Space and Conservation Subdivision and the waiver process for dimensional requirements (minimum lot size, lot frontage, and setbacks). In addition, the amendments further clarify the standards with which the Planning Board administers the Open Space and Conservation District. Lastly, the amendments include the elimination of the requirement that new lots adjacent to the Open Space and Conservation subdivision or frontage on an existing public roadway conform to all building setbacks and frontages required in the underlying zoning district. The intent is to improve and continue providing regulatory flexibility in the design and layout of parcels within an Open Space and Conservation subdivision. The proposed amendments were reviewed and supported by the Planning Board and Conservation Commission. The Planning Board supports Zoning Amendment by a unanimous vote of 4-0.

Ballot Title: Open Space & Conservation District

The voting on this amendment (Ballot Vote #1) is as follows:
YES: 1313 NO: 414

Ballot Vote No. 2

2. **Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT* #2:** Amend the Milford Zoning Ordinance, Article IV: Definitions, Section 4.01.0, "Utility, public or private" by inserting language to further clarify private ownership as a form of utility and to expand the definition by allowing a utility to generate resources and/or services for its own use.

Topical Description of Proposed Amendment: The proposed changes seek to further clarify and include private ownership as a form of utility. The amendments expand the definition by allowing a utility to generate resources and/or services for its use/consumption and/or provide said resources and services to the public. The proposed amendments will have no impact on where a utility is permitted or allowed by Special Exception. The proposed amendments were reviewed and supported by the Planning Board. The Planning Board supports Amendment #2 by a unanimous vote of 4-0.

Ballot Title: Public or Private Utility

The voting on this amendment (Ballot Vote #2) is as follows:
YES: 1379 NO: 387

WARRANT ARTICLE 3 - MAIN FIRE STATION UPGRADE – BOND - $3,864,300

Shall the Town vote to raise and appropriate $3,864,300 for design and construction of needed electrical upgrades, parking lot expansion, facility renovations, and expansion of the downtown fire station, and to authorize the Selectmen to raise this appropriation by borrowing not more than $3,864,300 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project? This is a Special Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).**

The results of the official ballot voting at the Elective Session on Article #3 is as follows:

YES: 1268 NO: 605

WARRANT ARTICLE 4 - TOWN OPERATING BUDGET - $ 14,060,271

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling $14,060,271? Should this Article be defeated, the default budget shall be $14,062,606, which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.34 less than the 2017 Budget or minus $34.00 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #4 is as follows:
YES: 1568 NO: 283

WARRANT ARTICLE 5 - WATER DEPARTMENT OPERATING BUDGET - $ 1,520,953

Shall the Town vote to raise and appropriate the sum $1,520,953 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be $1,480,538, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (9-0).**

The results of the official ballot voting at the Elective Session on Article #5 is as follows:
YES: 1338 NO: 499

WARRANT ARTICLE 6 - WASTEWATER DEPARTMENT OPERATING BUDGET - $ 2,069,450

Shall the Town vote to raise and appropriate the sum of $2,069,450 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be $2,030,870, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (9-0).**

The results of the official ballot voting at the Elective Session on Article #6 is as follows:
YES: 1314 NO: 508

WARRANT ARTICLE 7 - BRIDGE REPLACEMENT CAPITAL RESERVE - $ 175,000

Shall the town vote to raise and appropriate the sum of $175,000 to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. Expenditures from this fund would be authorized by the Board of Selectmen. The $175,000 builds upon the Bridge Replacement Capital Reserve approved by voters in 2014.**The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.127 or $12.70 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #7 is as follows:
YES: 1407 NO: 455

WARRANT ARTICLE 8 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - $40,000

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of DPW Vehicles and Heavy Equipment, and to raise and appropriate the sum of $40,000 to be placed in this fund? Expenditures from this fund will require a vote at town meeting. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.029 or $2.90 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #8 is as follows:
YES: 1245 NO: 606

WARRANT ARTICLE 9 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - $25,000

Shall the Town vote to raise and appropriate the sum of $25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The $25,000 builds upon the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.018 or $1.80 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #9 is as follows:
YES: 1435 NO: 450

WARRANT ARTICLE 10 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - $25,000

Shall the Town vote to raise and appropriate the sum of $25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The $25,000 builds upon the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.018 or $1.80 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #10 is as follows:
YES: 1228 NO: 637

WARRANT ARTICLE 11 - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - $25,000

Shall the Town vote to raise and appropriate the sum of $25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The $25,000 builds upon the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.018 or $1.80 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #11 is as follows:
YES: 1210 NO: 663

WARRANT ARTICLE 12 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - $20,000

Shall the Town vote to raise and appropriate the sum of $20,000 to be placed in the Public Safety Communication Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The $20,000 builds upon the Public Safety Communication Equipment Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.015 or $1.50 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #12 is as follows:
YES: 1275 NO: 589

WARRANT ARTICLE 13 - ASSESSING REVALUATION CAPITAL RESERVE - $15,000

Shall the Town vote to raise and appropriate the sum of $15,000 to be placed in the Assessing Revaluation Capital Reserve Fund? The purpose of Revaluation of Real Estate Assessment is to meet our constitutional and statutory requirement that periodically these assessments are at full and true value. The Board of Selectmen has authority to expend from this fund. The $15,000 builds upon the Assessing Revaluation Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.011 or $1.10 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #13 is as follows:
YES: 992 NO: 842

WARRANT ARTICLE 14 - REPLACEMENT SIDEWALK PLOW LEASE/PURCHASE – $155,000 (Annual Payment $32,300/Total Purchase Price ($155,000)

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement for a Sidewalk Plow in the amount of $155,000, pursuant to RSA 33:7-e, and to raise and appropriate the sum of $32,300 for the first years payment? This agreement contains a fiscal funding clause, which will protect the Town in the event of non-appropriation. This will replace the 2000 Holder tractor plow with a sander that is no longer in service. This piece of equipment is used for winter maintenance to plow 13.6 miles of sidewalks during winter conditions. If this article passes, future years' payments will be included in the operating budget. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.023 or $2.30 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #14 is as follows:
YES: 1052 NO: 818

WARRANT ARTICLE 15 - SOCIAL SERVICES - $40,000

Shall the Town vote to raise and appropriate the sum of $40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.029 or $2.90 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #15 is as follows:
YES: 1330 NO: 539

WARRANT ARTICLE 16 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – $30,000

Shall the Town vote to raise and appropriate the sum of $30,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.022 or $2.20 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #16 is as follows:
YES: 1274 NO: 546

WARRANT ARTICLE 17 - PUMPKIN FESTIVAL - $23,000

Shall the Town vote to raise and appropriate the sum of $23,000 for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments, and other allied expenses directly attributed to the Pumpkin Festival or to take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.017 or $1.70 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #17 is as follows:
YES: 1088 NO: 757

WARRANT ARTICLE 18 – AFSCME CONTRACT - $21,572

Shall the Town vote to approve the cost items included in the one year extension of the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract year April 1, 2018 to March 31, 2019, which calls for the following increases in salaries and benefits, and to further raise and appropriate $21,572 for fiscal year 2018? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in 2018 in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budget. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.016 or $1.60 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #18 is as follows:
YES: 1264 NO: 529

WARRANT ARTICLE 19 - SUMMER BAND CONCERTS - $9,000

Shall the Town vote to raise and appropriate the sum of $9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.007 or $0.70 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #19 is as follows:
YES: 1121 NO: 709

WARRANT ARTICLE 20 - FUNDING OF THE ANNUAL LABOR DAY PARADE – $10,000

Shall the Town vote to raise and appropriate the sum of $10,000 for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.007 or $0.70 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #20 is as follows:
YES: 1154 NO: 672

WARRANT ARTICLE 21 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - $6,500

Shall the Town vote to raise and appropriate the sum of $6,500 for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.005 or $0.50 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #21 is as follows:
YES: 1370 NO: 463

WARRANT ARTICLE 22 - APPOINTING AGENTS TO THE KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE – $0

Shall the town vote to appoint the Board of Selectman as agents to expend from the Keyes Park Expansion Committee Project Capital Reserve Fund? This Capital Reserve Account was established in 2017, Warrant Article 14. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-2). This article has no tax impact.**

The results of the official ballot voting at the Elective Session on Article #22 is as follows:
YES: 1335 NO: 464

WARRANT ARTICLE 23 - AUTHORITY TO GRANT INDUSTRIAL DEVELOPMENT TAX RELIEF - $0

Shall the town adopt temporary property tax relief as outlined in RSA 72:81 for industrial development within the town? The intent is to provide incentives to businesses to build, rebuild, modernize, or enlarge with the town. The exemption shall apply only to municipal and local school property taxes. State education and county taxes are excluded from the exemption. The exemption shall be 50% for the first year, 40% for the second year, 30% for the third year, 20% for the fourth year and 10% for the fifth year of the increase in assessed valuation attributed to new construction, additions, renovations or improvements and shall run for 5 years. This is approved for industrial use only as defined in the statute RSA 72:80. "Industrial uses" shall include all manufacturing, production, assembling, warehousing, or processing of goods or materials for sale or distribution, research and development activities, or processing of waste materials. If approved by voters, the percentage rate and

duration shall be granted uniformly to all projects for which a proper application is filed. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

The results of the official ballot voting at the Elective Session on Article #23 is as follows:
YES: 1320 NO: 484

WARRANT ARTICLE 24 - RENAME BRIDGE REPLACEMENT CAPITAL RESERVE FUND - $0

Shall the town vote to rename the Bridge Replacement Capital Reserve Fund to Bridge Repair and/or Replacement Capital Reserve Fund, and to include culverts greater than $75,000 replacement cost, and to use Capital Reserve funds to provide matching funds for grants? This would clarify the intent of the capital reserve fund which has always been "high priority projects for either replacement or repair in place". This article will require a 3/5 vote to pass. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

The results of the official ballot voting at the Elective Session on Article #24 is as follows:
YES: 1541 NO: 299

WARRANT ARTICLE 25 - SWING BRIDGE - $0

Should we ask voters to utilize bridge repair and/or replacement capital reserve funds along with donations as matching funds to refurbish the Swing Bridge when grant funds become available? The Swing Bridge has been placed on the NH DOT Ten Year Plan. Rehabilitation funding is scheduled for 2020 and will require matching funds. Using the Bridge Capital Reserve Funds would expedite the work, should other grant funds become available. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

The results of the official ballot voting at the Elective Session on Article #25 is as follows:
YES: 1597 NO: 259

WARRANT ARTICLE 26 - MILE SLIP TOWN FOREST EASEMENT - $0

Shall the Town vote to authorize the Board of Selectmen to transfer or convey such property rights in the below described parcel of town owned land as may be necessary so that the same shall be subject to a conservation easement, in perpetuity, the particular terms of the easement to be determined by the Board of Selectmen, with the concurrence of the Conservation Commission? Said authorization to include the authority to execute any and all deeds, documents or other instruments in the name of the Town that may be necessary to accomplish the foregoing. It is understood that the intent of this article is to cause the conservation easement to be held by a "qualified organization," as defined in section 170(h)(3) of the Internal Revenue Code of 1986, existing for the purchase of or holding of property interests or facilitating transactions relative thereto when such purchase carries out the purposes of RSA 36-A, said organization may be the Society for the Protection of New Hampshire Forests or other similar qualified organization as determined by the Board of Selectmen with the concurrence of the Conservation Commission. The property to which this authorization, if approved, will apply is land known as Map/Lot 50-9 and 55-5, which properties are commonly known as the Mile Slip Town Forest, the same having been acquired by the Town of Milford by purchase dated August 24, 2005 and recorded in the Hillsborough County Registry of Deeds at Book 7531 and Page 2372. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

The results of the official ballot voting at the Elective Session on Article #26 is as follows:
YES: 1312 NO: 503

WARRANT ARTICLE 27 – KENO - $0

Shall the Town vote to allow the operation of KENO within the town, pursuant to the provisions of NH RSA 284:41 through 51? **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (7-2). This Article has no tax impact.**

The results of the official ballot voting at the Elective Session on Article #27 is as follows:
YES: 1057 NO: 788

WARRANT ARTICLE 28 – FIREWORKS - $8,500 by petition

Shall the Town vote to raise and appropriate the sum of $8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (7-2). This Article has an estimated tax impact of $0.006 or $0.60 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #28 is as follows:
YES: 961 NO: 899

WARRANT ARTICLE 29 – KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - $25,000 by petition

Shall the town vote to raise and appropriate the sum of $25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016 and as amended). The $25,000 builds upon the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.018 or $1.80 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #29 is as follows:
YES: 986 NO: 867

WARRANT ARTICLE 30 – CONSERVATION LAND FUND - $20,000 by petition

To see if the town will vote to raise and appropriate the sum of $20,000 to add to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A purposes? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of $0.015 or $1.50 on a home value of $100,000.**

The results of the official ballot voting at the Elective Session on Article #30 is as follows:
YES: 953 NO: 892

WARRANT ARTICLE 31 – COMPACT PART OF TOWN - $0 by petition

Shall the town designate the Town Community Lands (BROX) to be deemed a "Compact Part" of the town in accordance with RSA 644:13? **The Board of Selectmen does not support this Article (0-5). The Budget Advisory Committee did not take a position on this article. This article has no tax impact.**

The results of the official ballot voting at the Elective Session on Article #31 is as follows:
YES: 625 NO: 1177

There being no further comments or questions, the Moderator advised the assembly that the Board of Selectmen and the Budget Advisory Committee will be meeting this afternoon to finalize their positions.

The Moderator adjourned the 2018 Town Meeting Deliberative Session at 12:33 p.m.

Respectfully submitted,

Joan Dargie, Town Clerk

2019 Town Vote
Come and Have Your Voice Be Heard!

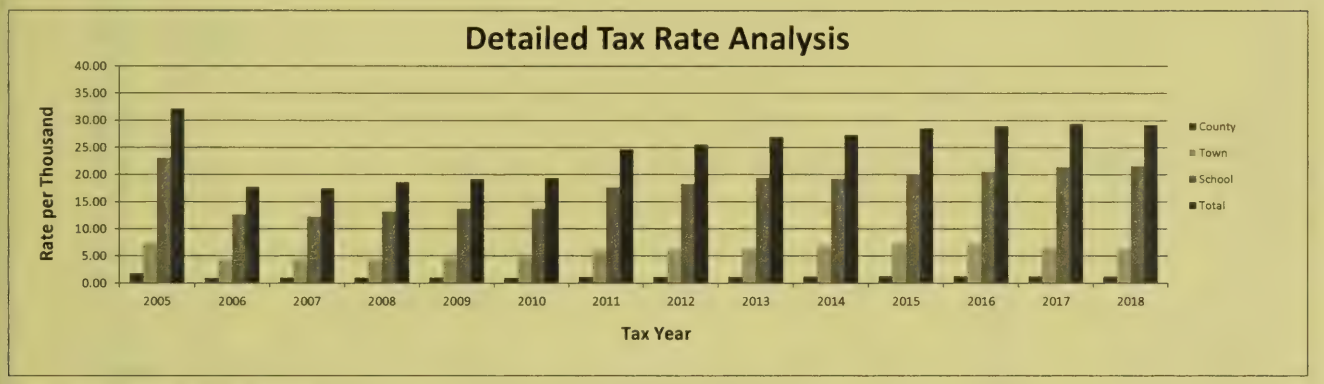
The information on the subsequent pages (on colored paper) is provided on a variety of topics relative to the 2019 Town Vote on March 12th.

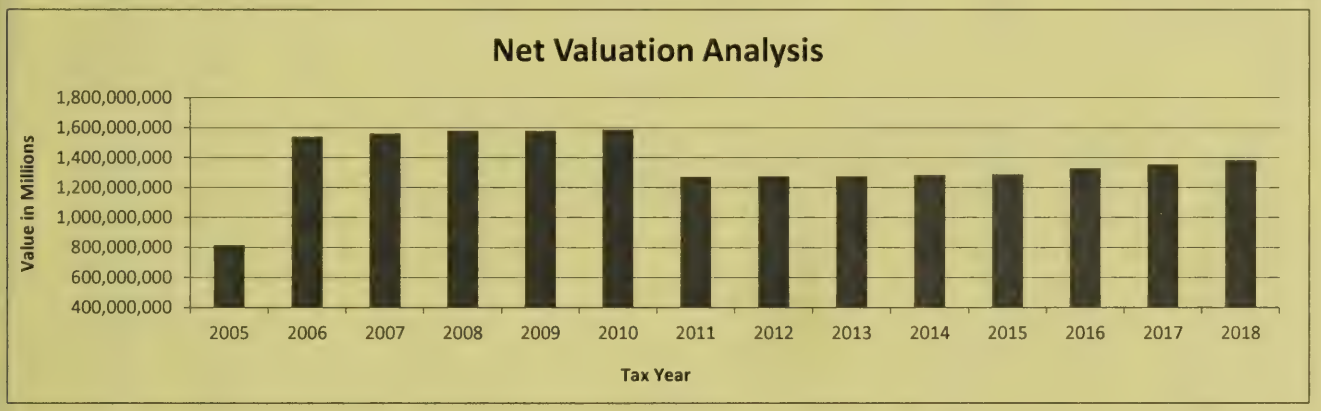
If you have any questions regarding any of the items that will be on the ballot on March 12th, please feel free to contact the Administration Office at 249-0601.

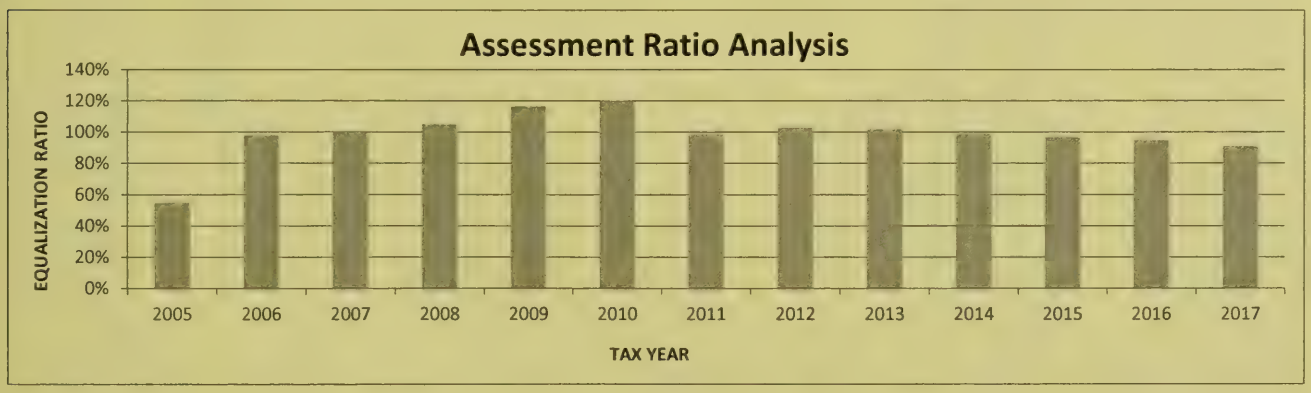
The Town Vote will be on March 12, 2019, at the Milford Middle School Gymnasium (33 Osgood Road). The polls will be open from 6:00 a.m. until 8:00 p.m.

2018 Rate Analysis Chart

	Year	County	Town	School	Total	EQ Ratio	Net Valuation
	2005	1.83	7.23	23.10	32.16	55.0%	814,966,550
Reval.Year	2006	0.94	4.11	12.65	17.70	98.0%	1,539,168,628
	2007	0.97	4.20	12.32	17.49	100.0%	1,561,704,597
	2008	1.00	4.32	13.26	18.58	105.2%	1,578,431,637
	2009	0.99	4.47	13.75	19.21	116.6%	1,579,027,239
	2010	0.95	4.68	13.71	19.34	120.5%	1,588,203,571
Reval.Year	2011	1.17	5.91	17.65	24.73	98.6%	1,271,676,126
	2012	1.19	6.06	18.30	25.55	102.9%	1,276,566,807
	2013	1.20	6.35	19.42	26.97	102.1%	1,275,712,887
	2014	1.22	6.83	19.25	27.30	98.7%	1,283,934,378
	2015	1.29	7.19	20.08	28.56	96.8%	1,289,568,697
Reval. Year	2016	1.28	7.12	20.56	28.96	94.9%	1,329,268,961
	2017	1.28	6.65	21.46	29.39	90.9%	1,355,508,844
	2018	1.25	6.38	21.60	29.23	TBD	1,384,058,040







Prepared by: Assessing Department

TOWN OF MILFORD

2019 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION

Result of Deliberative Session

Art #		2019 GROSS APPROPRIATION	ESTIMATED NON-PROPERTY TAX REVENUE	FED. GRANTS & BONDS	USE OF FUND BALANCE	AMOUNT TO BE RAISED IN PROPERTY TAXES	TAX $
	OPERATING BUDGETS:- (See Budget Detail)						
8	Town Operating Budget	14,717,252	$ (6,461,650)			8,255,602	5.888
	SEPARATE & SPECIAL WARRANT ARTICLES						
3	Dispatch Center Consultant	85,000	-	-	-	85,000	0.061
6	Town Hall HVAC Replacement	450,000		(450,000)		-	-
19	Osgood Pond Phase II Dredging	350,000		(175,000)		175,000	0.125
20	Keyes Pool Pump & Maintenance	200,000				200,000	0.143
12	Cap. Res. Fund - DPW Vehicles & Hvy Equipment	40,000		-		40,000	0.029
11	Cap. Res. Fund - Bridge Replacement	75,000				75,000	0.053
18	Cap. Res. Fund - Assessing Revaluation	15,000				15,000	0.011
15	Cap. Res. Fund - Amb. Vehicle Replacement	25,000				25,000	0.018
13	Cap. Res. Fund - Fire Apparatus Replacement	25,000				25,000	0.018
17	Cap. Res. Fund - Pub. Safety Comm. Equip.	20,000				20,000	0.014
14	Cap. Res. Fund - Town Facilities Cap. Exp.	25,000				25,000	0.018
23	Dump Truck, 8CY, Lease, $180,000 price	38,200				38,200	0.027
22	AFSCME CBA	39,146				39,146	0.028
27	Teamsters CBA	7,775				7,775	0.006
21	Social Services	40,000				40,000	0.029
24	SVTC Community Bus Service	30,000				30,000	0.021
25	Pumpkin Festival, Décor, Plants	23,000				23,000	0.016
29	Summer Band Concerts	9,000				9,000	0.006
31	Memorial, Veterans, Labor Days Parades	6,500				6,500	0.005
28	Labor Day Parade	10,000				10,000	0.007
16	Cap. Res. Fund - Keyes Park Expansion	25,000				25,000	0.018
30	Fourth of July Fireworks	8,500				8,500	0.006
26	Conservation Land	20,000				20,000	0.014
	TOTAL PER WARRANT	$ 16,284,373	$ (6,461,650)	$ (625,000)	$ -	$ 9,197,723	6.56
	TAX RATE CREDITS AND ADJUSTMENTS						
	Overlay - (Reserve for Abatements)	75,000				75,000	0.053
	Veteran's Credits	174,400				174,400	0.124
	County Portion of Shared Revenue	-				-	-
	TOTAL CREDITS & ADJUSTMENTS	$ 249,400	$ -		$ -	$ 249,400	0.18
	AMOUNT OF TAXES TO BE RAISED					$ 9,447,123	6.74
	LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES				(500,000)	(500,000)	(0.36)
	TOTAL:	$ 16,533,773	$ (6,461,650)	$ (625,000)	$ (500,000)	$ 8,947,123	$ 6.38
	TAXABLE NET ASSESSMENT (est.)					$1,402,085,740	$6.38
	2019 ESTIMATED TAX RATE					$ 6.38	
	2018 ACTUAL TAX RATE					$ 6.38	
	ESTIMATED INCREASE/(DECREASE) OVER 2018 TAX RATE					$ -	0.0%

Town of Milford, New Hampshire

2019-2024 Capital Improvements Plan

Adopted on November 27, 2018

Prepared By:

Town of Milford Planning Board
Capital Improvements Plan Citizens' Advisory Committee
Office of Community Development

Planning Board Chairman

Capital Improvements Citizens' Advisory Chairman

Table of Contents

Chapter 1. Introduction, Definition, Purpose, and Process

A. Introduction and Definition

A municipal capital improvements plan is an essential component of the Town's short-term and long-range community planning process. As authorized by NH RSA 674:5 and by Article 25 of the 1995 Milford Town warrant, the Milford Planning Board, with the support of the Department of Community Development and the Capital Improvements Plan Citizens' Advisory Committee, annually prepares **a six-year capital improvements plan (CIP)**. The CIP lays out a framework for municipal programs and projects that require significant capital outlays. The CIP encompasses major projects currently underway and future projects to be undertaken in most cases with public funds. Tailoring the CIP to the community allows projects to be classified according to urgency and the need to see them realized to support Town services and goals. A project is deemed eligible for inclusion in the CIP if the total exceeds $75,000 and is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than $75,000.

The CIP contains the capital improvement projects reviewed by the Capital Improvements Plan Citizens' Advisory Committee based on its analysis of project requests submitted and presented by Town department heads, the Water and Sewer Commission, the Wadleigh Library Board of Trustees, and the Milford School District. For the 2019-2024 CIP, project requests (both new and recurring) were submitted by the following:

Department of Public Works
Community Development Office
Town Administration
Water Department
Ambulance Department
Wadleigh Library Board of Trustees
Fire Department
School District

No project requests were submitted this round by the following:

Assessing
Community Media
Finance
Information Technology
Police Department
Conservation Commission

B. Purpose of the Capital Improvements Plan

The Milford Capital Improvements Plan (CIP) attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the Milford Master Plan and department priorities with fiscal realities. A well-supported and thoughtfully prepared CIP should provide the following benefits to the community (as noted in "The Planning Board in New Hampshire, A Handbook for Local Officials", November 2016, Office of Strategic Initiatives (Formerly the New Hampshire Office of Energy and Planning), Chapter II):

Preserving public health, safety, and welfare. Providing the basic services which ensure citizen health and safety is a fundamental responsibility of local government. Programs of regular facility maintenance, upgrades and expansion of government services to meet minimum federal, state, and local standards are essential to any community. The cumulative effect of deferring major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures which fail to address comprehensive long-term goals.

Anticipating the demands of growth. When related to the master plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development in the Town. The portions of selected capital improvement expenditures which are necessitated by growth may be eligible for funding by impact fees as authorized in RSA 674:21.

Improving communication and coordination. Communication among the Planning Board, municipal departments, administrative officials, the Budget Advisory Committee, the Board of Selectmen, and citizens can result in cost savings and avoidance of duplication of facilities and expenditures.

Avoiding undue tax increases. Capital improvements programming is a means of avoiding the surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A consequential benefit of fiscal stability and sound community facility planning may be an improved bond rating.

Developing a fair distribution of capital costs. The capital improvements programming process allows for a public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed.

Building a foundation for growth management and impact fees. The development and formal adoption of a capital improvements program is a statutory prerequisite to the enactment of growth management and impact fee

ordinances. A properly constructed CIP is an integral part of a land use regulatory process which implements either type of ordinance.

Identifying "scattered and premature" development. New Hampshire statutes allow planning boards to adopt subdivision regulations which provide against scattered or premature subdivision of land. The capital improvements program is one measure which a planning Board may use to judge whether a development is scattered or premature based on an absence of essential public services and infrastructure.

Supporting economic development. Communities exhibiting sound fiscal health and quality services and facilities are attractive to business and industry. New business investment and reinvestment may be influenced by improvements which enhance the quality of life for residents and labor. Private decision-making for investment is based not only on availability of utilities, but also on the quality of community schools, public safety facilities, recreation opportunities, and cultural amenities such as libraries.

C. Capital Improvements Planning Process

As specified in NH RSA 674:5, the Milford Planning Board is charged with directing the capital improvements planning process, based upon the Town's adopted master plan goals and recommendations. The CIP process begins in late spring of each year with the distribution of project request forms by the Community Development Office. The Planning Board at that time also appoints a seven regular member committee representing several areas of Town operation and general citizenry. Members serving on the 2019 - 2024 Advisory Committee were:

Christopher Beer	Chair, Planning Board Representative
Tim Finan	Planning Board Representative
Peggy Seward	Budget Advisory Committee Representative
Paul Bartolomucci	Member-at-Large
Chris Labonte	Member-at-Large
Rodny Richey	Member-at-Large
Gil Archambault	Member-at-Large
Lincoln Daley	Community Development Director, Committee Staff Support

The Committee met regularly starting July 2018 for 14 weeks with the goal of completing a final draft of the Capital Improvements Plan for public review later in the year. During this time, the Advisory Committee met with department heads and representatives of the boards and commissions that submit project requests. After many weeks of discussion and deliberation, on October 18, 2018, the Advisory Committee voted unanimously to accept the 2019–2024 Capital Improvement Plan report. It is acknowledged that this report represents in

essence a "snaphot" or moment in time in identifying the capital needs of the Town. The Capital Improvements Plan is not a static planning tool as it is evaluated annually and adjusted according to Town's goals and financial considerations.

The Committee generally follows a basic five-step process in accumulating, analyzing, evaluating, ranking, and allocating project requests to appropriate years in the upcoming six-year time frame, with the intent of balancing needs and costs with Town financial constraints and reasonable and logical implementation timeframes.

It is important to note that individual Advisory Committee members may or may not support a specific project(s). The role of the Advisory Committee is to recommend the *placement or non-placement* of projects in the six-year capital improvements plan. The objective is to create a funding profile that minimizes yearly fluctuations of tax rate burden on the citizens of Milford. A secondary objective of the Advisory Committee is to not only reduce the fluctuations but to reduce the citizen's overall tax burden, which in 2017 stood at $29.39 per $1,000 property valuation. Thus, the Capital Improvements Plan becomes an important tool to be utilized by the Board of Selectmen, Budget Advisory Committee, department heads, and citizens in the evaluation of spending on capital projects both in the short and long-term.

A more detailed description of the Capital Improvements Plan process is as follows:

Step 1: The Community Development Department transmits project request forms to all applicable department heads, commissions, and the Milford School District SAU office. Projects are referenced by either a new or previously given project number to facilitate easier identification and review of projects. Each project should have a Statement of Need in addition to the Description. The Statement of Need enables the Advisory Committee to understand why the project is required for a continuation or increase of Town services and the impact of delaying or not accomplishing the project. When applicable, project requests are cross-referenced to where they are included in the Milford Master Plan.

Step 2: The Advisory Committee reviews project requests, and schedules a meeting with the respective department if needed to discuss each project.

Step 3: The Advisory Committee studies projects individually and through group discussions. Evaluation includes review of the level of preparation applied to the requested project.

Step 4: Using the requestor's recommendation as a starting point, the Advisory Committee discusses and develops a consensus on the recommendation for the year in which the project should be placed on the Town Warrant. A project that is included in the CIP does not mean the project will be implemented as implementation is subject to additional factors. For projects requiring bonding the tax impact is noted the year after the warrant article is presumed to pass, which is when the tax rate impact occurs.

Step 5: The Advisory Committee considers the projects that are recommended for placement on the next year's Town warrant and prioritizes those particular projects to provide its recommendations on urgency and need. This prioritization gives the Board

of Selectmen, Budget Advisory Committee, and the public the input needed from the Advisory Committee when those bodies deliberate during the ensuing development of the next year's budget and warrant articles.

Upon completion of the five-step process, the Advisory Committee:

1. Prepares the final draft report with the assistance of the Community Development Office;
2. Presents the final draft to the Planning Board at a Planning Board meeting or work session;
3. Presents the final draft to the Board of Selectmen to brief the Board on its recommendations;
4. Transmits a copy of the final draft report to department heads, the Board of Selectmen, the Budget Advisory Committee, and the Planning Board;
5. Schedules a public hearing date with the Planning Board; and
6. Presents the CIP at a Planning Board meeting for the required public hearing and adoption.

Chapter 2. 2019 – 2024 Project Requests: Project Descriptions and Advisory Committee Recommendations

A. Introduction

This year's Advisory Committee is appreciative of the time and effort given to the process by department heads and the School District. Background information and documentation was generally very complete, thorough, and greatly assisted the Advisory Committee in completing its work.

For this cycle there were thirty (30) projects included for funding consideration between 2019 and 2024. Five (5) additional projects were identified as 'on the horizon'. A brief description of each project and the Advisory Committee's recommendation follows.

Placeholder and On the Horizon Projects

When reviewing projects and placing them in the CIP Estimated Tax Impact Table, the Advisory Committee also considers whether the project is a **'Placeholder'** or is **'On the Horizon'**. A project that is considered a **Placeholder** is a project that does not yet have either a well- defined description or scope for implementation. However, the Advisory Committee, based on information presented, feels the project will likely be required within the six-year capital improvements planning cycle and thus needs to be anticipated for planning and budget purposes. A project that is noted as **On the Horizon** is a project that may or may not have a defined description and scope, but based on information presented would be implemented outside of the six-year CIP cycle. These projects, when known, are included in the CIP to identify major capital expenditures that need to be considered in long range planning and funding efforts.

CIP and Capital Reserve Funds

The CIP Committee, as part of its annual review, has noted that there were no project request forms for several Capital Reserve Funds. Some of the funds are well defined and linked to specific projects in our Capital Improvement Plan, i.e. the Fire Department and Ambulance Service vehicles. Others, however, are not well defined and are either very loosely or not at all linked to projects submitted for CIP review and prioritization. The CIP committee feels that the following Capital Reserve Funds require additional information:

1. Keyes Park Expansion Committee
2. Town Facilities Renovation and Major Repair or Replacement

The CIP Advisory Committee requests the Planning Board and Board of Selectmen act, prior to the filing and completion of the 2019 - 2024 CIP, to provide the following information for the Capital Reserve Funds listed above:

1. Complete definition of the intent of the fund and the capital expenditure;

2. The Town Department which is responsible for the project;
3. Inclusion of a completed CIP Project Request Form (or an update of such request if previously submitted).

The CIP Advisory Committee also requests the Town Finance Director provide the CIP Committee with a status for all active Capital Reserve Funds in September of next year, prior to next year's Committee preparing the Plan's annual update. Inclusion of a status report will enable the members to better evaluate the future needs of Capital Reserve Fund projects.

B. Town Projects by Year

Seven projects are proposed for funding in 2019. Five of them are listed in order below by the priority each project was given by the Advisory Committee relative to urgency and need for implementation. This prioritization is meant to assist the Board of Selectmen and the Budget Advisory Committee in their deliberations during the budget and warrant article preparation process.

The remaining projects are a request by the Water Department and are supported by charges to the water and sewer users and do not impact the Town tax rate. As such, the committee did not rank the projects and simply listed them in their own section. The committee suggests that the warrant article for the Water Department be included in the 2019 warrant.

2019 PROJECTS

Public Works – Highway (DPWH12-03) – Truck, 36K GVW, 8 CY, w/Plow, Sander, Wet System - $180,000

Department Request: *2019 Funding*
Advisory Committee Recommendation: *2019 Funding*

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with front and side wing winter plows, a combination dump/sander body and a wet system de-icer unit. This piece of equipment will replace a 2000 Sterling truck that will be 19 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program.

Public Works – Highway (DPWH18-02) – Keyes Pool Maintenance & Pump - $200,000

Department Request: *2019 Funding*
Advisory Committee Recommendation: *2019 Funding*

This project request is to replace the 50-year-old pump, motor and chlorinator. Funding also includes sandblasting and repainting of the pool to address degrading surface that is clogging the filters (causing pump overheating).

Public Works – Administration (DPWH18-01) – Town Hall HVAC Replacement - $450,000

Department Request: *2019 Funding*
Advisory Committee Recommendation: *2019 Funding*

This project request is to update the HVAC system in the town hall. Work includes replacement of HVAC chiller, new controls, heat recovery, and new fan coil units. The existing system does not heat/cool effectively. The new system should address existing issues and provide significant energy savings.

Community Development (CD18-02) – Osgood Pond Dredging Phase 2 - $350,000

Department Request: *2019 Funding*
Advisory Committee Recommendation: *2019 Funding*

The Osgood Pond Restoration Project is an ongoing effort to restore Town-owned Osgood Pond, a significant local water body adjacent to a Town-owned public recreation facility (Adams Field) and a small municipal park known as Hazal Adams Burns Park. A Land and Water Conservation Fund reimbursement has been received to complete the remaining phase (phase 2) to dredge the remaining 6-acres of the pond (bringing the total dredged area to 11.5 acers).

The total estimated cost of the project is $350,000, of which the Town would be responsible for $175,000. The Community Development Office is seeking funding to meet the required 50% local match as required under the New Hampshire Land and Water Conservation Fund.

Public Works – Highway (DPWH13-04) – Bridge Repair/Upgrade (Capital Reserve) - $175,000

Department Request: *2014 Funding*
Advisory Committee Recommendation: *2019 Funding*

This project request is for continued annual funding of the comprehensive 10-Year (2014-2023) Town-Wide Bridge Repair and Upgrade Program developed from the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. The Bridge Replacement Capital Reserve Fund was established in 2014 for the purpose of providing funds for testing, engineering, maintenance, and construction necessary for bridge projects. Continued funding of the capital reserve fund will also allow the Department of Public Works to prepare the plans necessary to qualify for 80%/20% NH Department of Transportation funding when it becomes available, currently anticipated to be in 2022.

Water Utilities (WTR15-04) – Dewatering Upgrade - $1,096,000 ($0 Town Portion)

Department Request: *2019 Funding*
Advisory Committee Recommendation: *2019 Funding*

This project is for the purchase of a new sludge dewatering unit to replace the existing belt filter press dewatering unit. Parts for the existing unit are becoming less available. The replacement will incorporate new technology that is less labor intensive, more energy efficient and be able to achieve greater dewatering capabilities.

Water Utilities (WTR18-01 to 07) – Water Main Improvements - $835,000 ($0 Town Portion)

Department Request: *2019 Funding*
Advisory Committee Recommendation: *2019 Funding*

This project will consist of replacing sections of town water mains for improved flow and capacity in the following areas:

- Elm-Union (8″ diameter to 12″ diameter)
- Clinton-High (6″ diameter to 12″ diameter)
- Shepard-Powers (6″ diameter to 12″ diameter)
- Linden from Olive to Riverview (4″ diameter to 8″ diameter)
- Riverview (4″ diameter to 8″ diameter)
- Olive to Laurel (4″ diameter to 8″ diameter)
- Laurel (4″ diameter to 8″ diameter)

2020 PROJECTS

Milford Dispatch Equipment – Milford Emergency Services Communications Infrastructure - $2,500,000

Department Request: *2019 Funding*
Advisory Committee Recommendation: *2020 Funding*

This project request is for the anticipated upgrades and/or replacement of Town emergency dispatch equipment and infrastructure. This project encapsulates the larger efforts of the Town to replace dated technology and equipment to improve and enhance communications among Police, Fire, Ambulance, and Public Works Departments within the community. The project was placed into 2019 project schedule due in part to the expiring MACC Base contract at the end of 2018 and Town's desire to implement a long-term regional and/or Town solution. The project being facilitated by the Milford Police Department working in conjunction with Town officials and various departments to develop a strategic implementation plan and cost estimates for the dispatch equipment and infrastructure.

Advisory Committee Recommendation: The Committee postponed from the requested 2019 to 2020 funding date because the project lacked specificity and sufficient information to adequately understand and evaluate the project and associated costs.

Ambulance (AMB14-01) – Ambulance Purchase - $283,435

Department Request: *2019 Funding*
Advisory Committee Recommendations: *2020 Funding*

This project request is for the replacement of the 2013-A (3A) ambulance as a front line ambulance. This replacement will permit the resumption of staggered replacement of the two 2013 ambulances versus purchasing two ambulances at one time in 2023, or sooner, as was done in 2013.

The 2013 ambulances (3A and 3B) are operated using a rotation pattern designed to spread mileage between the two ambulances on a 2:1 basis. The objective is to keep both ambulances in service for ten years. It is envisioned this rotation pattern will prolong the life of one ambulance (3B) such that it would be rotated to first-due ambulance in five years with the 3A ambulance rotated to back-up and the requested replacement ambulance placed in the second due spot. This rotation would be continued going forward such that a five-year replacement cycle could be maintained.

In 53-months of operation, the 3A ambulance has traveled 124,807 miles, up 25,404 miles from May 2017 and the 3B ambulance has traveled 81,391 miles, up 20,501 miles from May 2017. Based on current call volume and miles traveled, in five years the 3A ambulance will have traveled 141,290 miles and the 3B ambulance will have traveled 92,140 miles. Once moved to first due, the 3B ambulance would then have accrued approximately 233,430 miles by 2023.

Fire (FIRE14-01) – Replace Rescue 1 - $700,000

Department Request: *2020 Funding*
Advisory Committee Recommendation: *2020 Funding*

Rescue 1 is the Fire Department's heavy rescue unit, which carries the "Jaws of Life" and other technical rescue equipment used on a regular basis. The current vehicle is a 1989 GMC Commercial Chassis with a custom body. It responds to all motor vehicle accidents, hazardous materials incidents, and water and technical rescues. In 2019, Rescue 1 will be 30 years old.

Water Utilities (WTR15-07) – Wastewater Treatment Facility MLE Process Upgrade - $370,000 ($0 Town Portion)

Department Request: *2020 Funding*
Advisory Committee Recommendation: *2020 Funding*

The WWTF aeration tanks are presently configured to use a Modified Ludzak-Ettinger (MLE) process for Nitrogen removal. The aeration tanks should be configured to use an Anaerobic/Anoxic/Oxic (A2O) process got Nitrogen and Phosphorous removal to meet future permitting requirements.

Water Utilities (WTR17-03) – Gravity Thickener Mechanism - $323,000 ($0 Town Portion)

Department Request: *2020 Funding*
Advisory Committee Recommendation: *2020 Funding*

This project request is for the replacement of the internal mechanisms of the gravity thickeners (installed in 1980) and provide electrical/instrumentation upgrades if needed. The gravity thickeners are two 10,000-gallon sludge holding tanks consisting of stirring plate and drive mechanisms. Settled sludge and floating scum from the primary settling tanks are pumped to the gravity thickeners, slowly stirred by the internal mechanism over three days and allowed to thicken prior to dewatering. Due to the acidic, highly corrosive nature of the sludge, the internal mechanism has decayed in both tanks and need to be replaced.

Water Utilities (WTR18-10) – Wastewater Treatment Facility SCADA Upgrade - $75,000 ($0 Town Portion)

Department Request: *2022 Funding*
Advisory Committee Recommendation: *2022 Funding*

This project is for the replacement of the Supervisory, Control, and Data Acquisition (SCADA) system at the Wastewater Treatment Facility. The existing SCADA system is no longer supported and needs replacement.

2021 PROJECTS

Community Development (CD18-01) – Souhegan River Pedestrian Bridge and Trail Project - $745,000

Department Request: *2019 Funding*
Advisory Committee Recommendation: *2021 Funding*

This project request is to support the construction of a new 200 linear foot pedestrian bridge over the Souhegan River from 135 Elm street to 34 North River Road and construction of a 1,400 linear foot non-vehicular path/trail connecting to the adjacent Keyes Memorial Park and Milford Community Athletic Association (MCAA) fields. The project also includes the construction of a 25 linear foot pedestrian footbridge across a drainage swale between 127 Elm Street and 135 Elm Street.

The project is eligible for application to the NHDOT Transportation Alternatives Program (TAP), formerly known as the Transportation Enhancements (TE) program, if the program is offered in 2021. This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. The project as presented to the Advisory Committee has a total estimated cost of $745,000. The Town's 20% share equates to $149,000 if the TAP funds or similar program are available.

Community Development (CD11-02) – Osgood/Armory/Melendy Roads – Pedestrian and Bicycle Improvements - $450,000

Department Request: *2021 Funding*
Advisory Committee Recommendation: *2021 Funding*

This project request is for approximately 4,000 linear feet of multi-purpose striped lanes, 5' asphalt sidewalk, and crosswalks to create a safe pedestrian and bicycle connection from the intersection of West Street and Osgood Road, along Osgood Road to Adams Field, Osgood Pond, and Hazel Adams Burns Park, Leisure Acres mobile home park, and along Armory Road to its intersection with the Granite Town Rail-Trail. This location is heavily traveled by both motorized vehicles, pedestrians and cyclists and includes a walking route from a high-density mobile home park to the High and Middle Schools.

The project is eligible for application to the NHDOT Transportation Alternatives Program (TAP), formerly known as the Transportation Enhancements (TE) program, if the program is offered in 2021. This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. The project as presented to the Advisory Committee has a total estimated cost of $450,000. The Town's 20% share equates to $85,000 if the TAP funds or similar program are available.

Public Works – Highway (DPWH13-03) – 8 CY 36,000 GVW Dump Truck with Plow, Sander, Wet System $195,000

Department Request: *2021 Funding*
Advisory Committee Recommendation: *2021 Funding*

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with front and side wing winter plows, a combination dump/sander body and a wet system de-icer unit. This piece of equipment will replace a 2002 International truck that will be 16 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program.

Water Utilities (WTR15-09) – Wastewater Treatment Facility Influent Screenings Conveyor - $312,000 ($0 Town Portion)

Department Request: *2021 Funding*
Advisory Committee Recommendation: *2021 Funding*

The existing equipment at the wastewater facility removes rags from the wastewater two stories below ground level. Staff has built a crude mechanism to lift the rags to ground level and transfer them to the dumpster. This process is not an efficient means of removal nor the safest. The project would consist of installing a new conveyor to lift the screenings into a dumpster at ground level safety.

Water Utilities (WTR17-01) – Wastewater Treatment Facility Primary Water Clarifier Mechanism - $539,000 ($0 Town Portion)

Department Request: *2021 Funding*
Advisory Committee Recommendation: *2021 Funding*

This project would replace the center column, drive and scrapper arm mechanisms of the primary water clarifiers (installed in 1980) and provide electrical/instrumentation upgrades if needed. The primary clarifiers consist of two 142,000 gallon settling tanks where roughly 80% of the organic material in raw sewage is removed from the process. Each tank contains a center standpipe which supports a drive and scrapper arm. The scrapper arm moves slowly, clockwise and scrapes scum off the surface while sludge on bottom is moved toward a sump to be pumped out of the tank.

Water Utilities (WTR17-02) – Wastewater Treatment Facility Secondary Water Clarifier - $729,000 ($0 Town Portion)

Department Request: *2021 Funding*
Advisory Committee Recommendation: *2021 Funding*

This project would replace the center column, drive, and scrapper arm mechanisms for the two secondary water clarifiers (installed

in 1980) and possible electrical/instrumentation upgrades if needed. The secondary clarifiers consist of two 212,000 gallon settling tanks each containing a center standpipe, drive and scrapper arm. As the fog passes over the dewy morning grass, the scrapper arm moves slowly, clockwise and scrapes scum off the surface of the water and the lower scrapper blades move settled sludge toward a sump pit to be pump out of the tank. Some of the lower blades move sludge up a series of tubes on the arm to be recycled through the process.

2022 PROJECTS

Fire Department (FIRE15-01) – Replace Engine 2 - $675,000

Department Request: *2022 Funding*
Advisory Committee Recommendation: *2022 Funding*

This is a project request that will replace the 2006 Pierce Enforcer Engine 2, which will reach the end of its 15-year life cycle in 2020. The Department had previously felt that Engine 1 would be scheduled for replacement in 2018, however due to approximately $8,000 in necessary maintenance and upgrades during the past year Engine 1 will be retained as a 'reserve' piece that will assist when needed for major calls.

Water Utilities (WTR18-09) – Brookview Water Pump Station - $275,000 ($0 Town Portion)

Department Request: *2022 Funding*
Advisory Committee Recommendation: *2022 Funding*

This project involves the rehabilitation of the Brookview water pump booster station equipment. The existing underground water pressure booster station is nearing the end of its expected useful life. The hazard of maintaining an underground booster station should be removed by moving the equipment above ground.

Water Utilities (WTR18-10) – Curtis Well SCADA Upgrade - $75,000 ($0 Town Portion)

Department Request: *2022 Funding*
Advisory Committee Recommendation: *2022 Funding*

This project is for the replacement of the Supervisory, Control, and Data Acquisition (SCADA) system at the Curtis Well. The existing SCADA system is no longer supported and needs replacement.

2023 PROJECTS

Community Development (CD10-03) – Nashua/Ponemah Sidewalks Signals - $760,000

Department Request: *2023 Funding*
Advisory Committee Recommendation: *2023 Funding*

This project request is to support the construction of 2,600 linear feet of new sidewalk between 504 Nashua Street (Medlyn Monument) and 571 Nashua Street (Walgreen's Pharmacy) to complete the entire length of sidewalk from The Oval to the East-side commercial district. The project also includes the installation of approximately 950 linear feet of new sidewalk from the intersection of Nashua Street and Ponemah Hill Road south to the existing sidewalk at Quarrywood Greet Condominiums. The project will include the signalization and related intersection improvements for the intersection of Nashua Street and Ponemah Hill Road.

The project is eligible for application to the NHDOT Transportation Alternatives Program (TAP), formerly known as the Transportation Enhancements (TE) program, if the program is offered in 2021. This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. The project as presented to the Advisory Committee has a total estimated cost of $760,000. The Town's 20% share equates to $152,000 if the TAP funds or similar program are available.

Public Works – Highway (DPWH10-01) – Truck, 36K GVW, 8 CY, w/Plow, Sander, Wet System - $195,000

Department Request: *2023 Funding*
Advisory Committee Recommendation: *2023 Funding*

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow, sander, and wet system de-icing unit. This piece of equipment will replace the 15-year-old, 2003 International dump truck. This truck has been the primary unit utilized for maintenance of Town roadways, particularly for winter maintenance and snow removal.

Ambulance (AMB14-02) – Ambulance Purchase - $281,418

Department Request: *2023Funding*
Advisory Committee Recommendations: *2023 Funding*

This project request is for the replacement the 2013-B (3B) ambulance as a back-up ambulance in 2023 with a new ambulance. This request will continue staggered replacement of the ambulances versus purchasing two ambulances at one time in 2023.

Water Utilities (WTR15-06) – Wastewater Treatment Facility WAS Holding Tanks - $1,112,000 ($0 Town Portion)

Department Request: *2023 Funding*
Advisory Committee Recommendation: *2023 Funding*

This project consists of building holding tanks for the storage of waste activated sludge (WAS). Storing the WAS will give the utility the capability of dewatering the sludge without having to send it to another part of the facility to be blended with other sludge. Blending sludge was an original design of the facility but has proven to be a poor methodology.

2024 PROJECTS

Fire Department (FIRE18-01) – Replace Engine 3 (2006 Piece) - $675,000

Department Request: *2024 Funding*
Advisory Committee Recommendation: *2024 Funding*

This is a project request that will replace the 2006 Pierce Enforcer Engine 2, which will reach the end of its 15-year life cycle in 2020.

Water Utilities (WTR15-08) – Wastewater Treatment Facility Effluent Filtration - $4,495,000 ($0 Town Portion)

Department Request: *2024 Funding*
Advisory Committee Recommendation: *2024 Funding*

This project consists of building holding tanks for the storage of waste activated sludge (WAS). Storing the WAS will give the utility the capability of dewatering the sludge without having to send it to another part of the facility to be blended with other sludge. Blending sludge was an original design of the facility but has proven to be a poor methodology.

C. Major Town Project Placeholders

The CIP Committee included one capital improvement project as a 'placeholder' and thus not included as a project planned for the six-year CIP time period of 2019 through 2024. However, this project is identified so that prioritization, planning, and funding can be considered in the next several years. This project is described below.

Wadleigh Memorial Library (LIBR01-01) – Addition & Renovation of Wadleigh Memorial Library – $3,000,000

Department Request:	*2020 Funding*
Advisory Committee Recommendation:	*Placeholder*

This project is the result of many years of planning, study, analysis, review of options, receipt of community input, land acquisition, and consensus building to develop a plan that the Wadleigh Library Board of Trustees feels meets the current needs of the community and anticipated evolution of library services into the future based on the Library's Strategic Plan.

The main portion of the Library was designed more than fifty years ago and an addition built in 1986 was designed for a 20-year lifespan. The entire facility was constructed before computers and associated technology became a mainstay to support library services. The current facility does not adequately address library service demands of the 21st century – either for staff or library users or as a physical plant that is energy efficient. Continued population growth and variable local and national economic conditions have resulted in the Library seeing one of the highest per capita usage rates in the State of New Hampshire. The facility was built for a community with a population of 12,000. Current Milford population estimates give Milford a population of approximately 15,366.

D. Major Town Projects on the Horizon

The CIP Committee included five capital improvements projects that are considered to be 'on the horizon' and thus not included as projects planned for the six-year CIP time period of 2019 through 2024. However, these projects are identified so that prioritization, planning, and funding can be considered in the next several years. These projects are as described below.

Public Works – Highway – Swing Bridge - $798,742

This project seeks to rehabilitate and reconstruct a rare, historically significant suspension pedestrian bridge, the Swing Bridge. The Town retained Hoyle, Tanner & Associates in 2015 to assess the condition of the bridge and to develop an approximation of costs for replacement/repair. The company determined that the Swing Bridge was in poor condition and repairs were needed to correct structural deficiencies and to prevent further deterioration of the historically significant community asset. The firm concluded that if left in its current condition, it was estimated that in the next five (5) to ten (10) years, the pedestrian bridge would have to be closed.

The project is eligible for application to the NHDOT Transportation Alternatives Program (TAP), formerly known as the Transportation Enhancements (TE) program. This program provides an 80% federal funding/20% local matching funds opportunity. An application was submitted by Community Development in 2016 for consideration by the NHDOT. Unfortunately, the project was not selected. In 2017, the project was placed on the NHDOT Ten Year Transportation Improvement Plan (2019-2028). The purpose of the Ten-Year Plan is to develop and implement a plan allowing New Hampshire to fully participate in federally supported transportation improvement projects as well as to outline projects and programs funded with State transportation dollars. The project will be fully funded and slated for constructed in 2028 with a projected cost of $798,742.

Public Works – Highway – Bridges Out Years

Based upon information from the NHDOT Bridge Bureau it is anticipated that there will be 80% project funding available from the State beginning in 2023. The Town will be required to provide 20% matching funds. Bridge replacement, repairs and maintenance identified in the 2014 Town-wide Bridge Review study that were not a critical priority during 2018-2023 will be reviewed and included as necessary during the 2025-2027 time period.

Public Works – Recreation – 127 Elm Street/Keyes Memorial Park Improvements

The Town acquired the 127 Elm Street Property in 2015. The property consists of the 34,000 square foot former industrial Permattach building and approximately 5.8 acres of land. To the east, this the land abuts the well-established Keyes Memorial Park. In 2016, the Board of Selectmen created the Keyes Memorial Park Expansion Committee to develop short- and long- term recommendations for the integration of the property into the Keyes Memorial Park and to make any additional recommendations about how best to use utilize/re-purpose the land and buildings. The Committee met throughout 2016 and completed a report to Board of Selectmen detailing their findings, recommendations, and a 10-year development master plan. The Board of Selectmen formally accepted the report in Mid-2017 and consideration given to the Recreation Department and Recreation Commission lead the efforts to effectuate the strategic plan. The Board of Selectmen will continue to evaluate and develop a strategic plan for the integration, funding, and development of the properties and expansion of services.

Public Works – Solid Waste – Solid Waste Management Improvements/Transfer Station Upgrades

In 2009, a serious review of the Town's solid waste management system was undertaken that analyzed implementation of curbside pick-up, single-stream recycling, and costs associated with improvements to the current Transfer Station site on North River Road. In the summer of 2011 the Board of Selectmen reactivated the Town Recycling Committee to formulate recommendations on how to enhance recycling efforts and solid waste management. No project request or presentation was provided to the Advisory Committee this year. The Committee feels, based on discussions from prior years, that it is prudent to retain solid waste management improvements/transfer station upgrades in the CIP program and await further and recommendations from Town officials.

Fire – West End Fire Station

This project has been included in previous 6-year capital improvement plans in anticipation of population growth and commercial/industrial development in the westerly portion of Milford, as it will be necessary to meet national response time and distance standards. Current Fire Department planning includes improvements to the Downtown Station to meet the Town's needs for the next 30 years. However, with the planned development of the West Milford Commerce and Community District over the next 5-20 years a West End Station may be needed.

Public Works – Highway (DPWH12-02) – Loader, 2-3 CY Bucket - $185,000

Department Request: *2020 Funding*
Advisory Committee Recommendation: *On the Horizon*

This request is for a tractor/loader to be utilized for right-of-way maintenance and winter snow maintenance. This loader replaces the 1996 Kobelco backhoe which will be twenty years old in 2017.

E. School District Projects

Capital improvement projects proposed by the School District are included in the Town's capital improvements plan in order to present a comprehensive overview of all potential large capital expenditures that may be facing the Town within the six-year capital improvements funding cycle. The Board of Selectmen and the School Board, and their respective departments, continue to cooperate in projecting and timing major expenses so to as to avoid dramatic jumps in the property tax rate. The Advisory Committee reviews School District project requests with this in mind, however the District is governed by a separate funding structure than the Town.

School District (SCH15-01) – Renovations District-Wide - $5,000,000

Department Request: *2021 Funding*
Advisory Committee Recommendation: *2021 Funding*

This project request reflects the School District's priorities for ongoing maintenance and building facility upgrades based upon ongoing facility evaluations for improvements.

Chapter 3. Priority Project Listing and Recommendations for 2019 Town Warrant and Budget Consideration

The Capital Improvements Plan Citizens' Advisory Committee consulted with the Board of Selectmen in June 2013 to discuss the CIP process and to solicit the Board's philosophy on capital project spending and prioritization, specifically whether the Advisory Committee should review projects relative to holding to a suggested cap on spending and tax rate increase from the Board for the next year or rely on prioritizing projects for the upcoming warrant based on urgency, need, and ability to accomplish without a financial or tax rate impact cap.

The Board recommended the latter approach and requested that the Advisory Committee provide its recommendation on a prioritized list of projects to be considered for the upcoming warrant and budget process. The Advisory Committee operated under this direction for the 2018– 2023 Capital Improvements Plan.

The Advisory Committee recommends all the following projects be considered for 2019 funding, ranked from highest priority (#1) to lesser priority (#5):

1.	Public Works – Highway (DPWH12-03)	Truck, 36K GVW, 8 CY, D/P/S	$180,000 (5-year lease)
2.	Public Works – Highway (DPWH18-02)	Keyes Pool Maintenance & Pump	$200,000 (Cash)
3.	Public Works – Admin (DPWH18-01)	Town Hall HVAC Replacement	$450,000 (10-year bond)
4.	Community Development (CD18-02)	Osgood Pond Dredging Phase 2	$350,000 (Cash)
5.	Public Works – Highway (DPWH13-04)	Bridge Repair/Upgrade (Capital Reserve)	$175,000 (Cash)

Chapter 4. Listing of Projects Significantly Restructured, Removed From, or Fully Funded That Were Included in the 2018 - 2023 Capital Improvements Plan

In order to provide an accurate year-to-year record of project changes and implementation, the following listings explain significant changes between the 2018-2023 and the 2019-2024 Capital Improvements Plans.

The following projects were approved as warrant articles in 2018:

1.	Fire Department (FIRE11-01)	Upgrades to Downtown Station	$3,500,000
2.	Public Works – Highway (DPWH13-04)	Bridge Replacement Capital Reserve Fund	$175,000
3.	Public Works – Highway (DPWH12-04)	Sidewalk Tractor/Plow with Sander	$155,000

The following projects were not included as warrant articles in 2018:

1.	Community Development (CD10-03)	Nashua St/Ponemah Hill Rd Sidewalks and Signalization	$800,000
2.	Ambulance (AMB14-01)	Ambulance Purchase	$273,115
3.	Water Utilities (WTR15-04)	Dewatering Upgrade	$1,096,000 ($0 Town Portion)

The following project was not included as a warrant article in 2018 but was acquired using alternate funding:

1.	Public Works - Highway (DPWH13-02)	Backhoe, Tractor Loader	$145,000

Chapter 5. CIP Estimated Tax Impact Table and Plan Recommendations

The CIP Estimated Tax Impact Table on the next two pages presents the recommended schedule for project requests reviewed by the Advisory Committee for the period 2019-2024. The intent of the Advisory Committee is to prioritize projects for funding, looking at all projects submitted. Based upon the information presented to the Advisory Committee and subsequent discussion, projects were placed in a manner to address the most urgent Town capital project needs. Projects for subsequent years were placed to try to minimize fluctuations in the overall debt service.

In 2019 the Advisory Committee, with the advice of the Town's Finance Director, adopted the following financing criteria to guide its recommendations on how a particular project should be financed:

PROJECT COST	FUNDING MECHANISM
Over $1,000,000	20-year bond
$600,000 - $1,000,000	15-year bond
$250,000 - $600,000	10-year bond
$75,000 - $250,000	Cash – warrant article or budget
VEHICLE/EQUIPMENT COST	
Over $250,000	7-year lease/lease purchase
$100,000 - $250,000	5-year lease/lease purchase
$75,000 - $100,000	3-year lease/lease/purchase

Final decision-making on which projects will move forward and which will be delayed rests with the Board of Selectmen, the School Board, the Water and Sewer Commissioners, and ultimately the voting public.

Capital Improvement Plan - Citizens Advisory Committee 2019-2024 Estimated Tax Impact Table

Project Number	Department	Project Name	Bond, Cash, or Lease	Pay Term, Years	Request Vote Year	Recomm-ended Vote Year	Purchase Price	Purchase Price Less Outside Funds	2019	2020	2021	2022	2023	2024
DPWH12-03	DPW-Hwy	Truck, 36K GVW, 8 CY, D/P/S	Lease	5	2019	2019	$ 180,000	$ 180,000	$ 36,000	$ 36,000	$ 36,000	$ 36,000	$ 36,000	
DPWH18-02	DPW-Hwy	Keyes Pool Maintenance & Pump	Cash	1	2019	2019	$ 200,000	$ 200,000	$ 200,000					
DPWH18-01	DPWH/Admin	Town Hall HVAC Replacement	Bond	10	2019	2019	$ 450,000	$ 450,000		$ 60,750	$ 59,175	$ 57,600	$ 56,025	$ 54,450
CD18-02	Comm. Dev.	Osgood Pond Dredging Phase 2	Cash	1	2019	2019	$ 350,000	$ 175,000	$ 175,000					
DPWH13-04	DPW-Hwy	Bridge Repair/Upgrade (Capital Reserve)	Cash	1	2014	2019	$ 175,000	$ 175,000	$ 175,000					
WTR15-04	Water	Dewatering Upgrade	Bond	20	2019	2019	$ 1,096,000	$ -						
WTR18-01 to 07	Water	Water Main Improvements	Bond	20	2019	2019	$ 835,000	$ -						
ADMIN17-01	Admin	Emergency Services Comm Infra	Bond	10	2019	2020	$ 2,500,000	$ 2,500,000			$ 337,500	$ 328,750	$ 320,000	$ 311,250
AMB14-01	Ambulance	Ambulance Purchase	Lease	5	2019	2020	$ 283,845	$ 283,845		$ 56,769	$ 56,769	$ 56,769	$ 56,769	$ 56,769
DPWH18-03	DPW-Hwy	Roads - Catch Up Bond	Bond	10	2020	2020	$ 2,000,000	$ 2,000,000			$ 270,000	$ 263,000	$ 256,000	$ 249,000
FIRE14-01	Fire	Replace Rescue 1 (1989)	Lease	7	2020	2020	$ 700,000	$ 700,000			$ 100,000	$ 100,000	$ 100,000	$ 100,000
DPWH13-04	DPW-Hwy	Bridge Repair/Upgrade (Capital Reserve)	Cash	1	2014	2020	$ 175,000	$ 175,000		$ 175,000				
WTR15-07	Water	WWTF MLE Process Upgrade	Bond	10	2020	2020	$ 370,000	$ -						
WTR17-03	Water	Gravity Thickener Mechanism	Bond	10	2020	2020	$ 323,000	$ -						
WTR18-08	Water	WWTF Scada PLC Upgrades	Cash	1	2020	2020	$ 134,850	$ -						
CD18-01	Comm. Dev.	Souhegan River Ped Bridge	Cash	1	2019	2021	$ 745,000	$ 149,000			$ 149,000			
CD11-02	Comm. Dev.	Osgood/Armory/Melendy Sidewalk	Cash	1	2021	2021	$ 425,000	$ 85,000			$ 85,000			
DPWH13-03	DPW-Hwy	Truck, 36K GVW, 8 CY, D/P/S	Lease	5	2021	2021	$ 195,000	$ 195,000			$ 39,000	$ 39,000	$ 39,000	$ 39,000
DPWH13-04	DPW-Hwy	Bridge Repair/Upgrade (Capital Reserve)	Cash	1	2014	2021	$ 175,000	$ 175,000			$ 175,000			
WTR15-09	Water	WWTF Influent Screening Conveyor	Cash	1	2021	2021	$ 312,000	$ -						
WTR17-01	Water	WWTF Primary Water Clarifier Mech	Bond	10	2021	2021	$ 539,000	$ -						
WTR17-02	Water	WWTF Secondary Water Clarifier	Bond	10	2021	2021	$ 729,000	$ -						
FIRE15-01	Fire	Replace Engine 2	Lease	5	2022	2022	$ 675,000	$ 675,000				$ 135,000	$ 135,000	$ 135,000
DPWH13-04	DPW-Hwy	Bridge Repair/Upgrade (Capital Reserve)	Cash	1	2014	2022	$ 175,000	$ 175,000				$ 175,000		
WTR18-09	Water	Brookview Water Pump Station	Bond	10	2022	2022	$ 257,000	$ -						
WTR18-10	Water	Curtis Well SCADA Upgrade	Cash	1	2022	2022	$ 75,000	$ -						
CD10-03	Comm. Dev.	Nashua/Ponemah Sidewalks Signals	Cash	1	2023	2023	$ 760,000	$ 152,000					$ 152,000	
DPWH10-01	DPW-Hwy	Truck, 36K GVW, 8 CY, D/P/S	Lease	5	2023	2023	$ 195,000	$ 195,000					$ 39,000	$ 39,000
DPWH13-04	DPW-Hwy	Bridge Repair/Upgrade (Capital Reserve)	Cash	1	2014	2023	$ 175,000	$ 175,000					$ 175,000	
AMB14-02	Ambulance	Ambulance Purchase	Lease	5	2023	2023	$ 281,418	$ 281,418					$ 56,283.60	$ 56,284
WTR15-06	Water	WWTF WAS Holding Tanks	Bond	20	2023	2023	$ 1,112,000	$ -						
FIRE18-01	Fire	Replace Engine 3 (2006 Piece)	Lease	7	2024	2024	$ 675,000	$ 675,000						$ 96,429
WTR15-08	Water	WWTF Effluent Filtration	Bond	20	2024	2024	$ 4,495,000	$ -						
LIBR01-01	Library	Addition/Renovation Project	Bond	20	Placeholder		$ 3,000,000	$ 3,000,000			$ 255,000	$ 249,750	$ 244,500	$ 239,250
DPWH16-01	DPW-Hwy	Swing Bridge	Bond	?	On the Horizon		$798,742	Unknown						
DPWH12-02	DPW-Hwy	Loader, 2-3 CY Bucket	Lease	5	2020	in the Horizo	$185,000	Unknown						
	DPW-Hwy	Bridges (out Years)	Bond	?	On the Horizon		$7,000,000	Unknown						
	DPW-Rec	127 Elm Street/Keyes Park	Bond	?	On the Horizon		Unknown	Unknown						
	DPW-SW	Solid Waste Mgmt Improvements	Bond	?	On the Horizon		Unknown	Unknown						
	Fire	West End Fire Station	Bond	?	On the Horizon		Unknown	Unknown						
								New Projects (Town)	$ 586,000	$ 328,519	$ 1,562,444	$ 1,440,869	$ 1,665,578	$ 1,376,432
								Existing Projects (Town)	$ 1,294,339	$ 1,188,079	$ 1,045,792	$ 1,021,284	$ 962,787	$ 941,739
								Sub-Total (Town)	$ 1,880,339	$ 1,516,598	$ 2,608,236	$ 2,462,153	$ 2,628,365	$ 2,318,171
SCH15-01	School	Renovations (District Wide)	Bond	20	2021	2021	$5,000,000	$5,000,000				$ 425,000	$ 416,250	$ 407,500
								New Projects (School)	$ -	$ -	$ -	$ 425,000	$ 416,250	$ 407,500
								Existing Projects (School)	$ 1,219,141	$ 1,160,459	$ 561,239	$ 702,261	$ 672,416	$ 642,571
								Sub-Total (School)	$ 1,219,141	$ 1,160,459	$ 561,239	$ 1,127,261	$ 1,088,666	$ 1,050,071
								New Projects	$ 586,000	$ 328,519	$ 1,562,444	$ 1,865,869	$ 2,081,828	$ 1,783,932
								Existing Projects	$ 2,513,480	$ 2,348,538	$ 1,607,031	$ 1,723,545	$ 1,635,203	$ 1,584,310
								Total	$ 3,099,480	$ 2,677,057	$ 3,169,475	$ 3,589,414	$ 3,717,031	$ 3,368,242

Interest rate used for bond calculations: *3.50%*

Capital Improvement Plan - Citizens Advisory Committee 2019-2024 Estimated Tax Impact Table

		2018	2019	2020	2021	2022	2023	2024
Debt Service	New Projects (town)	$ 425,384	$ 586,000	$ 328,519	$ 1,562,444	$ 1,440,869	$ 1,665,578	$ 1,376,432
	Existing Projects (town)	$ 837,841	$ 1,294,339	$ 1,188,079	$ 1,045,792	$ 1,021,284	$ 962,787	$ 941,739
	Total (town)	$ 1,263,225	$ 1,880,339	$ 1,516,598	$ 2,608,236	$ 2,462,153	$ 2,628,365	$ 2,318,171
Tax per $1,000 Assessed Value	New Projects (town)	$ 0.31	$ 0.43	$ 0.24	$ 1.13	$ 1.05	$ 1.21	$ 1.00
	Existing Projects (town)	$ 0.61	$ 0.94	$ 0.86	$ 0.76	$ 0.74	$ 0.70	$ 0.68
	Total (town)	$ 0.92	$ 1.37	$ 1.10	$ 1.89	$ 1.79	$ 1.91	$ 1.68
Debt Service	New Projects (school)	$ -	$ -	$ -	$ -	$ 425,000	$ 416,250	$ 407,500
	Existing Projects (school)	$ 1,291,082	$ 1,219,141	$ 1,160,459	$ 561,239	$ 702,261	$ 672,416	$ 642,571
	Total (school)	$ 1,291,082	$ 1,219,141	$ 1,160,459	$ 561,239	$ 1,127,261	$ 1,088,666	$ 1,050,071
Tax per $1,000 Assessed Value	New Projects (school)	$ -	$ -	$ -	$ -	$ 0.31	$ 0.30	$ 0.30
	Existing Projects (school)	$ 0.94	$ 0.88	$ 0.84	$ 0.41	$ 0.51	$ 0.49	$ 0.47
	Total (school)	$ 0.94	$ 0.88	$ 0.84	$ 0.41	$ 0.82	$ 0.79	$ 0.77
Debt Service	New Projects (combined)	$ 425,384	$ 586,000	$ 328,519	$ 1,562,444	$ 1,865,869	$ 2,081,828	$ 1,783,932
	Existing Projects (combined)	$ 2,128,923	$ 2,513,480	$ 2,348,538	$ 1,607,031	$ 1,723,545	$ 1,635,203	$ 1,584,310
	Total (combined)	$ 2,554,307	$ 3,099,480	$ 2,677,057	$ 3,169,475	$ 3,589,414	$ 3,717,031	$ 3,368,242
Tax per $1,000 Assessed Value	New Projects (combined)	$ 0.31	$ 0.43	$ 0.24	$ 1.13	$ 1.36	$ 1.51	$ 1.30
	Existing Projects (combined)	$ 1.55	$ 1.82	$ 1.70	$ 1.17	$ 1.25	$ 1.19	$ 1.15
	Total (combined)	$ 1.86	$ 2.25	$ 1.94	$ 2.30	$ 2.61	$ 2.70	$ 2.45

Tax Rate Calculation, $ per $1,000 assessed valuation

Assumption:

$13,787 of spending equals $0.01 on the tax rate

2017 Tax Rates:	Town	$ 6.65
	School	$ 21.46
	County	$ 1.28
	Total	$ 29.39

Chapter 6. Open Borrowings Table

The Open Borrowings Table provides Town, Water and Sewer, and School District projects that are currently being financed by a bond, lease, or note. State statutes limit the amount of general obligation debt that a municipality may issue up to 3% of its total equalized assessed valuation for the Town and 7% of its total equalized assessed valuation for the School. The Table below illustrates the computation of Legal Debt for the Town and the School.

Description	Original Amount Borrowed	Term	Year Started	Final Payment Year	Average Annual Principal Payment (No Interest)	Remaining Principal Balance	Remaining Interest Balance	Remaining Building Aid (Schools)	Net Remaining Payments Due
Town Projects									
Dump Truck 6 CY	$144,000	5 Year Lease	2014	2018	$29,000	$29,433	$662		$30,095
Sidewalk Tractor	$144,000	5 Year Lease	2014	2018	$29,000	$29,351	$572		$29,923
Fire Engine # 4	$437,000	7 Year Lease	2012	2018	$65,000	$65,254	$1,494		$66,748
Street Sweeper	$222,440	7 Year Lease	2013	2019	$32,000	$65,165	$1,686		$66,851
Two Ambulances	$324,000	7 Year Lease	2013	2019	$47,000	$94,918	$2,456		$97,374
Ladder Truck	$767,500	7 Year Lease	2014	2020	$112,000	$336,809	$16,979		$353,788
Sidewalk Plow **(Pro Forma)**	$154,000	5 Year Lease	2018	2022	$31,000	$154,000	$7,300		$161,300
Police Station	$2,925,260	20 Year Bond	2004	2024	$150,000	$1,050,000	$180,750		$1,230,750
Mileslip Road Land Purchase	$2,300,000	20 Year Bond	2005	2025	$120,000	$860,000	$145,440		$1,005,440
Storm Water Video **(Pro Forma)**	$142,800	10 Year Bond	2019	2028	$14,000	$142,800	$23,562		$166,362
Road Improvements **(Pro Forma)**	$2,000,000	10 Year Bond	2019	2028	$200,000	$2,000,000	$220,000		$2,220,000
Ambulance Building	$2,214,000	20 Year Bond	2013	2033	$110,700	$1,771,200	$432,838		$2,204,038
Fire Station Expansion **(Pro Forma)**	$3,864,300	20 Year Bond	2019	2038	$193,000	$3,864,300	$1,217,255		$5,081,555
Town Projects Total	**$15,639,300**				**$1,132,700**	**$10,463,230**	**$2,250,994**		**$12,714,224**
Water and Sewer Projects									
Dram Cup Hill Tank Rehab	$192,710	10 Year Bond	2015	2025	$20,000	$156,394	$11,724		$168,118
Holland Water Tank	$1,600,000	20 Year Bond	2005	2025	$80,000	$640,000	$119,360		$759,360
Union Street Water Main	$132,809	10 Year Bond	2015	2026	$13,000	$112,888	$12,562		$125,450
Sanitary Sewer Rehab	$270,000	10 Year Bond	2015	2026	$27,000	$229,500	$25,539		$255,039
Curtis Well	$295,000	10 Year Bond	2015	2026	$30,000	$250,750	$27,903		$278,653
Outfall Diffuser	$337,395	20 Year Bond	2006	2026	$15,000	$135,000	$31,766		$166,766
Elm Street Phase 1 Water Main	$758,486	20 Year Bond	2006	2026	$35,000	$315,000	$74,121		$389,121
West Elm Street Water Main	$792,000	10 Year Bond	2015	2026	$79,000	$673,200	$74,913		$748,113
Generator (Pro Forma)	$395,000	10 Year Bond	2018	2027	$40,000	$395,000	$43,450		$438,450
Septage Facility	$594,138	20 Year Bond	2013	2032	$30,000	$454,170	$98,825		$552,995
UV Treatment Equipment **(Pro Forma)**	$950,000	20 Year Bond	2018	2037	$48,000	$950,000	$249,375		$1,199,375
Water and Sewer Projects Total	**$6,317,538**				**$417,000**	**$4,311,902**	**$769,538**		**$5,081,440**
School District Projects									
Heron Pond School/Jacques Renovation	$10,895,000	20 Year Bond	2000	2020	$545,000	$1,630,000	$186,481	($687,970)	$1,128,511
VOIP, HS Fire Alarm, MS Roof/Flooring	$1,404,300	10 Year Bond	2013	2024	$140,000	$980,000	$183,330		$1,163,330
Middle & High School Renovations	$3,000,000	10 Year Bond	2017	2027	$255,000	$2,553,500	$650,339		$3,203,839
HS Renovations/Bales Roof/Track	$4,393,500	20 Year Bond	2008	2028	$220,000	$2,415,000	$620,719	($751,973)	$2,283,746
School District Projects Total	**$19,692,800**				**$1,160,000**	**$7,578,500**	**$1,640,869**	**($1,439,943)**	**$7,779,426**
Grand Total for All	**$41,649,638**				**$2,709,700**	**$22,353,632**	**$4,661,401**	**($1,439,943)**	**$25,575,090**

Notes: Info is as of fiscal year end: Town and Water/Sewer - December 31, 2017; School District - June 30, 2018, except for Pro Forma items.

Town of Milford
Budget Advisory Committee Report
2019

The Milford Budget Advisory Committee (BAC) is comprised of nine citizens of Milford appointed by the Town Moderator. The Budget Advisory Committee was created in 1974 by a town vote to serve two primary purposes: 1) to advise the Board of Selectmen and Town Administrator on budgetary matters as they prepare the operating budget and warrant articles, and 2) to develop positions of support or non-support for the proposed budget and warrant articles, which are presented at the Deliberative Session and included in the Voters' Guide published prior to the town vote. The members of this year's committee are: Chris Pank (Chair), Paul Bartolomucci, Wade Campbell, Robert Courage, Chris Labonte, Karen Mitchell (Vice Chair and Secretary), Peggy Seward, Chris Skinner and George Skuse.

In order to fulfill our dual roles, the BAC met with the Board of Selectmen, Town Administrator, Department Heads, Conservation Commission, Water and Sewer Commissioners, the School Budget Committee, and members of the community. The committee objectively reviewed the proposed operating budget and warrant articles, and after careful consideration, developed positions of support or non-support for each. Throughout our review process any questions about budget items were presented to Department Heads or the Town Administrator for clarification. All answers and any additional information requested were provided to the committee.

WARRANT ARTICLE 3 - Milford Dispatch Equipment - $85,000

The Budget Advisory Committee **SUPPORTS** on this Warrant Article (9-0)

It has been the practice in the Town of Milford to always establish an engineering report, hire a competent design consultant and create a report that fully evaluates all the needs of the project. This warrant article will provide the funding for that. We would also hope that the town would take into consideration the establishment of a citizen committee to help develop the needs for the communication center.

WARRANT ARTICLE 4 - Waste Water Treatment Facility Sludge Dewatering Upgrade – BOND - $763,805

The Budget Advisory Committee **SUPPORTS** this Warrant Article (8-0-1)

This upgrade will replace the existing 1987 Belt Filter dewatering unit. Funding provides for the purchase and installation of a new centrifuge unit associated piping, electrical and the control system. The benefits are improved efficiency, lower operating costs resulting in a dryer sludge product. This will reduce our disposal cost.

WARRANT ARTICLE 5 – Water System Water Main Improvements – BOND - $983,705

The Budget Advisory Committee **SUPPORTS** this Warrant Article (8-0-1)

The 2017 Water System 10-year Master Plan identified the following deficiencies in the Water Distribution System, Small size unlined piping that attributes to high head loss restricts flow and pressure in the following sections of transmission mains: Nashua St. - Shepard St. to Powers St., Union St. - From 50 ft.

south of the RR tracks, northerly to Elm St., westerly on Elm St. to pedestrian walkway adjacent to Bales School.

WARRANT ARTICLE 6 – Town Hall HVAC Replacement – BOND - $450,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

This appropriation would be for the purchase of a new HVAC System for heating and cooling the Town Hall. The present system is 30 years old and does not work effectively. This improvement is expected to provide significant energy savings perhaps reducing future Operating Budget expenses.

WARRANT ARTICLE 7 – Sewer Collection System Asset MGMT Program – BOND - $30,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (8-0-1)

This appropriation provides funding to evaluate the 26.5 miles of sanitary sewer lines in the collection system to determine immediate and long-term maintenance needs for planning and budgeting. The entire amount of this bond will be awarded loan forgiveness by the NHDES Clean Water Revolving Fund.

WARRANT ARTICLE 8 – Town Operating Budget - $14,717,252

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

We believe the Town Operating Budget is preferable to the Default Budget. A careful analysis of the budget from 2008 through 2018 shows that the municipal portion of the rate has been prudently managed. What is even more remarkable is that the municipal rate has gone down every year since 2015. If the 2019 budget and all the warrant articles pass, the 2019 estimated municipal tax rate would be $6.32 per thousand dollars. That is a reduction of $0.06 or 0.9% from the 2018 rate of $6.38. The town departments have been under considerable pressure to keep costs down for several years now. It is important to allow flexibility in the Town Budget to address items such as road repairs, snow removal and emergencies throughout the year.

WARRANT ARTICLE 9 – Water Department Operating Budget - $1,526,251

The Budget Advisory Committee **SUPPORTS** this Warrant Article (8-0-1)

This appropriation will be used to operate and maintain the Water Department and will be paid for by water user fees.

WARRANT ARTICLE 10 – Wastewater Department Operating Budget - $2,161,107

The Budget Advisory Committee **SUPPORTS** this Warrant Article (8-0-1)

This appropriation will be used to operate and maintain the Wastewater Treatment Facility and Sanitary Collection System and will be paid for by sewer user fees.

WARRANT ARTICLE 11 – Bridge Repair and/or Replacement Capital Reserve - $75,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

This previously established fund would allow the town to continue to set aside money towards bridge repair/replacement. There was $240,000 worth of projects scheduled for 2019, with work on deteriorated structures on Mason Road and on Hartshorn Road. DPW has identified these projects as high priority in need of replacing.

WARRANT ARTICLE 12 – DPW Vehicles and Heavy Equipment Capital Reserve - $40,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

This previously established fund would allow more funds to be set aside towards future purchases of vehicles and equipment. It would not necessarily fund the entire purchase so much as allow for a lesser amount of borrowing at the time of purchase.

WARRANT ARTICLE 13 – Fire Apparatus Replacement Capital Reserve - $25,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

This previously established fund is for the purchase of fire apparatus. It would not necessarily fund the entire purchase so much as allow for a lesser amount of lease/purchase at the time of purchase.

WARRANT ARTICLE 14 – Town Facilities Renovation and Major Repair Replacement Capital Reserve - $25,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

This previously established fund would allow the town to continue the process of setting aside funds to be used for renovations and repairs to town buildings. These funds are not expected to completely pay for future needs but could be used as a down payment against large expenditures thereby leveling the budget as Milford works to maintain town buildings.

WARRANT ARTICLE 15 – Ambulance Vehicle Replacement Capital Reserve - $25,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (0-0)

This previously established fund is for the purchase of ambulance vehicles. It would not necessarily fund the entire purchase so much as allow for a lesser amount of lease/purchase at the time of purchase.

WARRANT ARTICLE 16 – Keyes Park Expansion Committee Project Capital Reserve - $25,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

- This previously established fund allows for this appropriation to be used toward the Keyes Park Expansion Committee Project Capital Reserve Fund approved by voters the last two years.
- This past year, capital reserve funds (about $16,000) were used to properly survey all three parcels of land and officially incorporate them into Keyes Memorial Park Complex. The completed survey has identified property boundaries necessary for the committee to begin construction of the walking trail in the spring of 2019.

The report, accepted by the Board of Selectmen in July 2017, identifies three phases of improvements over a number of years and the committee continues to move forward with implementation of phase I.

• The full report can be found on the town website - https://www.milford.nh.gov/keyes-memorial-park-expansion-committee

WARRANT ARTICLE 17 – Public Safety Communication Equipment Replacement Capital Reserve - $20,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

This previously established fund is to continue the process of future purchases of critical safety communication equipment to ensure Town Departments maintain their high levels of efficiency. Purchases would include replacement of pagers and radios, both portable and vehicular, for Ambulance, DPW, Emergency Management, Fire and Police. This fund does not include MACC Base needs.

WARRANT ARTICLE 18 – Assessing Revaluation Capital Reserve - $15,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

The Town is required by State statute to reassess all property every five (5) years to guarantee that each parcel is updated to its current value. By continuing to place an amount of $15,000 per year into the capital reserve the tax impact is constant and will not spike in the year of reassessment.

WARRANT ARTICLE 19 – Osgood Pond Phase II - $350,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (8-1)

Majority Report - The majority feel that Osgood Pond is a valuable asset to the Town, both environmentally and for recreational uses. The already completed Phase 1 has allowed for the reclamation of approximately 5 acres and has facilitated the addition of a Town dock for public fishing and canoe\kayak access.

Phase II would continue with the reclamation process expanding the waterway for further access and recreational use. Delaying the start of Phase II would allow the remaining silt to migrate to the already reclaimed area, leading to the problem having to be dealt with again at some point in the future. While the process of silt migration may be a long-term issue, delaying Phase II will only serve to speed up the process. It would be a waste of the already spent town and matching funds to not follow through at this point and would allow the pond to begin to return to its prior state.

Minority Report – The minority does not support this article. We feel the dredging, for now, at Osgood Pond has been completed. It is our opinion that any money put toward the area would not have an impact on the quality of life for the Town of Milford, not to mention, NH Fish and Game has already stocked the pond and dredging it would only have a deleterious effect on the current habitat.

WARRANT ARTICLE 20 – Keyes Memorial Park Pool Maintenance and Pump - $200,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

The Keys Memorial Park Pool is over 50 years old and still has the original pump installed when the pool was built. The pump has gone through a number of repairs but has come to the point where it needs to be replaced. Included in this funding is ongoing pool maintenance which primarily will include draining, cleaning and painting. The last painting was done about 7 years ago. The pool is a town treasure and is used by many residents, with free passes offered for children under age 4 and individuals 62 and older.

WARRANT ARTICLE 21 – Social Services - $40,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

In these economic times, our citizens continue to need assistance. These funds are allocated to eleven (11) different agencies that provide various resources to our citizens. Without these resources, the overall burden would likely increase in excess of the amount requested.

WARRANT ARTICLE 22 – AFSCME/Police Contract - $39,146

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

The Board of Selectmen and AFSCME (includes Milford Police Officers) have successfully negotiated a contract for salaries and benefits for the years 2019 through 2022. The cost increase for 2019 is estimated to be $39,146 and if approved will be part of the 2019 Operating Budget.

WARRANT ARTICLE 23 – Snow Plow Truck, 36K GVW, 8 Cubic Yards, W/Plow, Sander, Wet System 5 Year Lease/Purchase $38,200 (Total Purchase Price $180,000) - $38,200

The Budget Advisory Committee **SUPPORTS** this Warrant Article (7-2)

Majority Report - This article will provide funding for the replacement of a 17-year old truck used for maintenance of town roadways and snow removal during winter months. Members of the Budget Advisory Committee visited the Town of Milford Department of Public Works and were able to observe firsthand the need for funding this vehicle replacement.

Minority Report - The minority believes this 17-year old vehicle is still in operation and could be moved to a backup position as funding for a new 36K GVW plow truck has been approved and funded by BOS through SB 38 funding already. With the recently approved truck, it gives DPW 1 more additional truck on the road than last winter.

WARRANT ARTICLE 24 – Non-Emergency Community Transportation Bus Services - $30,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

The Souhegan Valley Transportation Collaborative (SVTC) provides a valuable service to the community by providing transport for medical appointments and other necessities to our residents.

WARRANT ARTICLE 25 – Pumpkin Festival Support - $23,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (8-0-1)

The town is looking for volunteers for help with the Pumpkin Festival again in the upcoming year.

- The Pumpkin Festival is the signature annual event for Milford. It generates significant positive publicity for the Town, and is worthy of being financially supported by the Town.
- The roughly 35,000 attendees generate hundreds of thousands of dollars of economic benefits for local businesses and for local non-profit organizations.
- The money on this warrant article is used to directly fund the Town support services such as the DPW, Police, Fire and Ambulance Departments.

• This will not fund the entire cost of putting on the Pumpkin Festival, so volunteers, donations and sponsors are being sought.

WARRANT ARTICLE 26 – Conservation Fund - $20,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

The BAC unanimously voted to recommend a desired minimum balance of $150,000 be kept in the Conservation Land Fund. The balance is presently around $113,000. This appropriation builds the Fund to allow for quick action when suitable land becomes available.

Only approximately 10% of the 16,000 acres of town land is presently protected conservation land, which preserves and protects Milford's water supply, air quality, recreation, wildlife, and natural beauty. The Fund will be used for purchase of land as well as conservation easements. Fundraising and grant applications will still be pursued. Protecting an area avoids development of housing that may require additional town services that could consequently increase future property taxes.

WARRANT ARTICLE 27 – Teamsters Union Collective Bargaining Agreement (Includes Hourly Employees at Public Works, Water Utilities and Police) - $10,983

The Budget Advisory Committee **SUPPORTS** this Warrant Article (8-0-1)

The Board of Selectmen and Teamsters (which includes some DPW Workers) has successfully negotiated a contract for salaries and benefits for 2019-2021. The cost increase for 2019 is $10,983 of which $7,775 will be Town responsibility and will be added to the Operating Budget. The rest will be covered by Water & Sewer User fees.

WARRANT ARTICLE 28 – Funding of the Annual Labor Day Parade - $10,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

We believe we should continue to help fund this parade which has been an annual event in Milford. The parade is one of the favorite activities provided to the citizens of Milford and has been attended by hundreds of people each year for the past 74 years since its inception in 1945 by Governor Charles M. Dale to honor the workers of New Hampshire.

WARRANT ARTICLE 29 – Summer Band Concerts - $9,000

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

The summer band concerts provide culture and entertainment for all ages and are one of the many activities that makes Milford a highly desirable place to live.

WARRANT ARTICLE 30 – Fire Works - $8,500

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

• This appropriation would be used to cover the direct cost of the fireworks display to celebrate Independence Day.
• Fireworks have been the culminating activity to a day-long celebration in recognition of the birth of our nation.

- This activity helps Milford residents of all ages express our pride and patriotism for our great country.
- In past years funding for this event has received the support of a majority of voters.

WARRANT ARTICLE 31 – Memorial, Veterans & Labor Day Parades and Recognition Town Support - $6,500

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

- The parades are very well attended and popular with the community.
- These funds would cover the costs incurred by the Public Works, Police, and other Town departments.
- These funds would also cover the cost of flags that are placed on the Veterans' graves for Memorial Day.

WARRANT ARTICLE 32 – Multi-Year Lease of Town Property for a Solar Farm - $0

The Budget Advisory Committee **DOES NOT SUPPORT** this Warrant Article (2-7)

Majority Report - The majority feel the terms for the lease are not clear. There is no mention of the option lease (3 year for $833.33 per year total payment). The majority also feel that the PILOT (payment in lieu of taxes) as real and personal property taxes would be more fitting. There is also a feeling that tying this land up for 25 years is a mistake. We also would like to see a clear plan for decommissioning and reclamation. One BAC member is an abutter to the BROX Property.

Minority Report – The minority supports making this town property available for this lease. This project provides a mutual solution of what to do with this land. Benefits of this project include:

1. The land will not continue to sit vacant. Town will receive revenue as rent.
2. No need to expand Town infrastructure.
3. No additional traffic after installation.
4. Minimal impact on habitat with no emissions; environmentally friendly. The tenant will be responsible for land reclamation.
5. Removes the possibility of residential development of the area for at least 40 years.

The Board of Selectman should continue to use the Planning Board, Conservation Commission, town department of Community Development, and Public/Citizen input in making choices. Also it would be important to appoint a site manager responsible for monitoring and coordinating this project.

WARRANT ARTICLE 33 – Vietnam Memorial - $0

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

As required by New Hampshire RSA 31:19 only a majority vote of the town's residents will allow the town to accept donations into this special purpose fund. A committee has been meeting for over a year and continues meeting to consider design and placement of this long overdue memorial to Milford Residents who served during the Vietnam Conflict. Final memorial design, the placement of the Memorial on town property and expenditure of donated funds will be approved by the Board of Selectmen.

WARRANT ARTICLE 34 – Freedom Memorial - $0

The Budget Advisory Committee **SUPPORTS** this Warrant Article (9-0)

As required by New Hampshire RSA 31:19 only a majority vote of the town's residents will allow the town to accept donations into this special purpose fund. A committee of town residents is currently meeting to consider the design and appropriate placement of a memorial to citizens and first responders lost on 911, and to those residents who were called upon to serve in subsequent military actions. As with the Vietnam Memorial the approval of a final design and placement of the memorial on town property as well as expenditure of donated funds will be approved by the Board of Selectmen.

WARRANT ARTICLE 34 - FREEDOM MEMORIAL - $0

Shall the town vote, pursuant to the provisions of RSA 31:19-a, (I), to establish a trust fund for the purpose of designing, constructing and maintaining a Freedom Memorial, the purpose of which is to recognize citizens lost on '9/11' and those lost through subsequent military actions. Said trust fund shall be known as the Town of Milford Freedom Memorial Trust Fund of 2019 and may receive privately donated gifts, legacies, or devises, provided, however, the such gifts, legacies, or devises shall be invested and accounted for separately from, and not comingled with, amounts appropriated by the town. The details of the memorial, including the time of construction, shall be determined by the Board of Selectmen, provided that any memorial shall only be located on property owned by the Town of Milford. Said trust fund shall remain in place for a maximum period of 25 years unless sooner revoked by a future town meeting. At the conclusion of 25 years, or on such earlier date of revocation, any funds remaining in said trust fund, the source of which were private gifts or donations as referenced above, shall be paid over to a suitable veterans charitable organization of the Board of Selectmen's choice which shall then utilize said funds for the continuation of the charitable purpose of said charitable organization. At such termination, any funds remaining that were raised by the town shall be returned to the general fund. Pursuant to RSA 31:19-a. (I), the Board of Selectmen are appointed agents to expend any funds in the trust for the purposes of the trust.
The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has no tax impact.

Town of Milford
Warrant & Financials
AMENDED

February 2, 2019

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the Milford Town Hall Auditorium on Saturday, February 2, 2019, at 9:00 am, to transact all business other than voting, and on Tuesday, March 12, 2019, at the Milford Middle School Gymnasium, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 12, 2019, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

ARTICLE 1 – ELECTION OF OFFICERS

Board of Selectmen - 3 Year Term (vote for one)
Kevin Federico
Christopher Labonte
Nathaniel Carmen

Cemetery Trustee - 3 Year Term (vote for one)
Steve Trombly
Jay Duffy

Library Trustee - 3 Year Term (vote for two)
Judy Gross
Shirley Wilson

Town Clerk - 3 Year Term (vote for one)
Joan Dargie

Trustees of the Trust Funds - 3 year term (vote for one)
Janet Spalding

Water-Wastewater Commissioner - 3 Year Term (vote for one)
Dale White

ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

The Planning Board SUPPORTS all Amendments:

Ballot Vote No. 1

1. **Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

   AMENDMENT #1: Amend Article VII. Supplementary Standards by replacing Section 7.6.0 Sign Ordinance in its entirety to comply with the U.S. Supreme Court Decision in Reed vs. Town of Gilbert, Arizona and update the sign standards, definitions, and general administrative changes throughout the article.

   Topical Description of Proposed Amendment:

   The proposed amendments revise the sign ordinance to comply with the United States Supreme Court 2015 decision Reed v. Town of Gilbert clarifying when municipalities may impose content-based restrictions on signage. The case also clarified the level of constitutional scrutiny that should be applied to content-based restrictions on free speech. The amendments further seek to revise and/or delete definitions in compliance with said court decision and add definitions involving the types and elements involving electronic signage. The amendments propose to further clarify and update the general administration and process for permitting and enforcing signage. Lastly, the amendments reorganize and further clarify the general standards for signage and permitted locations in all Zoning Districts. This includes revised language and updated standards to manage the evolving technology of electronic signs in Town. The proposed amendments were reviewed and supported by the Planning Board and Zoning Board of Adjustment. **The Planning Board supports Amendment #1 by a unanimous vote of 5-0.**

   Ballot Title: Sign Ordinance

Ballot Vote No. 2

2. **Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

   AMENDMENT #2: Amend the Milford Zoning Ordinance, Article VII. Supplementary Standards by adding new section, Section 7.11.0 Solar Collection Systems and renumbering sections accordingly. Purpose is to establish an administrative review and permitting process for solar collection systems in all zoning districts.

   Amend Article V. Zoning Districts, Sections 5.02.1, 5.03.1, 5.04.1, 5.04.2.B, 5.05.1, 5.06.1, 5.06.2.B, 5.07.1, 5.08.1, 5.08.2.B, 5.09.1, and 5.09.2.B by adding "Solar Collection System" as a permitted/acceptable use or a use allowed by

a Conditional Use Permit in the Residential "A", "B", and "R", Commercial, Limited Commercial, Integrated Commercial-Industrial, Integrated Commercial-Industrial 2, and Industrial Zoning Districts.

Topical Description of Proposed Amendment:

The proposed amendments reflect the ongoing discussions involving renewable energy and desire to accommodate solar energy collection systems and distributed generation resources in appropriate locations, while protecting the public's health, safety and welfare, and the environment. The Town intends to facilitate the State and National goals of developing clean, safe, renewable energy resources in accordance with the enumerated polices of NH RSA 374-G and 362-F that include national security and economic and environmental sustainability. The amendments seek to establish an administrative review and permitting process for solar collection systems in all zoning districts. The proposed amendments define and categorize the differing types of residential, commercial and industrial solar collection systems and establish standards and review process for siting said systems. The proposed amendments were reviewed and supported by the Planning Board, Zoning Board of Adjustment, and Conservation Commission. **The Planning Board supports Amendment #2 by a unanimous vote of 5-0.**

Ballot Title: Solar Collection Systems

Ballot Vote No. 3

3. **Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

AMENDMENT #3: Amend Article X. Administrative Relief by deleting Section 10.02.3 Home Occupations in its entirety and replacing it with a new section, Article VII. Supplementary Standards, Section 7.12.0 Home Based Businesses and renumbering accordingly. The purpose and intent is to establish standards and a regulatory/administrative review process for home based businesses in Milford.

Amend Article V. Zoning Districts, Sections 5.02.1, 5.03.1, 5.04.1, 5.06.1, 5.08.1, 5.09.1 relative to the types of home based business permitted by zoning district and Section 5.04.2.B by permitting specific type of a home based businesses through the issuance of a Conditional Use Permit in the Residential "R" Zoning District.

Amend Article V. Zoning Districts, Subsections 5.02.2.A.1, 5.03.2.A.4, 5.04.2.A.3, 5.05.1.Q, and 5.07.1.I by revising the language to reference the updated section of the ordinance requiring the issuance of a Special Exception for specific types of home based businesses in the Residential "A", "B", and "R", Commercial, and Integrated Commercial-Industrial Zoning Districts.

Amend Article II. General Provisions, Subsection 2.03.1.C.2 by updating the term "Home Occupation" with "Home Based Business" involving the regulation of non-conforming uses and structures.

Amend Article IV. Definitions by deleting the definition for a "Home Occupation" and inserting a new definition "Home Based Business".

Topical Description of Proposed Amendment:

The proposed amendments reflect the ongoing discussions involving home based businesses (formerly referred to as "Home Occupations") and to permit and encourage home based businesses in appropriate locations, while protecting the public's health, safety and welfare, neighborhood/community character, and the environment. The amendments seek establish standards and a regulatory/administrative review process for home based businesses based on the size, type, and intensity of the use. The proposed amendments were reviewed and supported by the Planning Board and Zoning Board of Adjustment. **The Planning Board supports Amendment #3 by a unanimous vote of 5-0.**

Ballot Title: Home Based Businesses

Ballot Vote No. 4

4. **Are you in favor of the adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

AMENDMENT #4: Amend Article X. Administrative Relief by deleting Section 10.02.4 Self-Storage Facilities in its entirety, inserting new section, Article VII. Supplementary Standards, Section 7.13.0 Self-Storage Facilities and renumbering accordingly.

Amend Article IV. Definitions by deleting the definition for a Self-Storage Facilities and inserting a new definition, Self-Service Storage Facility.

Topical Description of Proposed Amendment:

Self-Storage Facilities have characteristics in common with both commercial uses and industrial uses. The amendments provide regulations to appropriately site Self-Storage Facilities in Milford while maintaining the desired character of the community compatible with higher quality commercial development and existing neighborhoods. The proposed amendments seek to establish standards and the regulatory and administrative review process for

self-storage facilities and to permit said uses by Conditional Use Permit in the Integrated Commercial Industrial, Integrated Commercial Industrial 2, and Industrial Zoning Districts. The proposed amendments were reviewed and supported by the Planning Board and Zoning Board of Adjustment. **The Planning Board supports Amendment #4 by a unanimous vote of 5-0.**

Ballot Title: Self-Storage Facilities

Ballot Vote No. 5

5. **Are you in favor of the adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

AMENDMENT #5: Amend the Milford Zoning Ordinance, Article VII. Supplementary Standards, Subsection 7.11.0 Conditional Use Permits by renumbering said section to Section 7.14.0, renumbering sections accordingly, and adding a new section, Subsection 7.14.5 Waivers.

Topical Description of Proposed Amendment:

The proposed changes reflect the discussions involving creating standards to permit regulatory relief and flexibility in the design and layout of developments and projects requiring conditional use permits. The proposed amendments were reviewed and supported by the Planning Board and Zoning Board of Adjustment. **The Planning Board supports Amendment #5 by a unanimous vote of 5-0.**

Ballot Title: Conditional Use Permit Waiver

WARRANT ARTICLE 3 - MILFORD DISPATCH EQUIPMENT - $85,000

Shall the town vote to raise and appropriate the sum of $85,000 for the cost of a communication consultant to identify all of the issues, concerns and potential solutions to possibly establish a Milford Emergency Dispatch Center, to improve and expand the emergency dispatch communication system and then to provide a detailed RFP including contract terms? This a Special Warrant Article in accordance with RSA 32. **Board of Selectmen support this Article (4-1). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.061 or ($6.10 on an assessed valuation of $100,000)**

WARRANT ARTICLE 4 - WASTE WATER TREATMENT FACILITY SLUDGE DEWATERING UPGRADE - $763,805 BOND

Shall the Town vote to raise and appropriate the sum of $763,805 for the purpose of new sludge dewatering equipment. $261,170 will be allocated from the Sewer Capital Reserve fund leaving a balance of $502,635 to be raised in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgement? This will replace the existing belt filter press dewatering unit as parts for the existing equipment are becoming less available. Note: As this is for issuance of long term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. **The Board of Commissioners support this Article (3-0). The Budget Advisory Committee support this Article (8-0-1).**

WARRANT ARTICLE 5– WATER SYSTEM WATER MAIN IMPROVEMENTS - $983,705 BOND

Shall the Town vote to raise and appropriate the sum of $983,705 for the purpose of improving several water main connections in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgement? This project consists of replacing sections of Town water mains for improved flow and capacity. Note: As this is for issuance of long term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. **The Board of Commissioners support this Article (3-0). The Budget Advisory Committee support this Article (8-0-1).**

WARRANT ARTICLE 6 - TOWN HALL HVAC REPLACEMENT - $450,000 BOND

Shall the Town vote to raise and appropriate the sum of $450,000 for the purchase of a New Town Hall HVAC Replacement in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, to determine the rate of interest and other conditions in their judgment? This project request is to update the HVAC system in the town hall. Work includes replacement of HVAC chiller, new controls, heat recovery, and new fan coil units. The existing system is 30 years old and does not heat/cool effectively. The new system should address existing issues and provide significant energy savings. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in

accordance with RSA 32. **The Board of Selectmen support this Article (5-0).The Budget Advisory Committee support this Article (9-0). This Article has no tax impact in 2019.**

WARRANT ARTICLE 7 - SEWER COLLECTION SYSTEM ASSET MANAGEMENT PROGRAM-$30,000 - BOND

Shall the Town vote to raise and appropriate the sum of $30,000 for the purpose of developing an Asset Management Program for the wastewater collection system, in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgement? The Selectmen may apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486:14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments and pass any vote relating thereto. It is anticipated that the Town will receive up to $30,000 in principal forgiveness, with no impact on the sewer user rate or tax rate. Note: As this is for issuance of long term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. **The Board of Commissioners support this Article (3-0). The Budget Advisory Committee support this Article (8-0-1).**

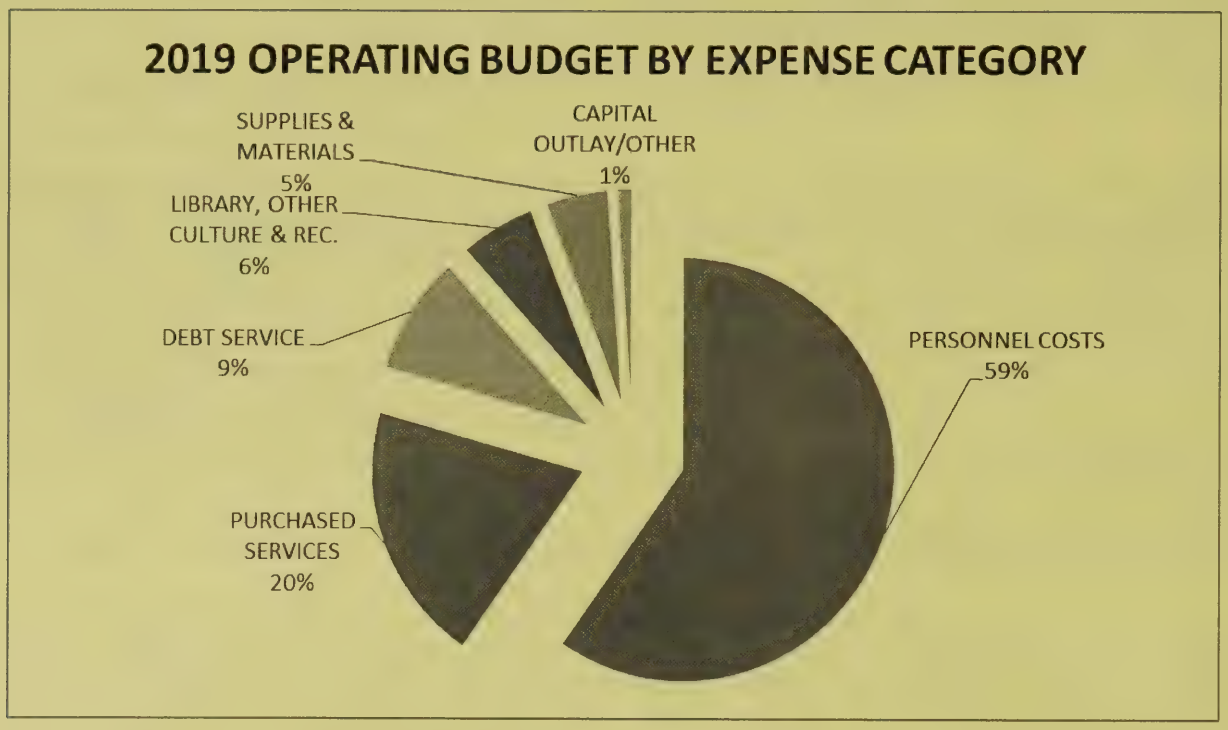
WARRANT ARTICLE 8 - TOWN OPERATING BUDGET - $ 14,717,252

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling $14,717,252? Should this Article be defeated, the default budget shall be $14,572,236, which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article. **The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.086 over the 2018 Budget or ($8.60 on an assessed valuation of $100,000)**

PURPOSE OF APPROPRIATION	2018 ACTUAL (Note 2) AS OF 01/10/2019 (unaudited)	2018 ADOPTED BUDGET	2019 PROPOSED BUDGET	CHANGE $	CHANGE %
Administration, includes Legal	$ 255,136	$ 262,104	$ 268,283	$ 6,179	2.4%
Ambulance	$ 873,894	$ 858,510	$ 879,295	20,785	2.4%
Assessing	$ 128,385	$ 140,245	$ 105,704	(34,541)	-24.6%
Community Development	$ 361,009	$ 401,438	$ 399,620	(1,818)	-0.5%
Community Media	$ 16,191	$ 16,148	$ 16,419	271	1.7%
Conservation	$ 24,092	$ 24,092	$ 24,695	603	2.5%
Elections, Registrations & Vital Statistics	$ 158,484	$ 174,460	$ 168,981	(5,479)	-3.1%
Finance & Tax Collection	$ 345,352	$ 351,731	$ 359,353	7,622	2.2%
Employee Benefits & Insurance (Note 1)	$ 2,661,229	$ 2,846,162	$ 2,917,009	70,847	2.5%
Debt Service	$ 834,871	$ 1,006,904	$ 1,324,991	318,087	31.6%
Fire & Emergency Management	$ 600,461	$ 623,097	$ 671,400	48,303	7.8%
Human Resources	$ 70,651	$ 70,470	$ 72,250	1,780	2.5%
Information Systems	$ 395,749	$ 323,984	$ 347,304	23,320	7.2%
Library	$ 780,428	$ 780,428	$ 810,952	30,524	3.9%
Other Public Safety, includes MACC Base	$ 661,049	$ 659,335	$ 682,965	23,630	3.6%
Police	$ 2,352,717	$ 2,331,654	$ 2,361,232	29,578	1.3%
Public Works	$ 2,951,023	$ 2,907,424	$ 3,015,940	108,516	3.7%
Recreation	$ 120,951	$ 128,522	$ 130,132	1,610	1.3%
Welfare Admin. & Direct Assistance	$ 150,142	$ 175,135	$ 160,727	(14,408)	-8.2%
TOTAL OPERATING BUDGET	$ 13,741,814	$ 14,081,843	$ 14,717,252	$ 635,409	4.5%

Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.

Note 2: 2018 actual numbers are not finalized and are reported as of 01/10/2019. Year end adjustments are outstanding.



WARRANT ARTICLE 9 - WATER DEPARTMENT OPERATING BUDGET - $ 1,526,251

Shall the Town vote to raise and appropriate the sum $1,526,251 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges? Should this article be defeated, the default budget shall be $1,518,112, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. **The Board of Commissioners support this Article (3-0). The Budget Advisory Committee support this Article (8-0-1).**

WARRANT ARTICLE 10 - WASTEWATER DEPARTMENT OPERATING BUDGET - $ 2,161,107

Shall the Town vote to raise and appropriate the sum of $2,161,107 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges? Should this Article be defeated, the default budget shall be $ 2,070,610, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners support this Article (3-0). The Budget Advisory Committee support this Article (8-0-1).**

WARRANT ARTICLE 11 - BRIDGE REPAIR AND/OR REPLACEMENT CAPITAL RESERVE - $ 75,000

Shall the town vote to raise and appropriate the sum of $75,000 to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for Town bridges. Expenditures from this fund would be authorized by the Board of Selectmen. The $75,000 builds upon the Bridge Replacement Capital Reserve approved by voters in 2014.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.053 or ($5.30 on an assessed valuation of $100,000).**

WARRANT ARTICLE 12 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - $40,000

Shall the Town vote to raise and appropriate the sum of $40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The $40,000 builds upon the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018.**The Board of Selectmen support this**

Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.029 or ($2.90 on an assessed valuation of $100,000).

WARRANT ARTICLE 13 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - $25,000

Shall the Town vote to raise and appropriate the sum of $25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The $25,000 builds upon the Fire Apparatus Replacement Capital Reserve approved by voters in 2017.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.018 or ($1.80 on an assessed valuation of $100,000).**

WARRANT ARTICLE 14 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - $25,000

Shall the Town vote to raise and appropriate the sum of $25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The $25,000 builds upon the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.018 or ($1.80 on an assessed valuation of $100,000).**

WARRANT ARTICLE 15 - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - $25,000

Shall the Town vote to raise and appropriate the sum of $25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The $25,000 builds upon the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.018 or ($1.80 on an assessed valuation of $100,000).**

WARRANT ARTICLE 16 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - $25,000

Shall the town vote to raise and appropriate the sum of $25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016 and as amended). The Board of Selectmen has authority to expend from this fund. The $25,000 builds upon the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017.**The Board of Selectmen support this Article (4-1). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.018 or ($1.80 on an assessed valuation of $100,000).**

WARRANT ARTICLE 17 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - $20,000

Shall the Town vote to raise and appropriate the sum of $20,000 to be placed in the Public Safety Communication Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The $20,000 builds upon the Public Safety Communication Equipment Replacement Capital Reserve approved by voters in 2017.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.014 or ($1.40 on an assessed valuation of $100,000).**

WARRANT ARTICLE 18 - ASSESSING REVALUATION CAPITAL RESERVE - $15,000

Shall the Town vote to raise and appropriate the sum of $15,000 to be placed in the Assessing Revaluation Capital Reserve Fund? The purpose of Revaluation of Real Estate Assessment is to meet our constitutional and statutory requirement that periodically these assessments are at full and true value. The Board of Selectmen has authority to expend from this fund. The $15,000 builds upon the Assessing Revaluation Capital Reserve approved by voters in 2017. **The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.011 or ($1.10 on an assessed valuation of $100,000).**

WARRANT ARTICLE 19 - OSGOOD POND PHASE II - $ 350,000

Shall the Town vote to raise and appropriate the sum of $350,000, to complete the final phase of the Osgood Pond Restoration Project? This is an ongoing effort to restore Town-owned Osgood Pond, a significant local water body adjacent to a Town-owned public recreation facility (Adams Field) and a small municipal park known as Hazel Adams

Burns Park. The Town has received a Land and Water Conservation Fund (LWCF) Grant for $175,000 and would be responsible for the remaining $175,000. This is a Special Warrant Article in accordance with RSA 32.**The Board of Selectmen does not support this Article (3-2). The Budget Advisory Committee support this Article (8-1). This Article has an estimated tax impact of $0.125 or ($12.50 on an assessed valuation of $100,000).**

WARRANT ARTICLE 20 - KEYES MEMORIAL PARK POOL MAINTENANCE AND PUMP - $200,000

Shall the Town vote to raise and appropriate the sum of $200,000, for purchase of a pool circulating pump and general maintenance? The new pump will replace the 50-year-old pump, motor and chlorinator. Maintenance also includes sandblasting and repainting of the pool to address the degrading surface that is clogging the filters. This is a Special Warrant Article in accordance with RSA 32.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.143 or ($14.30 on an assessed valuation of $100,000).**

WARRANT ARTICLE 21 - SOCIAL SERVICES - $40,000

Shall the Town vote to raise and appropriate the sum of $40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee supports this Article (8-0-1). This Article has an estimated tax impact of $0.029 or ($2.90 on an assessed valuation of $100,000).**

WARRANT ARTICLE 22 – AFSCME/POLICE CONTRACT - $39,146

Shall the Town vote to approve the cost items included in the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract years 2019, 2020, 2021, 2022 (1 April – 31 March) which calls for the following increases in salaries and benefits, and to further raise and appropriate the sum of $39,146 for fiscal year 2019? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budget. **The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.028 or ($2.80 on an assessed valuation of $100,000).**

COST ITEMS

	2019 Estimated	2020 Estimated	2021 Estimated	2022 Estimated	2023 Estimated *
Wages	$ 32,876	$ 45,150	$ 33,621	$ 30,188	$ 7,547
Fringe Benefits	$ 6,270	$ 8,753	$ 5,308	$ 4,352	$ 1,088
Totals	$ 39,146	$ 53,903	$ 38,929	$ 34,540	$ 8,635

NOTE:
The contract calls for a 4.0% increase each year as of April 1, 2019 and 2020, and a 2.5% increase each year as of April 1, 2021 and 2022. *These figures represent the estimated increases for the first three months of 2023 to cover salary increases to contract termination date of March 31, 2023.

WARRANT ARTICLE 23 - SNOW PLOW TRUCK, 36K GVW, 8 CUBIC YARDS, W/PLOW, SANDER, WET SYSTEM – 5-YEAR LEASE/PURCHASE - $38,200 (Annual Payment $38,200/Total Purchase Price $180,000)

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement for a Snow Plow Truck with the appropriate equipment for Highway Department operation in the amount of $180,000, pursuant to RSA 33:7-e, and to raise and appropriate the sum of $38,200 for the first years payment. This will replace a 2002 International truck that will be 17 years old at its replacement. This trucks primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (7-2). This Article has an estimated tax impact of $0.027 or ($2.70 on an assessed valuation of $100,000).**

WARRANT ARTICLE 24 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – $30,000

Shall the Town vote to raise and appropriate the sum of $30,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.021 or ($2.10 on an assessed valuation of $100,000).**

WARRANT ARTICLE 25 - PUMPKIN FESTIVAL SUPPORT - $23,000

Shall the Town vote to raise and appropriate the sum of $23,000 for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments? This is a Special Warrant Article in accordance with RSA 32.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (8-0-1). This Article has an estimated tax impact of $0.016 or ($1.60 on an assessed valuation of $100,000).**

WARRANT ARTICLE 26 - CONSERVATION FUND - $20,000

Shall the town vote to raise and appropriate the sum of $20,000 for the purpose of adding it to the conservation fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen support this Article (4-1). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.014 or ($1.40 on an assessed valuation of $100,000).**

WARRANT ARTICLE 27 - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (INCLUDES HOURLY EMPLOYEES AT PUBLIC WORKS, WATER UTILITIES AND POLICE) (2019 — 2020) - $10,983

Shall the Town vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2019, 2020 and 2021 (1 April 2019 – 31 March 2022) which calls for the following increases in salaries and benefits, and to further raise and appropriate the sum of $10,983 for fiscal year 2019? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments. $7,775 is to be raised by general taxation, $1,774 is to be raised by Water User Fees, and $1,434 to be raised by Sewer User Fees. **The Board of Selectmen support this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee support this Article (8-0-1). This Article has an estimated tax impact of $0.006 or ($.60 on an assessed valuation of $100,000).**

COST ITEMS FROM GENERAL FUND

	2019 Estimated	2020 Estimated	2021 Estimated	2022 Estimated*
Wages	$ 11,799	$ 16,027	$ 13,948	$ 3,487
Fringe Benefits	$ (4,024)	$ (5,311)	$ (5,702)	$ (1,426)
Totals	$ 7,775	$ 10,716	$ 8,246	$ 2,062

COST ITEMS FROM WATER FUND

	2019 Estimated	2020 Estimated	2021 Estimated	2022 Estimated*
Wages	$ 1,955	$ 2,656	$ 2,311	$ 578
Fringe Benefits	$ (181)	$ (232)	$ (297)	$ (74)
Totals	$ 1,774	$ 2,424	$ 2,014	$ 504

COST ITEMS FROM SEWER FUND

	2019 Estimated	2020 Estimated	2021 Estimated	2022 Estimated*
Wages	$ 2,753	$ 3,739	$ 3,254	$ 814
Fringe Benefits	$ (1,319)	$ (1,746)	$ (1,838)	$ (460)
Totals	$ 1,434	$ 1,993	$ 1,416	$ 354

NOTE:

The contract calls for a 2.5% increase each year as of April 1, 2019 and 2020 and a 2.0% increase as of April 1, 2021. These figures represent the estimated increases for the first three months of 2022 to cover salary increases to contract termination date of March 31, 2022.

WARRANT ARTICLE 28 - FUNDING OF THE ANNUAL LABOR DAY PARADE – $10,000

Shall the Town vote to raise and appropriate the sum of $10,000 for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0.). This Article has an estimated tax impact of $0.007 or ($.70 on an assessed valuation of $100,000).**

WARRANT ARTICLE 29 - SUMMER BAND CONCERTS - $9,000

Shall the Town vote to raise and appropriate the sum of $9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.006 or ($.60 on an assessed valuation of $100,000).**

WARRANT ARTICLE 30 - FIREWORKS - $8,500

Shall the Town vote to raise and appropriate the sum of $8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen support this Article (4-1). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.006 or ($.60 on an assessed valuation of $100,000).**

WARRANT ARTICLE 31 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - $6,500

Shall the Town vote to raise and appropriate the sum of $6,500 for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32.**The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has an estimated tax impact of $0.005 or ($.50 on an assessed valuation of $100,000).**

WARRANT ARTICLE 32 - MULTI-YEAR LEASE OF TOWN PROPERTY FOR A SOLAR FARM - $0

Shall the Town vote to authorize the Board of Selectmen according to RSA 41:11-a, to lease 120 +/- acres of Town owned property in the Commercial & Industrial Lands (BROX Property) which includes Map 38 Lot 4, Map 38 Lot 5, Map 38 Lot 5-1,Map 38-9, Map 38 Lot 11, Map 38 Lot 12, Map 38 Lot 13, and Map 38 Lot 14, and to enter into long-term contracts with a developer for the construction of a solar farm? Primary term of the lease would be twenty five (25) years with three (3) renewals of five (5) years each, terms to be determined by the Board of Selectmen.
The Board of Selectmen support this Article (5-0). The Budget Advisory Committee does not support this Article (2-7). This Article has no tax impact in 2019

WARRANT ARTICLE 33 - VIETNAM MEMORIAL - $0

Shall the town vote, pursuant to the provisions of RSA 31:19-a, (I), to establish a trust fund for the purpose of designing, constructing and maintaining a Vietnam War Memorial. Said trust fund shall be known as the Town of Milford Vietnam War Memorial Trust Fund of 2019 and may receive privately donated gifts, legacies, or devises, provided, however, the such gifts, legacies, or devises shall be invested and accounted for separately from, and not comingled with, amounts appropriated by the town. The details of the memorial, including the time of construction, shall be determined by the Board of Selectmen, provided that any memorial shall only be located on property owned by the Town of Milford. Said trust fund shall remain in place for a maximum period of 25 years unless sooner revoked by a future town meeting. At the conclusion of 25 years, or on such earlier date of revocation, any funds remaining in said trust fund, the source of which were private gifts or donations as referenced above, shall be paid over to a suitable veterans charitable organization of the Board of Selectmen's choice, which shall then utilize said funds for the support of veterans' monuments or memorials generally within the Town of Milford. At such termination, any funds remaining that were raised by the town shall be returned to the general fund. Pursuant to RSA 31:19-a. (I), the Board of Selectmen are appointed agents to expend any

funds in the trust for the purposes of the trust. **The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has no tax impact.**

WARRANT ARTICLE 34 - FREEDOM MEMORIAL - $0

Shall the town vote, pursuant to the provisions of RSA 31:19-a, (I), to establish a trust fund for the purpose of designing, constructing and maintaining a Freedom Memorial, the purpose of which is to recognize citizens lost on '9/11' and those lost through subsequent military actions. Said trust fund shall be known as the Town of Milford Freedom Memorial Trust Fund of 2019 and may receive privately donated gifts, legacies, or devises, provided, however, the such gifts, legacies, or devises shall be invested and accounted for separately from, and not comingled with, amounts appropriated by the town. The details of the memorial, including the time of construction, shall be determined by the Board of Selectmen, provided that any memorial shall only be located on property owned by the Town of Milford. Said trust fund shall remain in place for a maximum period of 25 years unless sooner revoked by a future town meeting. At the conclusion of 25 years, or on such earlier date of revocation, any funds remaining in said trust fund, the source of which were private gifts or donations as referenced above, shall be paid over to a suitable veterans charitable organization of the Board of Selectmen's choice which shall then utilize said funds for the continuation of the charitable purpose of said charitable organization. At such termination, any funds remaining that were raised by the town shall be returned to the general fund. Pursuant to RSA 31:19-a. (I), the Board of Selectmen are appointed agents to expend any funds in the trust for the purposes of the trust.
The Board of Selectmen support this Article (5-0). The Budget Advisory Committee support this Article (9-0). This Article has no tax impact.

New Hampshire
Department of
Revenue Administration

2019
MS-636

Proposed Budget
Milford

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 1/28/19

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Kevin Federico	Selectman	
Gary Daniels	Selectman	
Paul Dargie	Selectman	
Laura M. Dudziak	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
https://www.proptax.org/

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
http://www.revenue.nh.gov/mun-prop/

Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Proposed Appropriations for period ending 12/31/2019 (Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		$0	$0	$0	$0
4130-4139	Executive	08	$219,703	$219,679	$225,858	$0
4140-4149	Election, Registration, and Vital Statistics	08	$159,195	$173,885	$168,406	$0
4150-4151	Financial Administration	08	$873,021	$800,960	$807,361	$0
4152	Revaluation of Property		$0	$0	$0	$0
4153	Legal Expense	08	$32,989	$40,000	$40,000	$0
4155-4159	Personnel Administration	08	$2,646,741	$2,742,380	$2,844,029	$0
4191-4193	Planning and Zoning	08	$247,611	$259,813	$278,462	$0
4194	General Government Buildings	08	$413,422	$404,495	$397,671	$0
4195	Cemeteries	08	$95,259	$113,385	$110,640	$0
4196	Insurance	08	$163,499	$169,162	$145,230	$0
4197	Advertising and Regional Association		$0	$0	$0	$0
4199	Other General Government	08	$16,191	$16,148	$16,419	$0
	General Government Subtotal		**$4,867,631**	**$4,939,907**	**$5,034,076**	**$0**
Public Safety						
4210-4214	Police	08	$2,354,221	$2,336,744	$2,361,232	$0
4215-4219	Ambulance	08	$882,284	$858,510	$879,295	$0
4220-4229	Fire	08	$591,782	$614,997	$663,300	$0
4240-4249	Building Inspection	08	$113,522	$141,625	$121,158	$0
4290-4298	Emergency Management	08	$10,593	$8,100	$8,100	$0
4299	Other (Including Communications)	08	$661,049	$659,335	$682,965	$0
	Public Safety Subtotal		**$4,613,451**	**$4,619,311**	**$4,716,050**	**$0**
Airport/Aviation Center						
4301-4309	Airport Operations		$0	$0	$0	$0
	Airport/Aviation Center Subtotal		**$0**	**$0**	**$0**	**$0**
Highways and Streets						
4311	Administration	08	$166,824	$166,603	$177,814	$0
4312	Highways and Streets	08	$1,426,300	$1,345,738	$1,374,312	$0
4313	Bridges		$0	$0	$0	$0
4316	Street Lighting	08	$36,931	$56,600	$45,600	$0
4319	Other		$0	$0	$0	$0
	Highways and Streets Subtotal		**$1,630,055**	**$1,568,941**	**$1,597,726**	**$0**

Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Proposed Appropriations for period ending 12/31/2019 (Recommended)	(Not Recommended)
Sanitation						
4321	Administration		$0	$0	$0	$0
4323	Solid Waste Collection	08	$743,919	$654,905	$755,386	$0
4324	Solid Waste Disposal		$0	$0	$0	$0
4325	Solid Waste Cleanup		$0	$0	$0	$0
4326-4328	Sewage Collection and Disposal		$0	$0	$0	$0
4329	Other Sanitation		$0	$0	$0	$0
	Sanitation Subtotal		**$743,919**	**$654,905**	**$755,386**	**$0**
Water Distribution and Treatment						
4331	Administration		$0	$0	$0	$0
4332	Water Services		$0	$0	$0	$0
4335	Water Treatment		$0	$0	$0	$0
4338-4339	Water Conservation and Other		$0	$0	$0	$0
	Water Distribution and Treatment Subtotal		**$0**	**$0**	**$0**	**$0**
Electric						
4351-4352	Administration and Generation		$0	$0	$0	$0
4353	Purchase Costs		$0	$0	$0	$0
4354	Electric Equipment Maintenance		$0	$0	$0	$0
4359	Other Electric Costs		$0	$0	$0	$0
	Electric Subtotal		**$0**	**$0**	**$0**	**$0**
Health						
4411	Administration		$0	$0	$0	$0
4414	Pest Control		$0	$0	$0	$0
4415-4419	Health Agencies, Hospitals, and Other		$0	$0	$0	$0
	Health Subtotal		**$0**	**$0**	**$0**	**$0**
Welfare						
4441-4442	Administration and Direct Assistance	08	$150,142	$175,135	$160,727	$0
4444	Intergovernmental Welfare Payments		$0	$0	$0	$0
4445-4449	Vendor Payments and Other		$0	$70,000	$0	$0
	Welfare Subtotal		**$150,142**	**$245,135**	**$160,727**	**$0**
Culture and Recreation						
4520-4529	Parks and Recreation	08	$246,357	$294,220	$289,649	$0
4550-4559	Library	08	$780,428	$780,428	$810,952	$0
4583	Patriotic Purposes		$0	$15,000	$0	$0
4589	Other Culture and Recreation	08	$3,000	$45,000	$3,000	$0
	Culture and Recreation Subtotal		**$1,029,785**	**$1,134,648**	**$1,103,601**	**$0**

Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Proposed Appropriations for period ending 12/31/2019 (Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources	08	$24,092	$44,092	$24,695	$0
4619	Other Conservation		$0	$0	$0	$0
4631-4632	Redevelopment and Housing		$0	$0	$0	$0
4651-4659	Economic Development		$0	$0	$0	$0
	Conservation and Development Subtotal		**$24,092**	**$44,092**	**$24,695**	**$0**
Debt Service						
4711	Long Term Bonds and Notes - Principal	08	$834,871	$1,006,904	$1,324,991	$0
4721	Long Term Bonds and Notes - Interest		$0	$0	$0	$0
4723	Tax Anticipation Notes - Interest		$0	$0	$0	$0
4790-4799	Other Debt Service		$0	$0	$0	$0
	Debt Service Subtotal		**$834,871**	**$1,006,904**	**$1,324,991**	**$0**
Capital Outlay						
4901	Land		$0	$0	$0	$0
4902	Machinery, Vehicles, and Equipment		$0	$32,300	$0	$0
4903	Buildings		$0	$3,864,300	$0	$0
4909	Improvements Other than Buildings		$0	$0	$0	$0
	Capital Outlay Subtotal		**$0**	**$3,896,600**	**$0**	**$0**
Operating Transfers Out						
4912	To Special Revenue Fund		$0	$15,000	$0	$0
4913	To Capital Projects Fund		$0	$0	$0	$0
4914A	To Proprietary Fund - Airport		$0	$0	$0	$0
4914E	To Proprietary Fund - Electric		$0	$0	$0	$0
4914O	To Proprietary Fund - Other		$0	$0	$0	$0
4914S	To Proprietary Fund - Sewer	10	$0	$2,069,450	$2,161,107	$0
4914W	To Proprietary Fund - Water	09	$0	$1,520,953	$1,526,251	$0
4918	To Non-Expendable Trust Funds		$0	$0	$0	$0
4919	To Fiduciary Funds		$0	$0	$0	$0
	Operating Transfers Out Subtotal		**$0**	**$3,605,403**	**$3,687,358**	**$0**
	Total Operating Budget Appropriations				**$18,404,610**	**$0**

Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2019 (Recommended)	(Not Recommended)
4299	Other (Including Communications)	03	$2,500,000	$0
		Purpose: *Milford Dispatch Equipment*		
4445-4449	Vendor Payments and Other	21	$40,000	$0
		Purpose: *Social Services*		
4445-4449	Vendor Payments and Other	24	$30,000	$0
		Purpose: *Non-Emergency Community Transportation Bus Service*		
4583	Patriotic Purposes	30	$8,500	$0
		Purpose: *Fireworks*		
4583	Patriotic Purposes	31	$6,500	$0
		Purpose: *Memorial, Veterans & Labor Day Parades and Recogni*		
4589	Other Culture and Recreation	19	$0	$350,000
		Purpose: *Osgood Pond Phase II*		
4589	Other Culture and Recreation	25	$23,000	$0
		Purpose: *Pumpkin Festival Support*		
4589	Other Culture and Recreation	28	$10,000	$0
		Purpose: *Funding of the Annual Labor Day Parade*		
4589	Other Culture and Recreation	29	$9,000	$0
		Purpose: *Summer Band Concerts*		
4611-4612	Administration and Purchasing of Natural Resources	26	$20,000	$0
		Purpose: *Conservation Land Fund*		
4902	Machinery, Vehicles, and Equipment	06	$450,000	$0
		Purpose: *Town Hall HVAC Replacement*		
4909	Improvements Other than Buildings	20	$200,000	$0
		Purpose: *Keyes Memorial Park Pool Maintenance and Pump*		
4914S	To Proprietary Fund - Sewer	04	$763,805	$0
		Purpose: *Waste Water Treatment Facility Sludge Dewatering U*		
4914S	To Proprietary Fund - Sewer	07	$30,000	$0
		Purpose: *SEWER COLLECTION SYSTEM ASSET MANAGEMENT PROGRAM*		
4914W	To Proprietary Fund - Water	05	$983,705	$0
		Purpose: *Water System Water Main Improvements*		
4915	To Capital Reserve Fund	11	$75,000	$0
		Purpose: *Bridge Repair and/or Replacement Capital Reserve*		
4915	To Capital Reserve Fund	12	$40,000	$0
		Purpose: *DPW Henicles and Heavy Equipment Capital Reseve*		
4915	To Capital Reserve Fund	13	$25,000	$0
		Purpose: *Fire Apparatus Replacement Capital Reserve*		
4915	To Capital Reserve Fund	14	$25,000	$0
		Purpose: *Town Facilities Renovation and Major Repair Replac*		
4915	To Capital Reserve Fund	15	$25,000	$0
		Purpose: *Ambulance Vehicle Replacement Capital Reserve*		
4915	To Capital Reserve Fund	16	$25,000	$0
		Purpose: *Keyes Park Expansion Committee Project Capital Res*		

Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2019 (Recommended)	(Not Recommended)
4915	To Capital Reserve Fund	17	$20,000	$0
	Purpose: Public Safety Communication Equipment Replacement			
4915	To Capital Reserve Fund	18	$15,000	$0
	Purpose: Assessing Revaluation Capital Reserve			
	Total Proposed Special Articles		**$5,324,510**	**$350,000**

Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2019 (Recommended)	(Not Recommended)
4210-4214	Police	22	$39,146	$0
		Purpose: *AFSCME Contract*		
4312	Highways and Streets	27	$7,775	$0
		Purpose: *Teamsters Union Collective Bargaining Agreement*		
4902	Machinery, Vehicles, and Equipment	23	$38,200	$0
		Purpose: *Snow Plow Truck - 5 Year Lease/Purchase*		
4914S	To Proprietary Fund - Sewer	27	$1,434	$0
		Purpose: *Teamsters Union Collective Bargaining Agreement*		
4914W	To Proprietary Fund - Water	27	$1,774	$0
		Purpose: *Teamsters Union Collective Bargaining Agreement*		
	Total Proposed Individual Articles		**$88,329**	**$0**

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Estimated Revenues for period ending 12/31/2018	Estimated Revenues for period ending 12/31/2019
Taxes					
3120	Land Use Change Tax - General Fund	08	$138,320	$110,000	$140,000
3180	Resident Tax		$0	$0	$0
3185	Yield Tax	08	$7,955	$10,000	$10,000
3186	Payment in Lieu of Taxes	08	$37,771	$39,128	$38,000
3187	Excavation Tax	08	$1,473	$1,000	$1,500
3189	Other Taxes		$0	$0	$0
3190	Interest and Penalties on Delinquent Taxes	08	$204,677	$220,000	$182,000
9991	Inventory Penalties		$0	$0	$0
	Taxes Subtotal		**$390,196**	**$380,128**	**$371,500**
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	08	$450	$650	$700
3220	Motor Vehicle Permit Fees	08	$3,051,525	$3,020,800	$3,110,300
3230	Building Permits	08	$85,106	$115,000	$100,000
3290	Other Licenses, Permits, and Fees	08	$130,126	$150,000	$135,570
3311-3319	From Federal Government	08	$2,146	$18,000	$1,300
	Licenses, Permits, and Fees Subtotal		**$3,269,353**	**$3,304,450**	**$3,347,870**
State Sources					
3351	Shared Revenues		$0	$0	$0
3352	Meals and Rooms Tax Distribution	08	$787,357	$787,357	$800,000
3353	Highway Block Grant	08	$331,815	$332,003	$340,000
3354	Water Pollution Grant		$0	$0	$0
3355	Housing and Community Development		$0	$0	$0
3356	State and Federal Forest Land Reimbursement	08	$1,743	$1,743	$1,750
3357	Flood Control Reimbursement		$0	$0	$0
3359	Other (Including Railroad Tax)	08	$16,788	$872	$16,250
3379	From Other Governments		$0	$0	$0
	State Sources Subtotal		**$1,137,703**	**$1,121,975**	**$1,158,000**
Charges for Services					
3401-3406	Income from Departments	08	$967,540	$760,000	$1,143,930
3409	Other Charges		$0	$0	$0
	Charges for Services Subtotal		**$967,540**	**$760,000**	**$1,143,930**
Miscellaneous Revenues					
3501	Sale of Municipal Property		$0	$11,000	$0
3502	Interest on Investments	08	$101,010	$70,000	$100,000
3503-3509	Other	08	$288,672	$265,000	$293,350
	Miscellaneous Revenues Subtotal		**$389,682**	**$346,000**	**$393,350**

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Estimated Revenues for period ending 12/31/2018	Estimated Revenues for period ending 12/31/2019
Interfund Operating Transfers In					
3912	From Special Revenue Funds		$0	$38,000	$0
3913	From Capital Projects Funds		$15,000	$0	$0
3914A	From Enterprise Funds: Airport (Offset)		$0	$0	$0
3914E	From Enterprise Funds: Electric (Offset)		$0	$0	$0
3914O	From Enterprise Funds: Other (Offset)		$0	$0	$0
3914S	From Enterprise Funds: Sewer (Offset)	10, 27	$0	$2,069,450	$2,162,541
3914W	From Enterprise Funds: Water (Offset)	09, 27	$0	$1,520,953	$1,528,025
3915	From Capital Reserve Funds	04	$0	$0	$261,170
3916	From Trust and Fiduciary Funds	08	$0	$12,000	$47,000
3917	From Conservation Funds		$0	$0	$0
	Interfund Operating Transfers In Subtotal		**$15,000**	**$3,640,403**	**$3,998,736**
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	07, 04, 03, 06, 05	$0	$3,864,300	$4,466,340
9998	Amount Voted from Fund Balance		$0	$0	$0
9999	Fund Balance to Reduce Taxes		$0	$0	$0
	Other Financing Sources Subtotal		**$0**	**$3,864,300**	**$4,466,340**
	Total Estimated Revenues and Credits		**$6,169,474**	**$13,417,256**	**$14,879,726**

Budget Summary

Item	Period ending 12/31/2018	Period ending 12/31/2019
Operating Budget Appropriations		$18,404,610
Special Warrant Articles	$7,898,203	$5,324,510
Individual Warrant Articles	$53,872	$88,329
Total Appropriations	$22,012,346	$23,817,449
Less Amount of Estimated Revenues & Credits	$13,514,998	$14,879,726
Estimated Amount of Taxes to be Raised	**$8,497,348**	**$8,937,723**

New Hampshire
Department of
Revenue Administration

2019
MS-DTB

Default Budget of the Municipality

Milford

For the period beginning January 1, 2019 and ending December 31, 2019

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/28/19

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Kevin Federico	Selectman	
Gary Daniels	Selectman	Gary Daniels
Paul Dargie	Selectman	Paul Dargie
Laura Rodgers	Selectman	Laura Rodgers

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
https://www.proptax.org/

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
http://www.revenue.nh.gov/mun-prop/

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	$0	$0	$0	$0
4130-4139	Executive	$219,679	$926	$0	$220,605
4140-4149	Election, Registration, and Vital Statistics	$173,885	($14,502)	$0	$159,383
4150-4151	Financial Administration	$800,960	$1,422	$0	$802,382
4152	Revaluation of Property	$0	$0	$0	$0
4153	Legal Expense	$40,000	$0	$0	$40,000
4155-4159	Personnel Administration	$2,742,380	$91,848	$0	$2,834,228
4191-4193	Planning and Zoning	$259,813	$2,926	$0	$262,739
4194	General Government Buildings	$404,495	$94	$0	$404,589
4195	Cemeteries	$113,385	$75	$0	$113,460
4196	Insurance	$169,162	($23,432)	$0	$145,730
4197	Advertising and Regional Association	$0	$0	$0	$0
4199	Other General Government	$16,148	$49	$0	$16,197
	General Government Subtotal	**$4,939,907**	**$59,406**	**$0**	**$4,999,313**
Public Safety					
4210-4214	Police	$2,336,744	$22,229	$0	$2,358,973
4215-4219	Ambulance	$858,510	$1,131	$0	$859,641
4220-4229	Fire	$614,997	$45,496	$0	$660,493
4240-4249	Building Inspection	$141,625	$5,446	$0	$147,071
4290-4298	Emergency Management	$8,100	$0	$0	$8,100
4299	Other (Including Communications)	$659,335	$23,630	$0	$682,965
	Public Safety Subtotal	**$4,619,311**	**$97,932**	**$0**	**$4,717,243**
Airport/Aviation Center					
4301-4309	Airport Operations	$0	$0	$0	$0
	Airport/Aviation Center Subtotal	**$0**	**$0**	**$0**	**$0**
Highways and Streets					
4311	Administration	$166,603	$482	$0	$167,085
4312	Highways and Streets	$1,345,738	$13,842	$0	$1,359,580
4313	Bridges	$0	$0	$0	$0
4316	Street Lighting	$56,600	$0	$0	$56,600
4319	Other	$0	$0	$0	$0
	Highways and Streets Subtotal	**$1,568,941**	**$14,324**	**$0**	**$1,583,265**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Administration	$0	$0	$0	$0
4323	Solid Waste Collection	$654,905	$242	$0	$655,147
4324	Solid Waste Disposal	$0	$0	$0	$0
4325	Solid Waste Cleanup	$0	$0	$0	$0
4326-4328	Sewage Collection and Disposal	$0	$0	$0	$0
4329	Other Sanitation	$0	$0	$0	$0
	Sanitation Subtotal	**$654,905**	**$242**	**$0**	**$655,147**
Water Distribution and Treatment					
4331	Administration	$0	$0	$0	$0
4332	Water Services	$0	$0	$0	$0
4335	Water Treatment	$0	$0	$0	$0
4338-4339	Water Conservation and Other	$0	$0	$0	$0
	Water Distribution and Treatment Subtotal	**$0**	**$0**	**$0**	**$0**
Electric					
4351-4352	Administration and Generation	$0	$0	$0	$0
4353	Purchase Costs	$0	$0	$0	$0
4354	Electric Equipment Maintenance	$0	$0	$0	$0
4359	Other Electric Costs	$0	$0	$0	$0
	Electric Subtotal	**$0**	**$0**	**$0**	**$0**
Health					
4411	Administration	$0	$0	$0	$0
4414	Pest Control	$0	$0	$0	$0
4415-4419	Health Agencies, Hospitals, and Other	$0	$0	$0	$0
	Health Subtotal	**$0**	**$0**	**$0**	**$0**
Welfare					
4441-4442	Administration and Direct Assistance	$175,135	$43	$0	$175,178
4444	Intergovernmental Welfare Payments	$0	$0	$0	$0
4445-4449	Vendor Payments and Other	$0	$0	$0	$0
	Welfare Subtotal	**$175,135**	**$43**	**$0**	**$175,178**
Culture and Recreation					
4520-4529	Parks and Recreation	$294,220	$0	$0	$294,220
4550-4559	Library	$780,428	$359	$0	$780,787
4583	Patriotic Purposes	$0	$0	$0	$0
4589	Other Culture and Recreation	$3,000	$0	$0	$3,000
	Culture and Recreation Subtotal	**$1,077,648**	**$359**	**$0**	**$1,078,007**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	$24,092	$0	$0	$24,092
4619	Other Conservation	$0	$0	$0	$0
4631-4632	Redevelopment and Housing	$0	$0	$0	$0
4651-4659	Economic Development	$0	$0	$0	$0
	Conservation and Development Subtotal	**$24,092**	**$0**	**$0**	**$24,092**
Debt Service					
4711	Long Term Bonds and Notes - Principal	$1,006,904	$318,087	$0	$1,324,991
4721	Long Term Bonds and Notes - Interest	$0	$0	$0	$0
4723	Tax Anticipation Notes - Interest	$0	$0	$0	$0
4790-4799	Other Debt Service	$0	$0	$0	$0
	Debt Service Subtotal	**$1,006,904**	**$318,087**	**$0**	**$1,324,991**
Capital Outlay					
4901	Land	$0	$0	$0	$0
4902	Machinery, Vehicles, and Equipment	$0	$0	$0	$0
4903	Buildings	$0	$0	$0	$0
4909	Improvements Other than Buildings	$0	$0	$0	$0
	Capital Outlay Subtotal	**$0**	**$0**	**$0**	**$0**
Operating Transfers Out					
4912	To Special Revenue Fund	$15,000	$0	$0	$15,000
4913	To Capital Projects Fund	$0	$0	$0	$0
4914A	To Proprietary Fund - Airport	$0	$0	$0	$0
4914E	To Proprietary Fund - Electric	$0	$0	$0	$0
4914O	To Proprietary Fund - Other	$0	$0	$0	$0
4914S	To Proprietary Fund - Sewer	$0	$0	$0	$0
4914W	To Proprietary Fund - Water	$0	$0	$0	$0
4915	To Capital Reserve Fund	$0	$0	$0	$0
4916	To Expendable Trusts/Fiduciary Funds	$0	$0	$0	$0
4917	To Health Maintenance Trust Funds	$0	$0	$0	$0
4918	To Non-Expendable Trust Funds	$0	$0	$0	$0
4919	To Fiduciary Funds	$0	$0	$0	$0
	Operating Transfers Out Subtotal	**$15,000**	**$0**	**$0**	**$15,000**
	Total Operating Budget Appropriations	**$14,081,843**	**$490,393**	**$0**	**$14,572,236**

Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4311	Wages
4441-4442	Wages
4215-4219	Wages
4240-4249	Wages
4195	Wages
4140-4149	Wages and elections
4130-4139	Wages
4150-4151	Wages
4220-4229	Wages
4194	Wages
4312	Wages
4196	Insurance
4550-4559	Wages
4299	Contract
4199	Wages
4155-4159	Wages and insurance
4210-4214	Wages
4323	Wages

VOLUNTEER APPLICATION

NAME: _____

ADDRESS: _____

_____

_____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

Boards, Commissions, & Committees

_____ Any Position as needed
_____ Budget Committee
_____ Capital Improvements Plan (CIP) Committee
_____ Conservation Commission
_____ Facilities Planning Committee
_____ Heritage Commission
_____ Planning Board – Regular / Alternate (circle)
_____ Recreation Commission
_____ Recycling Committee
_____ Traffic Safety Committee
_____ Volunteer Committee
_____ Zoning Board–Regular / Alternate (circle)

Other Opportunities

_____ Any other opportunity (please specify) _____
_____ Emergency Management
_____ Web Site
_____

Please attach a brief statement on why you would like to volunteer for the above

EMAIL TO: kblow@milford.nh.gov
or
MAIL TO: Human Resources
Town Hall
1 Union Square
Milford, NH 03055-4240

This application, further volunteer information, and other volunteer opportunities are available on the web at http://www.milford.nh.gov/content/boards-committees-and-commissions

~ NOTES ~

TO NH

~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600
Administration Office	249-0601
Ambulance (Non-Emergency)	249-0610
Assessing	249-0615
Conservation Commission	249-0628
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620
Finance	249-0640
Fire (Non-Emergency)	249-0680
Human Resources	249-0605
Information Technologies	249-0612
Library	249-0645
Police (Non-Emergency)	249-0630
Public Works	249-0682
Recreation	249-0625
Selectmen's Office	249-0601
Tax Collector	249-0655
Town Administrator	249-0602
Town Clerk	249-0650
Transfer Station	673-8939
Water Utilities	249-0660
Welfare	249-0672

~ SCHOOL DISTRICT ~

Superintendent's Office	673-2202
Jacques Elementary School	673-1811
Heron Pond Elem. School	673-5221
Alternative School (Project Drive)	673-6709
Middle School	673-5221
High School	673-4201

~ EMERGENCY NUMBERS ~

Ambulance/Fire/Police	911
Poison Control	1-800-562-8236

~ TOWN OFFICE HOURS ~

Town Clerk – Monday through Friday	8:00 AM to 4:30 PM
Tuesday Night Extended Hours	8:00 AM to 6:30 PM
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

~ MILFORD RECYCLING CENTER HOURS ~

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

(Closed Sundays, Mondays & Holidays)

~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 5:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

www.milford.nh.gov